

POSITION DESCRIPTION

Position Title:	Lifeguard
Position Number:	10450
Directorate:	Community Services
Reports to:	Aquatic Duty Manager
Department:	Community Facilities
Agreement:	City of Karratha Industrial Agreement 2023
Classification:	Level 3

1. POSITION OVERVIEW

The Lifeguard is responsible for supervising pools to ensure provision of a safe environment for patrons.

1.1 Position Objectives

- Assist in the effective operation of the Facility, supervise and control users and provide adequate emergency care.
- Liaise with all staff on any matters relevant to good working order and management of the centre.

2. DUTIES & RESPONSIBILITIES

2.1 Patron Supervision

- Provide supervision of all the patrons and ensure the safety standards of the facility are maintained.
- Communicate with and educate pool patrons on water safety and appropriate behaviour.

2.2 First Aid

- Carry out rescues as required, and render first aid/resuscitation to any person who requires attention

2.3 Pool Operation

- Liaise with pool staff to ensure an efficient and safe operation in and around the pools.
- Maintain the Centre in a hygienic, clean and presentable condition by undertaking, while on duty, daily cleaning pools and surrounds, spot cleaning of change rooms, toilets and showers as necessary and attend to the collection of litter from inside and outside the Centre.

2.4 Health & Safety

Employees are responsible for ensuring that:

- All tasks are undertaken with the full understanding of the officer's obligation to take reasonable care to ensure personal safety and health at work and that of other persons in the workplace.
- They comply with all City policies and procedures relating to their health and safety.
- Utilise the City's procedure for WHS Communication, Consultation and Issue Resolution.
- They will not misuse or damage any equipment provided in the interests of health or safety.
- Observe all safe working practices as directed by the supervisor.
- Use and maintain protective equipment correctly.

- Report ALL accidents and incidents (including near miss) arising in the course of work to direct line manager / supervisor ASAP and then complete the Accident Incident Report form as soon as reasonably practicable within 24 hours where possible.
- Other roles and responsibilities outlined in the WHS Management at the City of Karratha: Roles and Responsibilities.

3 SKILLS, KNOWLEDGE & EXPERIENCE (KEY SELECTION CRITERIA)

3.1 Authority and Accountability

- Works under regular supervision of the Aquatic Duty Manager and Supervisor
- Works in accordance with approved Council's policies, procedures and guidelines.

3.2 Judgement and Problem Solving

- Awareness of emergency procedures and sound knowledge of first aid and rescue techniques as applicable to an aquatic centre.

3.3 Specialist Knowledge and Skills

- Sound knowledge of the WA Health Department's health and safety standards for swimming pools

3.4 Interpersonal Skills

- Excellent verbal communication skills
- Demonstrated communication and public relations interpersonal skills and the ability to supervise pool patrons
- Ability to work effectively both independently and as a strong and valuable part of the team

3.5 Qualifications and Experience

- Demonstrated experience as a lifeguard
- Current First Aid and CPR certificates
- Current RLSS Pool Lifeguard certificate or equivalent
- National (or Federal) Police Certificate (no more than 6 months old)
- Working with Children Check