

## 8. WRITE OFF MONIES

DELEGATED BY:	Local Government
POWER TO DELEGATE:	<b>Section 5.42 Local Government Act 1995</b> – a local government may delegate to the CEO the exercise of any of its powers or any of its duties as specified in s.5.42.
DELEGATED TO:	Chief Executive Officer
POWER/AUTHORITY DELEGATED:	<b>Section 6.12(1)(c) Local Government Act 1995</b> Authority to write off money owing to the Council, up to the sum of \$ <del>5</del> 4,000.00. If the total collective debt is over \$ <del>5</del> 4,000.00, the decision must be referred to Council.
CONDITIONS:	<del>N/A</del>
REFERENCES:	N/A
POWER TO SUB-DELEGATE:	Yes – <b>s.5.44 Local Government Act 1995</b> – a CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under the <b>Local Government Act 1995</b> .
SUB-DELEGATED TO:	<del>Not sub-delegated</del> <a href="#">Director Corporate Services</a>
<u>CONDITIONS OF SUB DELEGATION:</u>	<u>The write off of money owing to Council shall be up to the sum of \$<del>2</del>,000.</u>
RECORD OF USE:	Details of decisions made are to be recorded in writing and retained in the Council record keeping system, along with any evidentiary documents. Such records/documents must contain sufficient information to ensure that the requirements of Regulation 19 of the <b>Local Government (Administration) Regulations 1996</b> are met.
DATE ADOPTED:	20/10/2003
LAST REVIEWED:	<del>15/06/2015</del> <a href="#">XX/XX/2016</a>