

# FOOD STALLS & TRADING

DOCUMENT NO: EHS 006



## INTRODUCTION

This information sheet outlines the requirements for trading in public places such as stallholders and mobile street traders.

## WHAT REGULATIONS CONTROL STALLHOLDERS & TRADING IN PUBLIC PLACES?

The City of Karratha's *Activities in Thoroughfares and Public Places and Trading Local Law 2017* regulates activities in public places such as operating a fixed stall or mobile street trading (e.g. ice cream van). These local laws apply to many types of activities such as food stalls, sale of goods and promotional displays conducted in a public place.

The City of Karratha has also implemented [Policy DR05 Stallholder and Street Trading Policy](#). If you are considering conducting either a temporary or a regular stall, please refer to this policy prior to making any application to City's Environmental Health Service.

A public place includes any thoroughfare or place, which the public are allowed to use, whether or not the thoroughfare or place is on private property. This includes carparks or other outdoor areas which the general public has access to (not within a building).

For individual stalls or street traders, an approval must be sought from the local government and issued prior to trading (e.g. a fundraising BBQ).

If a larger event is planned (e.g. FeNaCING), the event organizer (trader) may apply for a single "umbrella" approval to cover all the stalls at the event. Approved traders will assume the responsibility and the compliance management of all the activities under this approval. If a trader's permit has been approved for an event, individual stallholders who form part of the activity **do not need** separate stallholder's permits for the duration of the event.

Most applications for stallholders are for temporary food stalls. The City of Karratha has published guidelines (see DR05 above) on the operations of temporary food premises. Stallholder approvals for temporary food premises are subject to compliance with these guidelines.

An application for a stallholder's/trader's permit can be found [here](#).

## DO I NEED OTHER APPROVALS?

You will also require separate approvals for the consumption of liquor on the site from the Department of Local Government, Sport and Cultural Industries (previously Racing, Gaming and Liquor) should alcohol be sold or provided. Further information can be found [here](#).

An approval for a temporary Public Building will also be required for larger events where the public has access. An application form can be found [here](#).

Applications for approvals for Public Buildings can be directed to the City of Karratha's Environmental Health Service.

Development (planning) approval is not required for stallholders or mobile street traders if undertaken in accordance with the requirements of this information sheet.

## HOW DO I APPLY FOR AN APPROVAL?

An application for a stallholder permit is to be completed and submitted to the City of Karratha with the appropriate fee, if applicable (see stallholder/mobile trader permit fees [here](#)). Supporting documentation may be required such as:

- public liability insurance certificate of currency,
- permission from the landowner or the controlling agent of the land, and
- engineering certification of equipment (rides) and a site diagram.

Applications for a stallholder/mobile trading permit on Council controlled land may also require Council approval. Council meets every month to decide on such issues. Implications are considered from the development such as carparking, public nuisance and amenity are considered with such applications.

## HOW LONG DOES THE APPROVAL PROCESS TAKE?

Generally, within one week for a standard application and up to eight weeks if the Council has to decide the application.

## HOW LONG ARE APPROVALS VALID FOR?

Approvals are valid for a period of between one day and one year depending on the length of time applied for and the conditions of approval. An approval does not give the applicant any permanent approval to operate from the site as this is at the discretion of the landowner or controlling agency for the property.

## ARE THERE DESIGNATED STALLHOLDER TRADING AREAS?

Yes. Please refer to the City's Stallholder and Street Trading Policy for guidance and information - [DR05 Stallholder and Street Trading.pdf \(karratha.wa.gov.au\)](#).

Site bookings can be made by calling 9186 8569.

## IF MY APPLICATION IS APPROVED, IS THE AREA I NOMINATE "MY SPOT"?

No. Trading spots at approved locations are allocated on a monthly roster, with no stallholder being granted a greater right of access to the site than another stallholder. Stallholders do not 'own' a spot once approved.

## WHAT OTHER RESTRICTIONS SHOULD I BE AWARE OF?

Trading within the Karratha CBD requires the permission of the landowner and is restricted to a maximum of one hour per day.

Further, stallholders may not conduct their business within 100m of any shop or permanent place of business that is open for business and has for sale any goods of the kind being offered by the stallholder or trader.

You are strongly advised to read and understand the provisions of the [local law](#) and the City's [Policy DR05](#) before you intend to trade.

## WHAT DOES A STALLHOLDER PERMIT COST?

Current stallholder permit fees can be found [here](#).

Note that there is no charge for not-for-profit community group activities, one-off fundraisers for community groups or charitable associations, or for sporting groups that are fundraising. These exemptions do not apply to groups who undertake intensive (e.g. multiple) stall holding activities or to individuals.

## ADDITIONAL INFORMATION

If you would like additional information on food stalls and trading, please contact:

City of Karratha, Environmental Health

Phone: (08) 9186 8555

E-mail: [enquiries@karratha.wa.gov.au](mailto:enquiries@karratha.wa.gov.au)

Website: [Mobile trading | City of Karratha](#)

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