

DELEGATION

INVITING EXPRESSIONS OF INTEREST AND DETERMINING EVALUATION CRITERIA

DELEGATED BY:	Local Government
POWER TO DELEGATE:	Section 5.42 Local Government Act 1995 – a local government may delegate to the CEO the exercise of any of its powers or any of its duties as specified in s.5.42.
DELEGATED TO:	Chief Executive Officer
POWER/ AUTHORITY DELEGATED:	Regulations 21 to 24 Local Government (Functions & General) Regulations 1996 <ul style="list-style-type: none">• Authority to invite Expressions of Interest in accordance with regulation 21, where the estimated value of the proposed purchase does not exceed \$1million (excluding GST);and• Authority to determine appropriate expression of interest evaluation criteria.
CONDITIONS:	N/A
REFERENCES:	N/A
POWER TO SUB-DELEGATE:	Yes – s.5.44 Local Government Act 1995 – a CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under the Local Government Act 1995 .
SUB-DELEGATED TO:	Not sub-delegated
RECORD OF USE:	Details of decisions made are to be recorded in writing and retained in the Shire's record keeping system, along with any evidentiary documents such as relevant expression of interest documentation. Such records/documents must contain sufficient information to ensure that the requirements of Regulation 19 of the Local Government (Administration) Regulations 1996 are met.
DATE ADOPTED:	
LAST REVIEWED:	