



Our Corporate Values

- Community Focus
- Can-do Attitude
- Continual Improvement
- Excellence
- Team Work
- Accountability
- Active Communication

ARTS AND CULTURE ADVISORY GROUP MEETING

Date: Thursday 22 March

Time: 8.45am – 10.00am

Meeting Room: 4

1. MEETING OPENED

The Arts and Culture Advisory Group meeting was held in Meeting Room 4 at the City of Karratha Offices, Welcome Road on Thursday 22 March commencing at 8.45am.

2. ATTENDEES

Cr Evette Smeathers
Cr Georgia Evans
Mark Casserly – Director Community Services
Pippa Davis – Manager Arts and Culture

3. APOLOGIES

Cr Joanne Waterstrom-Muller

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 Visitor Services Supervisor Title

At the December meeting of the A&CAG the group requested reconsideration of the Visitor Services Supervisor. The role is responsible for Front of House activities, a common term in the theatre. Accordingly, a Front of House title would be in the least industry appropriate.

The position suffix would need to conform with the hierarchical classification of the organisation in the range Officer, Supervisor, Coordinator, Manager, Director.

Recommendation:

That the Visitor Services Supervisor role be retitled as Front of House Supervisor.

Agreed by the Advisory Group

5. GENERAL BUSINESS

5.1 Arts and Culture Advisory Group Community Membership

At the December meeting of the A&CAG the group agreed to determine the selection criteria for community Members to be invited to join the Arts and Culture Advisory Group. This was prepared and circulated late December with applications closing on 16 February 2018.

A total of 11 applications were received as follows:

Patrick Churnside	Leigh Thompson
Megan Wood-Hill	Melanie Jones
Kym Shepherdson	Sarah Penn
Jodie Smith	Sharon Vertigan
Karen Michelmore	Tanya Montgomery
Lee Tattam	

The request for invitations asked applicants to state:

- Their areas of expertise and interest
- Relevant qualifications
- Reasons for wishing to join the group
- Capacity to contribute to the group

Each application has been summarised in an evaluation workbook.

Recommendations:

1. That the A&CAG recommend that Council invite all 11 applicants listed above to join the advisory group for a period of 12 months
2. That the number and composition of the community membership of the A&CAG be reviewed by the 3 Councillors and two Senior Staff appointed by Council to the Arts and Culture Advisory Group at the end of the first 12 months on operation.
3. That Staff to present to the first convened meeting of the expanded A&CAG a proposed subcommittee (portfolio) structure and membership and the membership of each subcommittee for consideration. That the three appointed Councillors will be standing members of all sub-committees as a matter of course
4. That the A&CAG meetings are to be held at 4.00pm on the second Tuesday of the month at REAP with the first meeting scheduled for Tuesday 12 June 2018.

Agreed by the Advisory Group

5.2 REAP Opening

The Manager Arts and Culture provided an overview of the proposed opening celebrations.

Report and discussion **received**.

5.3 Arts and Culture Program Highlights

The Manager Arts and Culture provided an overview of the City's Arts and Culture program outside REAP.

5.4 Public Arts Projects

The Public Art Advisory Group (now defunct) and Officers have been working on a series of public art installations in recent months including:

Wickham Community Hub	A public tender process was undertaken for the installation of public art at the Wickham Community Hub. Artist Paula Hart working in association with De Makers Van (Dedots) and Denmac has been appointed to undertake the installation. The proposed artwork is a series of decorative screens depicting a literal narrative of the creek bed. The screens will be constructed as the curved walls of an elevated platform. The concept is that the platform structure can be functional as seating / play, while the curved walls are the highly decorated artworks.
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Information Noted

Karratha Water Tanks	<p>The Water Corporation has agreed to work with the City to investigate a public art installation on the two Karratha Water Tanks overlooking the CBD. An artist's brief has been drafted and is attached for your information and comment.</p> <p>Feedback will be incorporated into the final brief and the A&CAG will be requested to evaluate submissions.</p>
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Advisory Group Members invited to submit comment on the draft brief by COB Thursday 29 March.

Welcome Park	<p>Discussions have been held regarding the enhancement of Welcome Park at the interstation of Welcome Road and Sharpe Avenue opposite the REAP. The intention is for a highly attractive landscaped space to be developed linking the Arts Precinct to the CBD via a restful contemplative parkland area. It is proposed that public art will be built into the landscape form of the park rather than stand-alone installations with the opportunity for the area to be used as an ephemeral sculpture park, much in the manner of sculptures by the sea on Cottesloe Beach.</p> <p>The A&CAG will be requested to provide guidance on this matter and will ultimately assess public art submission for Welcome Park.</p>
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Chair to prepare and circulate a draft brief for public art associated with the development of Welcome Park as an attachment to the minutes.