

# SUBDIVISIONAL GUIDELINES AND OUTSTANDING WORKS BOND POLICY

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## 1. OBJECTIVE

To inform intending developers wishing to undertake subdivisional works within the City of Karratha of the subdivisional guidelines applicable to subdivisional activities during developments.

To clearly identify the fees and charges that are applicable.

## 2. PRINCIPLES

### 2.1 Policy Statement

That all works undertaken by developers within the City of Karratha (City) be strictly in conjunction with the Institute of Public Works Engineering Australia (IPWEA) Local Government Guidelines for Subdivisional Development (Edition 2.2-20123 – November 2017) and the additional City of Karratha Subdivisional Guidelines Addendum.

All relevant fees and charges as identified in the adopted Annual Budget, must be received by the City of Karratha prior to commencement of work.

### 2.2 Early Clearance of Subdivisional Conditions

The City's preference is for subdivisional works to be completed as the basis of City subdivisional clearance. However, this policy provides alternative options should a developer wish to progress clearance prior to completion of works.

Prior to receiving the City's approval for early clearance, developers will be required to submit security in the form identified below:

- cash guarantee, or
- unconditional bank guarantees

All relevant fees and charges as identified in the adopted Annual Budget, must be received by the City of Karratha prior to the City considering early clearance of sub divisional conditions  
Value of the security will be calculated using the following formula:

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- ~~cost of outstanding works plus 15~~25% for City delivery of the works

~~All bonded moneys shall be released upon satisfactory completion of works.~~

### 2.3 Retention Moneys

~~Prior to clearance of any subdivisional conditions, the developer shall also provide the City security to the value of 2.55% of all works subject to a defects liability clearance. This money shall be held by the City until such time as all defects have been rectified to the City's satisfaction.~~

## **SUBDIVISIONAL GUIDELINES AND OUTSTANDING WORKS BOND POLICY**

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### **3. CONSEQUENCES**

This policy represents the formal policy and expected standards of the City. Appropriate approvals need to be obtained prior to any deviation from the policy. Elected members and employees are reminded of

their obligations under the City's Code of Conduct to give full effect to the lawful policies, decisions and practices of the City.

#### **4. ROLES AND RESPONSIBILITIES**

The persons and groups that this policy is designed to be applied to are land developers.

#### **5. REFERENCES TO RELATED DOCUMENTS**

- Local Government Act 1995, sections 6.15 & 6.16

Policy Number:	TE05
Previous Policy Number:	N/A
Resolution Numbers:	152316- Nov 2012; 153692 - Jan 2017
Last Review:	June 2019
Next Review:	June 2022
Responsible Officer:	Coordinator Technical Services

This Policy takes effect from the date of adoption by Council and shall remain valid until it is amended or deleted.

## SUBDIVISION GUIDELINE ADDENDUM

The City of Karratha Subdivision Guideline Addendum contains additional subdivision requirements which are to be incorporated within developments by developers undertaking subdivision works in the City of Karratha.

This is an addendum to the “Institute of Public Works Engineering Australia (IPWEA) Local Government Guidelines for subdivisional Development (Edition ~~2-2.3~~ – November 2012)”.

### 1. Module 1 Legal Framework and Contract Administration Hours of Work

Hours to be:

- 7.00am - 6.00pm Mondays to Saturdays.
- Sundays and Public holidays after application to the City of Karratha's Environmental Health Department.

#### Defects Liability

The defects liability period for roads and drainage is to be two (2) years from practical completion. The defects liability for parks and reserves to be two (2) years from practical completion, both active and passive.

#### Verge Reinstatement

The condition of the existing infrastructure located on the verge will be inspected and recorded by the City prior to commencement of development works. The Developer is responsible for the reinstatement of any Infrastructure damaged during the subdivisional works.

### 2. Module 3 Road Guidelines

The City of Karratha “Specification for Subdivision Construction of Roadworks and Drainage” apply. A copy of the specifications are available from the City's website or contact Technical Services on (08) 9186 8555.

#### Vehicle Crossover

All new crossovers shall be constructed in accordance with the City of Karratha crossover standard details and specifications

#### Storm water disposal

All storm water disposal to be approved by the City.

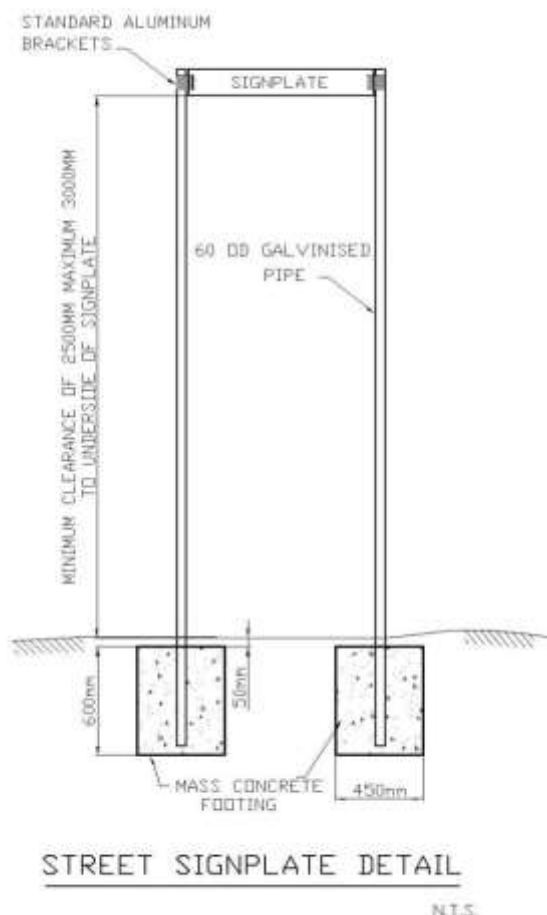
### 3. Module 5 Streetscape Guidelines

Street name plates and Community signs.

The City of Karratha requires that street signs be made to the following specifications:

- Sign-plates are to be double sided with 100mm black lettering, series DN or CN on white retro-reflective, Class 1 Prismatic or similar grade background with a 12 year or better warranty.
- Where speed limit exceeds 70 km/h – sign-plates to be 200mm hollow extrusion, 1000mm in length, unless otherwise approved. Sign-plates to be double sided with 130mm black lettering, series DN or CN on white retro- reflective, Class 1 Prismatic or similar grade background with a 12 year or better warranty.
- Wording to be centrally located on sign plate with abbreviation to be 50mm lettering at top right hand side of street name.
- Anti-graffiti film is to be applied.
- All signs are to meet the current Australian Standards AS1742.5.
- Street name signs type G5 and MR-GS-5 – to be Class 1W reflective sheeting.
- Where speed limit is less than 70km/h – sign-plates to be 150mm hollow extrusion, 1000mm in length, unless otherwise approved.
- Signs are to be mounted either on two (2) 60 OD posts or onto Horizon Power poles where they are opposite an intersection.

- All brackets to be supplied with sign plate.
- Footings to be 450mm diameter x 600mm deep.
- Mounting height shall be no less than 2.5m and not more than 3.0m, measured from the ground level to the underside of the sign-plate.
- Lateral placement on urban roads to be on the 2.7m alignment unless otherwise approved.
- Lateral placement on rural roads to be at least 600mm clear of the outer edge of the road shoulder.



*“The City of Karratha has a preferred road name listing that should be considered prior to road naming. Road names are to be agreed to by a council resolution prior to allocation”.*

4. Module 6 - Public Open Space Guidelines

Public open space design will include cyclone rated shade structures over all play space/playgrounds and outdoor living areas, i.e. table seating combinations. All structures are to be approved by the City of Karratha.

Landscaping of verges to be to Council discretion and not to IPWEA guidelines.

The City of Karratha ‘Irrigation Specifications’ apply. A copy of the specifications are available from Parks and Gardens on (08) 9186 8555.

5. Road Design

That road design undertaken within the City of Karratha is in compliance with the latest Austroads Road Design Series.