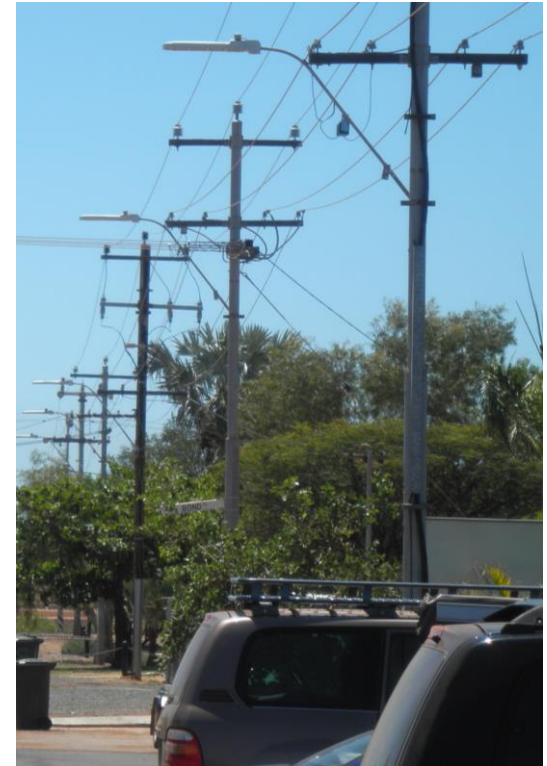
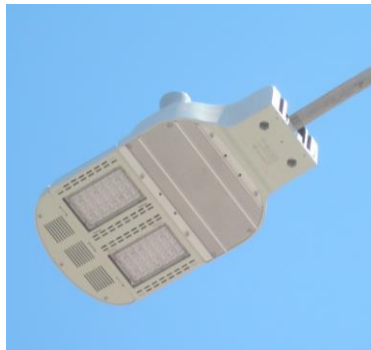




*Making the Shire of Roebourne a safer place to live*

# QUARTERLY REPORT

**July 2013 to September 2013**



## **INTRODUCTION**

The Cleansweep Taskforce was formed in 2010 in response to the Shire of Roebourne Community Needs & Satisfaction survey that showed crime and safety issues were a high priority for our community. Cleansweep is responsible for administering the community safety and crime prevention function for the Shire of Roebourne.

## **TASKFORCE MEMBERSHIP & MANAGEMENT**

The Cleansweep Taskforce comprises representatives from the Shire of Roebourne, WA Police and its funding partners, Rio Tinto and the Woodside operated North West Shelf Project. This membership comprises the 'Steering Group'. The Taskforce and its associated initiatives are managed by the Shire of Roebourne's Community Safety Coordinator. This position is currently held by Stephanie Sparks, who commenced in this role on 30 July 2012. Monthly Cleansweep Taskforce meetings were held, which were attended by steering group members. These meetings are minuted, with copies of the minutes provided to Cleansweep steering group members.

## **FUNDING**

Funding for the operation of the Cleansweep Taskforce and the associated initiatives has been provided through sponsorship and grant funding provided by Rio Tinto, Woodside operated North West Shelf Project and Western Australia Police and budget allocations from the Shire of Roebourne.

## **KEY INITIATIVES & PERFORMANCE MEASURES**

Key initiatives for the Shire's community safety and crime prevention function are contained in the Shire of Roebourne Operational Plan 2013 – 2014 and focus on the target areas of:

- Crime Prevention/Anti-social Behaviour Management
- Graffiti Management
- Litter Management
- Alcohol Management
- Road/Vehicle Safety

The Cleansweep Taskforce focusses its activities in line with the Shire of Roebourne Operational Plan which is underpinned by the Cleansweep Strategic Plan 2011 to 2015.

A community workshop was held in April 2013 to review the Operational Plan. Representatives from key community groups, business organisations, the resources sector and government & non-government agencies attended the workshop. The outcomes of the workshop were used to develop the 2013 – 2014 Cleansweep Operational Plan, to ensure that key initiatives associated with the target areas and the Shire of Roebourne Operational Plan were aligned with community expectations.

## **INITIATIVE OVERVIEW**

Following is an overview on the progress on the various initiatives and projects that have been undertaken or continued during the first quarter (July to September 2013) for the 2013 - 2014 financial year.

# CRIME PREVENTION/ANTI-SOCIAL BEHAVIOUR MANAGEMENT

Manage Crime prevention/anti social behaviour through providing support to initiatives that promote safe community behaviour

**Related Shire Theme/Goals:** Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities

**Cleansweep Taskforce Strategic Goal:** We will engage with stakeholders to build a community where crime and anti-social behaviour is not accepted.

Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
1.1	Continue to implement CCTV and security lighting subject to needs and funding		Determine positions for additional CCTV cameras and security lighting in consultation with stakeholders	Dec 2013		\$195,000 (Grant from POCA and NWSP)		Determine positions for additional CCTV cameras and security lighting in consultation with stakeholders	Delayed/ Delays Anticipated
			Install signage to support CCTV installations	Dec 2013		\$4,000 (631633)		**Signs installed as required	Not Started
			Make grant funding applications to source funding for installations	Ongoing		\$Nil		Make grant funding applications to source funding for installations	On Target
			Upgrade lighting in park/s	Jul 2013 – Jun 2014		\$25,000 (grant from WAPOL)		**Lighting upgrade completed	On Target
			Installation of lighting upgrades along footpaths in consultation with key stakeholders	Jun 2014		\$250,000 (Strategic Projects)		**Lighting upgrade completed	On Target
1.2	Continue to improve crime & safety awareness & neighbourhood relations by implementing ongoing projects and programs.		Undertake community BBQ's /events with WAPOL (4 annually)	Dec 2013 Feb 2014	Aug 2013	\$15,000 (631631. 3101)	\$50	Undertake community BBQ's /events with WAPOL (4 annually)	On Target
			Distribution of invitations & advertising	Apr 2014 Jun 2014		\$3,500 (631631. 3602)			
			Purchase variety of branded promotional items for distribution at community events	Nov 2013		\$20,000 (631631. 3101)		** Selection of promotional items purchased ** Scale of distribution	Not Started
			Purchase mobile CCTV cameras	Oct 2013	Sept 2013	\$3,500 (631631. 3101)	\$3,790	** CCTV cameras purchased	Completed

			Implement motorcycle / bike lock subsidy initiative	Nov 2013 to Jun 2014		\$10,000 (631631.3101)		**Uptake from community members on initiative	On Target
			Community Crime Prevention presentation/s conducted	Dec 2013 Mar 2014		\$2,000 (631631.3101)		**Attendance numbers	Not Started
			Reprint Cleansweep branded pamphlets (street drinking/Cleansweep)	Feb 2013		\$2,800 (631631.3101)		** Pamphlets reprinted	Not Started
			Coordinate community information mailout from WA Police	May 2014		\$3,500 (631631.3602)		** Mailout completed	Not Started
			Review participation in 'Eyes on the Street' initiative and coordinate additional training	Aug 2013	Aug 2013	\$Nil	\$Nil	** Training completed ** Additional people trained in initiative	Completed
			Attend Community Association meetings	Jun 2014		\$Nil		**Attendance at 2 meetings of each community assoc.	Not Started
			Investigate participation in eWatch program/newsletter	Aug 2013	Aug 2013	\$Nil		**Community feedback indicates increased awareness of program	Completed
1.3	Review and update residential property kerbside numbering for emergency and property identification purposes		Update all residential property street numbers and place visible street number on verge	Jun 2014		\$60,000 (Planning Services)		Update all residential property street numbers and place visible street number on verge	On Target

## PERFORMANCE NOTES

### 1.1 Continue to implement CCTV and security lighting subject to needs and funding

- Lighting upgrade works at the intersection of Tambrey Drive and Bathgate Road, Nickol and Bond Place, Pegs Creek have been completed by Horizon Power. There have been significant delays in getting this contract finalised due to safety issues with the infrastructure. These works commenced in September 2012 and were finalised in July 2013.
- The Shire has continued liaising with the sole respondent regarding the installation of CCTV network particularly in relation submission of a 'cloud based' storage option. Investigations reveal this is not a viable option.
- The due diligence process of the CCTV proposal has been thorough and has identified several matters that need to be addressed regarding the infrastructure to be supplied and the associated pricing. Consideration is now being given to utilising some Shire hardware. Dependent on the outcome of these inquiries, this may release additional funding for installation of additional cameras.
- These investigations in relation to alternative solutions and thorough assessment of the proposal for the installation of CCTV will results in delays in the project completion date.
- A grant funding application was made to the Federal Government Attorney General's Department (Proceeds of Crime) for \$500,000 for installation of CCTV in Roebourne (to fit with the grant conditions/criteria). The application was unsuccessful, due primarily to the number of applications and amount of funding available (702 applications were submitted for a \$40million pool of funds).
- A lighting needs assessment was conducted of Shire footpaths in consultation with stakeholders including Police. Priority has been given to footpaths which are promoted through the Shire's walk maps and paths leading to community/Shire facilities. Recommendations have been provided to Shire engineering staff to progress project management on installation of lighting.
- A request was submitted to WA Police for grant funding allocated for a lighting upgrade in Nickol West Skate Park to be amended to an alternative location with works to be completed in coordination with the footpath lighting project. (Lighting was upgraded in Nickol West Skate Park by the Shire after the grant was submitted and prior to subsequent approval – a duration of 7 months). This amendment has been approved, with lighting to be incorporated in the Michael Lewandowski Park, Millars Well (to fit with grant conditions/criteria).



*Lighting upgrades Tambrey Drive & Bathgate Road, Nickol*

## **1.2 Continue to improve crime & safety awareness & neighbourhood relations by implementing ongoing projects and programs.**

- The Shire and WA Police had community stalls at the FeNaCING Festival, Karratha which was held in August. Promotional materials for the Cleansweep Taskforce and collateral with associated key activities were included in the stalls. The Festival is one of the biggest community events within the Pilbara and provides a prime opportunity to promote Cleansweep activities within the broader community.
- There has been a shift towards promoting the Cleansweep Taskforce and its associated activities through already arranged community events or activities to ensure maximum exposure within the community, rather than stand alone events such as community BBQ's, where community buy-in and attendance has traditionally been poor. This allows participation in numerous events all year round by utilising indoor venues also.
- Four portable CCTV cameras and associated accessories have been purchased and have been provided to Shire Rangers for use in investigating reports of litter dumping, arson, graffiti and other nuisance issues.
- Coordination of the bike lock promotions has commenced in partnership with Scott Cycles and North West Honda. Free bicycle locks will be offered with each bike purchased from Scott Cycles and bike locks will be offered for purchase at a subsidised rate from North West Honda (due to the cost of the locks). Representatives from these organisations are very supportive of the promotion.
- "Eyes on the Street" refresher training was provided to Shire of Roebourne employees by Police personnel from the WA Police Community Engagement Division. This training was primarily focussed on outside workers, who spend more time in the community. Twenty eight Shire staff attended the training. Training was also provided to Wickham based Rio Tinto personnel.
- WA Police personnel from Community Engagement Division provided an overview and training on the eWatch program to Police and Shire personnel. This is an email based electronic newsletter, sent to recipients who elect to subscribe to the newsletter. There will be a benefit to the Cleansweep Taskforce using the newsletter but only in conjunction with local Police content. Karratha Police have indicated an intention to send out a quarterly newsletter and Roebourne possibly a bi-monthly newsletter. As the content is driven primarily by Police content, local Police will need to take the lead in relation to newsletter development and production timeframes.

## **1.3 Review and update residential property kerbside numbering for emergency and property identification purposes**

- The Street Numbering Policy has been adopted and Shire personnel are progressing with reviewing lot numbers and reallocation of street addresses in the designated locations.

**GRAFFITI MANAGEMENT**

Manage graffiti prevention and removal

**Related Shire Theme/Goals:** Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities

**Cleansweep Taskforce Strategic Goal:** We will provide Shire services and develop community programs that result in a significant reduction in graffiti.

Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
2.1	Maintain and coordinate a rapid response programme to graffiti identified within the Shire.		Coordinate graffiti removal contractor and removal requirements	Ongoing		\$112,000 (631600.3100)	\$2,200	Remove all offensive graffiti within 48 hours of reporting  Remove all non offensive graffiti within 7 days of reporting	On Target
2.2	Continue to coordinate an education and prevention program.		Develop graffiti information brochure for distribution at premises by removal contractor	Oct 2013 then ongoing		\$3,200 (631600.3100)		Disseminate graffiti removal information publicly	Not Started
			Liaise with Department of Corrective Services on engagement of offenders for completion of voluntary hours	Ongoing		\$Nil		Facilitate engagement of all offenders referred by WAPOL to remove graffiti	On Target
			Upload graffiti reports to WAPOL	Monthly		\$Nil		Provide graffiti statistical reports to WAPOL on a monthly basis	On Target
			Develop & implement Community Art Project - Roebourne Basketball Courts	June 2014		\$100,000 (Funding TBC + subject of grant app)		**Significant reduction in graffiti levels **Art project completed	On Target
2.3	Encourage community removal of minor graffiti that meets the standards under the Shire Graffiti Policy.		Purchase & supply graffiti removal kits to residents, businesses, schools, community groups with info brochure w/safety & standards.	Nov 2013 then ongoing	Sept 2013	\$8,000 (631601.3101)	\$6,900	Ensure all graffiti removal kits are provided within 48 hours of request	On Target



## PERFORMANCE NOTES

### 2.1 Maintain and coordinate a rapid response programme to graffiti identified within the Shire.

- The contract for graffiti removal expired on 30 June 2013. New tender documents have been drafted regarding implementation of new contract for rapid graffiti removal, with a contract to be offered as a 2 year contract with a 1 year option.
- Until the new contract is implemented, graffiti removal services will be provided on an 'as required' basis. Under this arrangement, service levels have not been impacted, with graffiti removal completed within the required timeframes.
- Following on from the intensive removal of graffiti over the last 2 years, the amenity of the town sites has improved significantly. There also appears to have been a decrease in the amount of new graffiti appearing throughout the Shire. This could be attributed to the lighting upgrades at Shire facilities which were reoccurring targets and use of infrared cameras at previously targeted locations.

### 2.2 Continue to coordinate an education and prevention program.

- Corrective Services have been advised that graffiti removal will be on an 'ad hoc' basis, based on reports received until a new contract is implemented for rapid graffiti removal. The opportunity for juvenile offenders to participate in community work is still available, though work will not be available as frequently and on a regular basis (as has been the case in previous years). No requests for assistance from Corrective Services have been received.
- Graffiti reports continue to be submitted and uploaded to the Goodbye Graffiti database. Some technical issues were identified in the last bulk upload, which have now been identified and rectified.
- Discussions with stakeholders for a community art project at the Roebourne Basketball Courts have been positive. Roebourne DHS, Yaandina and Department of Corrective Services have all indicated a strong desire to be a part of the project.
- Funding sources have been considered, with business cases to be submitted by Yaandina and the Department of Corrective Services to make a financial contribution. Roebourne DHS will offer in-kind support and are keen to implement the project into their curriculum in 2014. Funding will be derived from Shire of Roebourne through the 'Make a Move' program and Graffiti budget. Grant funding will also be sourced through LotteryWest of approx. \$50,000.



Pillars at the Roebourne  
Basketball Courts

### 2.3 Encourage community removal of minor graffiti that meets the standards under the Shire Graffiti Policy.

- Quantities of personal use graffiti removal kits and kits for larger scale graffiti have been purchased for distribution throughout the community to assist with removal of small amounts of graffiti. Kits are available by request or via Shire reception and local Police stations. Demand for the kits from the general public isn't high, but the kits are well received when provided.
- Nine (9) community flexi - kits (used for more frequent use or larger scale removal tasks) and graffiti remover refills have been provided to Wickham Primary School and Centro Shopping Centre as a trial basis. Feedback has been positive, with requests for supplier details for the purpose of purchasing their own stocks. One hundred and twenty one (121) community wipe packs have been provided to community members, which have been collected, posted or picked up at community events.



<b>LITTER MANAGEMENT</b> Develop and support initiatives that help reduce litter  <b>Related Shire Theme/Goals:</b> Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities <b>Cleansweep Taskforce Strategic Goal:</b> We will build a community where residents work together to reduce the amount of litter produced									
Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
3.1	Provide ongoing support and supply resources to community groups		Support stakeholders participating in ICARE litter clean-ups	Ongoing		\$Nil		Provide statistics on the amount of waste collected	On Target
			Support community groups participating in 'Bucks for Bags' program by supplying required resources	Ongoing		\$6,500 (631620.3101)		Number of bags collected under 'Bucks for Bags' program  **PPE & consumables purchased	
3.2	Continue to schedule and promote regular Shire-wide litter clean up events to promote community/business involvement in litter initiatives		Facilitate Great Northern Clean Up	Sep 2013	DNS	\$1,000 (631620.3100)	\$Nil	Facilitate Great Northern Clean Up	Completed
			Facilitate community litter clean-ups utilising the 'Bucks for Bags' program	Ongoing		\$35,000 (631620.3100)	\$2,718	Facilitate 6 litter clean-ups with CARE/local businesses/community groups per year	On Target
			Payment of tip fees from community litter cleanups			\$9,000 (631620.3100)	\$1000		
3.3	Tidy Towns Sustainable Communities Awards		Complete Award submission & judging itinerary	Jun 2014		\$5,000 (631620.3100)		** Submission completed	Not Started
			Publish submission	Dec 2013		\$10,000 (631620.3100)		** Publication completed	Not Started
			Host Awards function	Oct 2013		\$5,000 (631620.3100)		**Awards ceremony held	On Target
3.4	Prevention/investigation/prosecution of litter dumpers		Support Rangers in investigation process.	Ongoing		\$Nil		**Statistical information on reports/investigations conducted vs successful prosecutions/infringements issued	On Target

3.5	Deployment of litter picking services		Liaise with Waste Services on schedule of litter picking service crew	Ongoing		\$Nil		**Schedule obtained	On Target
3.6	Education & awareness programs.		Implement 'Secure Your Load' campaign	Nov 2013 then ongoing		\$5,000 (631620.3100)		**Statistical information on reports/investigations conducted vs successful prosecutions/infringements issued	On Target
3.7	Builders Waste		Support Rangers in compliance to Local Laws	Ongoing		\$Nil		**Statistical information on reports/investigations conducted vs successful prosecutions/infringements issued	On Target
3.8	Traveller litter		Distribute car/camp litter kits through Visitor Centres and caravan parks	Feb 2014		\$1,500 (631620.3101)		** Kits distributed ** Feedback from travellers	Not Started

## PERFORMANCE NOTES

### 3.1 Provide ongoing support and supply resources to community groups

- Six ICARE litter clean-ups were conducted by Rio Tinto and Woodside within their designated areas in Wickham, Dampier and Karratha.
- Just over four tonnes of litter from ICARE, CARE and community litter clean-ups has been delivered to the 7 Mile Waste Facility in Karratha. Litter is also delivered to the Wickham Transfer Station, though statistical information is not available on the amount(weight) collected and delivered to that location.
- Nine community litter clean-ups have been conducted by community groups or not for profit organisations who have collected 453 bags of litter, resulting in payment of \$2718.00. This amount is considerably lower in comparison to the same time last year (\$26,987 - of which \$17,500 was paid to Wickham community groups participating in Wickham Tidy Towns clean-ups).
- Stocks of PPE and other consumables are still sufficient to meet needs of community groups participating in community clean-ups.
- Feedback from participating community groups has indicated that the return for effort under the 'Bucks for Bags' scheme has diminished significantly – ie there is not as much litter to collect with payments quite low. This is an indication the litter picking teams are having a positive effect within the community.



### 3.2 Continue to schedule and promote regular Shire-wide litter clean up events to promote community/business involvement in litter initiatives

- There was no community participation in the Great Northern Clean Up this year. Initial discussions with CARE indicated they would be conducting a clean-up in Cleaverville, which was subsequently cancelled, leaving little time to coordinate alternative options.

- Several community groups, who had been active with litter clean-ups throughout the year were contacted to gather interest levels for participation in a cleanup around the sports grounds following the REAF Festival (under the GNCU banner), without any uptake.
- Nine community litter clean-ups have been conducted by community groups or not for profit organisations who have collected 453 bags of litter, resulting in payment of \$2,718.00.
- Community groups participating in litter clean-ups are able to access the Shire's Waste Facilities without incurring any direct costs. These fees are met by the Cleansweep Taskforce, and totalled \$1000 for the quarter.

### **3.3 Tidy Towns Sustainable Communities Awards**

- Organisation for the Tidy Towns Awards function, to be held at the Karratha Leisureplex is nearly finalised. Invitations have been sent out, with approx. 70 guests expected from various locations in the Pilbara and Kimberley.
- Awards function is being co-hosted by the Keep Australia Beautiful WA Council, with representatives from this organisation assisting with the organisation.

### **3.4 Prevention/investigation/ prosecution of litter dumpers**

- Shire Rangers continue to investigate reports of illegal dumping. Twenty six (26) complaints and subsequent investigations were conducted by Rangers, with no infringements issued for actual dumping. There were 5 litter infringements issued for 'depositing litter or causing litter to be deposited in a public place except cigarette butts'.

### **3.5 Deployment of litter picking services**

- Litter picking crews continue to work within the Shire. Their services have proven effective with a noticeable improvement in the appearance of the town sites and road sides within the Shire. This is also evidenced through feedback from community groups who are complaining that there is smaller amounts of litter to collect in their community litter clean-ups.
- Work schedule of litter crews is provided by Waste Services on a regular basis. This is used to relay information to community groups who are planning community clean-ups.

### **3.6 Education & awareness programs**

- The 'Secure Your Load' campaign is progressing – with suitable photographs taken by a professional photographer, which will be used in promotional material, including an information flyer, road signs at the Wickham Transfer Station and the 7 Mile Waste Facility and possibly bumper stickers.
- Shire Rangers received 4 complaints of insecure loads. No infringements were issued, although there were 5 litter infringements issued for 'depositing litter or causing litter to be deposited in a public place except cigarette butts'.
- Five infringements were issued regarding littering with cigarette butts.

### **3.7 Builders Waste**

- Rangers received 4 complaints regarding builders waste. Inquiries were completed though no infringements were issued.

<b>ALCOHOL MANAGEMENT</b> Develop and support initiatives that help reduce the harms caused by misuse of alcohol  <b>Related Shire Theme/Goals:</b> Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities <b>Cleansweep Taskforce Strategic Goal:</b> We will work with community stakeholders and professionals to reduce the harms caused by the misuse of alcohol.									
Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
4.1	Continue to promote education and awareness programs as applied to alcohol.		Attend Shire of Roebourne Liquor Accord meetings	Ongoing		\$Nil		Ensure attendance at all Liquor Accord meetings.	On Target
			Attend West Pilbara Alcohol Management Group meetings	Ongoing		\$Nil		** Ensure attendance at all West Pilbara Alcohol Management Group meetings.	On Target
4.2	Provide ongoing programs to address alcohol issues/anti-social behaviour with sports clubs and licensed premises		Continue implementation of 'Just Bin It' initiative	Dec 2013		\$1,400 (631631.3101)		Provide 'Just Bin It' alcohol bins at all new licensed premises where alcohol is consumed	Not Started
			Expand street drinking club promotion	Apr 2014		\$3,200 (631631.3101)		** Implement strategies with sports clubs to reduce alcohol related anti-social behaviour following sporting events.	Not Started

## PERFORMANCE NOTES

### 4.1 Continue to promote education & awareness programs as applied to alcohol

- No Liquor Accord meetings were held during the quarter. Interest from licensees has been quite lax. Discussions with Pilbara Alcohol & Drug Coordinators indicate a need to review the current Liquor Accord document and reinvigorate the Liquor Accord and the associated membership.
- No West Pilbara Alcohol Management Group (WPAMG) meetings were held during the reporting period. Pilbara Population Health (a stakeholder in WPAMG) did seek assistance with publication and distribution of a community survey regarding community attitudes towards alcohol in the Pilbara, one of the key strategies of the WPAMG. The survey link was sent out through Cleansweep Taskforce networks and published on the Shire's website.

<b>ROAD/VEHICLE SAFETY MANAGEMENT</b> Promote road/vehicle safety  <b>Related Shire Theme/Goals:</b> Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities <b>Cleansweep Taskforce Strategic Goal:</b> We will partner with stakeholders to ensure a safe driving and pedestrian environment throughout the Shire.									
Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
5.1	Continue to promote safe driving messages both on and off road		Implement strategies identified in the Off Road Vehicle Strategy (in conjunction with Rangers Services)	Ongoing		Ranger Services Budget		Commence implementation of Off Road Vehicle Strategies	On Target
			Deploy Variable Message Sign (VMS) on a scheduled basis	Ongoing monthly		\$Nil		VMS deployed regularly on a monthly basis	On Target
			Attend PIRSA (Pilbara Industry Road Safety Alliance) meetings	Ongoing monthly		\$Nil		Attendance at 80% of scheduled meetings	On Target

## PERFORMANCE NOTES

### 5.1 Continue to promote safe driving messages both on and off road

- A proposal in relation to an off – road vehicle area, as part of the Off Road Vehicle Strategy, has been put forward to the State Government. There have been delays associated with the processes implemented or to be implemented by the State Government prior to the designated area being gazetted for use as an off-road area.
- The Off Road Vehicle Strategy and its associated initiatives was promoted at a 'Keys for Life' Road Safety Expo, held at the Karratha Leisureplex. Nearly 200 students in Years 10 & 11 from St Luke's and Karratha SHS attended the Expo.
- The VMS has been used at regular intervals to promote road safety and safe driving messages in Dampier, along North West Coastal Highway near Karratha, Karratha and Wickham. Keys messages related to modified road layouts, changes to speed limits, driver caution due to roadside works (community litter clean-ups), drink driving, seatbelts and school zones.

- When attempting to utilise the radar feature of the VMS it was discovered that it had been supplied without this feature. This has been raised with the supplier and is being addressed
- Meetings for the Pilbara Industry Road Safety Alliance (PIRSA) have been held on a monthly basis, with attendance and input into all meetings.
- PIRSA is purchasing two large trailers which will have crashed cars on them, with signage focussing on key road safety messages displayed on the trailers. The trailers are transportable and will be displayed at key locations throughout the Pilbara. One will be based in Hedland and the other in Karratha.

*An example of a road safety crash trailer*



<b>GOVERNANCE</b>									
<b>Related Shire Theme/Goals:</b> Our Leadership – Responsive and Accountable: We will provide transparent and accountable local government service delivery that meets our communities' expectations The Cleansweep Taskforce will operate within the Terms of Reference and to Shire business standards.									
Ref ID	Services	Priority	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
				Planned completion	Actual	Planned	Actual		
6.1	Ensure the Cleansweep Taskforce operates within the Terms of Reference and to Shire business standards.		Hold regular Cleansweep Taskforce meetings	Ongoing - monthly		\$900 (316010. 3101)	\$Nil	** Meetings held on a monthly basis	On Target
			Regularly review and amend the operational plan.	Ongoing – at least quarterly.		N/A		** Plan goals reviewed and achievement measured.	On Target
			Develop & implement strategies within the Communications Plan	Sep 2013 then ongoing		\$Nil		** Strategies within the plan implemented	Delayed/ Delays Anticipated
			Develop & implement dedicated Cleansweep Taskforce website	Jun 2014		\$20,000 Public Relations budget		** Website completed ** Number of hits on website **Community feedback indicates increased awareness of program	Not Started

## PERFORMANCE NOTES

### 6.1 Ensure Cleansweep Taskforce operates within the Terms of Reference and to Shire business standards

- Cleansweep meetings have been held on a monthly basis, with agendas and minutes distributed to all parties concerned.
- The Terms of Reference were discussed, with amendments proposed regarding membership and reporting requirements. The document was presented to Council for endorsement in the September meeting with changes adopted.
- The Operational Plan was developed and implemented in August. The first review will be completed in December.
- The development and implementation of the Communications Plan has been delayed due to resource availability within the Shire's Public Relations team. The plan is scheduled for finalisation and implementation in November.

\*\* - Cleansweep Taskforce Performance Measure. All other measures not marked are performance measures from the Shire of Roebourne Operational Plan



## Cleansweep Work Plan by Quarter (2013 – 2014)

2013 - 2014

Quarter		1 (July-Sept)	2 (Oct-Dec)	3 (Jan-March)	4 (April-June)
<b>1. Crime Prevention/Anti-social Behaviour Management</b>					
<b>Strategy</b>		<b>Activities</b>			
1.1	Continue to implement CCTV and security lighting subject to needs and funding	<ul style="list-style-type: none"> <li>• RFP completed.</li> <li>• Submit grant applications where applicable</li> <li>• Conduct footpath lighting assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Finalise contractual agreements for CCTV</li> <li>• CCTV installation commenced/completed</li> <li>• Signage purchased and installed</li> <li>• Submit grant applications where applicable</li> <li>• Assist in develop of project brief, tender etc for footpath lighting project</li> <li>• CCTV MOU, policy and procedures finalised</li> </ul>	<ul style="list-style-type: none"> <li>• CCTV Installation finalised</li> <li>• Signage installed</li> <li>• Monitoring/maintenance commences</li> <li>• Submit grant applications where applicable</li> <li>• Footpath lighting project installation commences</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring/maintenance continues.</li> <li>• Submit grant applications where applicable</li> <li>• Footpath lighting project installation completed</li> </ul>
1.2	Continue to improve crime & safety awareness & neighbourhood relations by implementing ongoing projects and programs.	<ul style="list-style-type: none"> <li>• Purchase mobile CCTV cameras for use by Ranger personnel</li> <li>• Develop newsletter for publication in Pilbara News</li> <li>• Coordinate additional training for 'Eyes on the Street' program</li> <li>• Investigate eWatch newsletter program</li> </ul>	<ul style="list-style-type: none"> <li>• Organise and participate in community events/BBQ's</li> <li>• Source and purchase selection of branded promotional items</li> <li>• Develop and promote Off-road bike &amp; bicycle locks initiative.</li> <li>• Coordinate Community crime prevention presentation event</li> <li>• Develop newsletter for publication in Pilbara News</li> <li>• Review Cleansweep branded publications due for reprint</li> <li>• Attend Community Association meetings</li> <li>• Submit content for eWatch newsletter</li> </ul>	<ul style="list-style-type: none"> <li>• Organise and participate in community events/BBQ's</li> <li>• Promote Off-road bike &amp; bicycle locks initiative (if required)</li> <li>• Coordinate Community crime prevention presentation event</li> <li>• Develop newsletter for publication in Pilbara News</li> <li>• Reprint Cleansweep branded publications (as required)</li> <li>• Develop content for community mailout (with WAPOL)</li> <li>• Attend Community Association meetings</li> <li>• Submit content for eWatch newsletter</li> </ul>	<ul style="list-style-type: none"> <li>• Organise and participate in community events/BBQ's</li> <li>• Promote Off-road bike &amp; bicycle locks initiative (if required)</li> <li>• Develop newsletter for publication in Pilbara News</li> <li>• Community mailout (with WAPOL) completed</li> <li>• Attend Community Association meetings</li> <li>• Submit content for eWatch newsletter</li> </ul>
1.3	Review and update residential property kerbside numbering for emergency and property identification purposes	<ul style="list-style-type: none"> <li>• Develop policy on street numbering</li> </ul>	<ul style="list-style-type: none"> <li>• Review residential properties and reallocate numbers</li> <li>• Commence community consultation/promotion of project</li> </ul>	<ul style="list-style-type: none"> <li>• Source contractor via quoting process</li> <li>• Commence kerbside numbering program</li> </ul>	<ul style="list-style-type: none"> <li>• Complete kerbside numbering program</li> </ul>
<b>2. Graffiti Management</b>					
2.1	Maintain and coordinate a rapid response programme to graffiti identified within the Shire.	<ul style="list-style-type: none"> <li>• Schedule/monitor graffiti removal.</li> <li>• Develop Tender for engagement of contractor</li> </ul>	<ul style="list-style-type: none"> <li>• Implement contract for graffiti removal contractor</li> <li>• Schedule/monitor graffiti removal.</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule/monitor graffiti removal.</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule/monitor graffiti removal.</li> </ul>

2.2	Continue to coordinate an education and prevention program.	<ul style="list-style-type: none"> <li>Facilitate youth offenders program with Corrective Services.</li> <li>Upload graffiti reports to WAPOL</li> <li>Liaise with stakeholders on Roebourne Community Art Project - Roebourne Basketball Courts</li> </ul>	<ul style="list-style-type: none"> <li>Develop and disseminate graffiti removal brochure</li> <li>Facilitate youth offenders program with Corrective Services.</li> <li>Upload graffiti reports to WAPOL</li> <li>Source funding for Roebourne Community Art Project</li> </ul>	<ul style="list-style-type: none"> <li>Disseminate graffiti brochure</li> <li>Facilitate youth offenders program with Corrective Services.</li> <li>Upload graffiti reports to WAPOL</li> <li>Develop/implement project plan for Community Art Project - Roebourne</li> </ul>	<ul style="list-style-type: none"> <li>Disseminate graffiti brochure</li> <li>Facilitate youth offenders program with Corrective Services.</li> <li>Upload graffiti reports to WAPOL</li> <li>Complete Community Art Project - Roebourne</li> </ul>
2.3	Encourage community removal of minor graffiti that meets the standards under the Shire Graffiti Policy.	<ul style="list-style-type: none"> <li>Provide kits to schools, business, and residents as required.</li> <li>Conduct stocktake and reorder community removal kits</li> </ul>	<ul style="list-style-type: none"> <li>Provide kits to schools, business, and residents as required.</li> </ul>	<ul style="list-style-type: none"> <li>Provide kits to schools, business, and residents as required.</li> </ul>	<ul style="list-style-type: none"> <li>Provide kits to schools, business, and residents as required.</li> </ul>
<b>3. Litter Management</b>					
3.1	Provide ongoing support and supply resources to community groups	<ul style="list-style-type: none"> <li>Provide support to ICARE participants</li> <li>Provide resources as required for community litter cleanups</li> </ul>	<ul style="list-style-type: none"> <li>Provide support to ICARE participants</li> <li>Provide resources as required for community litter cleanups</li> </ul>	<ul style="list-style-type: none"> <li>Provide support to ICARE participants</li> <li>Provide resources as required for community litter cleanups</li> <li>Purchase additional resources - PPE &amp; consumables</li> </ul>	<ul style="list-style-type: none"> <li>Provide support to ICARE participants</li> <li>Provide resources as required for community litter cleanups</li> </ul>
3.2	Continue to schedule and promote regular Shire-wide litter clean up events to promote community/business involvement in litter initiatives	<ul style="list-style-type: none"> <li>Facilitate Great Northern Clean Up</li> <li>Promote &amp; facilitate Bucks for Bags program</li> </ul>	<ul style="list-style-type: none"> <li>Promote &amp; facilitate Bucks for Bags program</li> </ul>	<ul style="list-style-type: none"> <li>Promote &amp; facilitate Bucks for Bags program</li> </ul>	<ul style="list-style-type: none"> <li>Promote &amp; facilitate Bucks for Bags program</li> </ul>
3.3	Tidy Towns Sustainable Community Awards	<ul style="list-style-type: none"> <li>Coordinate Awards function</li> </ul>	<ul style="list-style-type: none"> <li>Coordinate 2013 Awards function</li> <li>Assist with publication of 2013 submission</li> </ul>	<ul style="list-style-type: none"> <li>Assist with development of Tidy Towns Awards submission for 2014</li> </ul>	<ul style="list-style-type: none"> <li>Assist with development of Tidy Towns Awards submission for 2014</li> </ul>
3.4	Prevention/investigation/prosecution of litter dumpers.	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>
3.5	Deployment of litter picking services.	<ul style="list-style-type: none"> <li>Liaise with Waste Services on deployment of Litter crews</li> </ul>	<ul style="list-style-type: none"> <li>Liaise with Waste Services on deployment of Litter crews</li> </ul>	<ul style="list-style-type: none"> <li>Liaise with Waste Services on deployment of Litter crews</li> </ul>	<ul style="list-style-type: none"> <li>Liaise with Waste Services on deployment of Litter crews</li> </ul>
3.6	Education & awareness programs.	<ul style="list-style-type: none"> <li>Develop content for 'Secure Your Load' campaign.</li> </ul>	<ul style="list-style-type: none"> <li>Implement 'Secure Your Load' campaign.</li> </ul>	<ul style="list-style-type: none"> <li>Continue 'Secure Your Load' campaign.</li> </ul>	
3.7	Builders Waste.	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>	<ul style="list-style-type: none"> <li>Provide regular support to Rangers.</li> </ul>
3.8	Traveller Litter			<ul style="list-style-type: none"> <li>Gather resources</li> <li>Assemble and distribute packs via Visitors Centre.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor feedback &amp; outcomes.</li> </ul>
<b>4. Alcohol Management</b>					
4.1	Continue to promote education and awareness	<ul style="list-style-type: none"> <li>Attend Liquor Accord meetings.</li> <li>Attend WPAM meetings</li> </ul>	<ul style="list-style-type: none"> <li>Attend Liquor Accord meetings.</li> <li>Attend WPAM meetings.</li> </ul>	<ul style="list-style-type: none"> <li>Attend Liquor Accord meetings.</li> <li>Attend WPAM meetings</li> </ul>	<ul style="list-style-type: none"> <li>Attend Liquor Accord meetings.</li> <li>Attend WPAM meetings</li> </ul>

	programs as applied to alcohol.				
4.2	Provide ongoing programs to address alcohol issues/anti-social behaviour with sports clubs and licensed premises		<ul style="list-style-type: none"> <li>• Review &amp; expand 'Just Bin It' program in licensed venues/clubs etc</li> </ul>	<ul style="list-style-type: none"> <li>• Contact sports clubs to discuss issues.</li> <li>• Develop &amp; implement initiatives to promote safe drinking/ behaviour at sporting events.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement &amp; promote safe drinking/ behaviour at sporting events.</li> </ul>
<b>5. Road/Vehicle Safety</b>					
5.1	Continue to promote safe driving messages both on and off road	<ul style="list-style-type: none"> <li>• Work with Rangers/Police/ Roadwise to develop/ implement safety messages in community.</li> <li>• Use VMS as scheduled.</li> <li>• Attend PIRSA meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Work with Rangers/Police/ Roadwise to develop/ implement safety messages in community.</li> <li>• Use VMS as scheduled.</li> <li>• Attend PIRSA meetings</li> <li>• Use VMS as scheduled.</li> <li>• Liaise with Rangers on implementation of Off Road Vehicle Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Work with Rangers/Police/ Roadwise to develop/ implement safety messages in community.</li> <li>• Use VMS as scheduled.</li> <li>• Attend PIRSA meetings</li> <li>• Liaise with Rangers on implementation of Off Road Vehicle Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Work with Rangers/Police/ Roadwise to develop/ implement safety messages in community.</li> <li>• Use VMS as scheduled.</li> <li>• Attend PIRSA meetings</li> <li>• Liaise with Rangers on implementation of Off Road Vehicle Strategy</li> </ul>
<b>6. Governance</b>					
6.1	Ensure the Cleansweep Taskforce operates within the Terms of Reference and to Shire business standards.	<ul style="list-style-type: none"> <li>• Monitor operational plan</li> <li>• Develop Communications Plan</li> <li>• Coordinate Cleansweep Taskforce meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor operational plan.</li> <li>• Implement Communications Plan</li> <li>• Coordinate Cleansweep Taskforce meetings</li> <li>• Development of Cleansweep Taskforce website</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor operational plan.</li> <li>• Implement Communications Plan</li> <li>• Coordinate Cleansweep Taskforce meetings</li> <li>• Launch of Cleansweep Taskforce website</li> <li>• Update website content</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor operational plan.</li> <li>• Implement Communications Plan</li> <li>• Develop 2014/2015 Operational Plan</li> <li>• Coordinate Cleansweep Taskforce meetings</li> <li>• Update website content</li> </ul>