PUBLIC BRIEFING

AGENDA

NOTICE IS HEREBY GIVEN that the Public Agenda Briefing will be held in the Council Chambers, Welcome Road, Karratha, on Monday, 21 September 2026 at 6pm

VMiltrup

VIRGINIA MILTRUP
CHIEF EXECUTIVE OFFICER

No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

VMiltrup

Signed:____

Virginia Miltrup - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) ***(updated 13 March 2000)***

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

(a) In a written notice given to the Chief Executive Officer before the Meeting or;

(b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

(c) Preside at the part of the Meeting, relating to the matter or;

(d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interes**t in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.

2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.

3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

4. If in doubt declare.

5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **<u>MUST</u>** be given when the matter arises in the Agenda, and immediately before the matter is discussed.

6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **<u>only</u>** exceptions are:

    6.1 Where the Councillor discloses the **<u>extent</u>** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or

    6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

(a) in a written notice given to the Chief Executive Officer before the Meeting; or

(b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO

PUBLIC BRIEFING AGENDA

1 OFFICIAL OPENING

Mayor Scott acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

Mayor Scott notifies all attendees that this meeting will be live streamed and a recording of the meeting will be made.

2 ABOUT THIS MEETING

Mayor Scott provides the following statement at the beginning of the Public Briefing Agenda meeting:

> ***PURPOSE -*** *The purpose of the Public Agenda Briefing Session is for Councillors to ask questions, and obtain additional information, relating to items for consideration at the next Ordinary Council Meeting. No decisions are made at Public Agenda Briefing Sessions.*
>
> ***MEETING PROCEDURES -*** *This meeting is conducted as a public meeting of Council, and the City of Karratha's Standing Orders will apply.*
>
> ***COUNCILLOR QUESTIONS -*** *Questions asked by Councillors are to be answered by the CEO or a person nominated by the CEO.*
>
> ***LIVE STREAMED -*** *this meeting will be live streamed and a recording of the meeting will be available. Meeting recordings are copyright material and cannot be used without written permission of the CEO.*

3 RECORD OF ATTENDANCE / APOLOGIES

Councillors: Cr Daniel Scott [Mayor]
Cr Jodie Swaffer [Deputy Mayor]
Cr Brenton Johannsen
Cr Sarah Roots
Cr Tony Simpson
Cr Daiva Gillam
Cr Martin Byrne
Cr Geoff Harris

Staff:

Virginia Miltrup	Chief Executive Officer
Emma Landers	Director Community Experience
Chloe Morris	Director Corporate Services
Lee Reddell	Director Development Services
Simon Kot	Director Strategic Projects & Business
Michael Bunting	Director Infrastructure Services
Jasmine Bray	Manager Governance
Pieta Bloxsom	Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr Gillian Furlong

Members of Public:

Members of Media:

4 PUBLIC QUESTION TIME

Mayor Scott provides the following introduction to Public Question Time.

Public questions at this meeting must relate to an item on the Agenda.

You are required to provide your name, address and question in writing on arrival and the Mayor will invite you to ask your question.

Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or be defamatory to particular Elected Members or City employees.

Verbal questions are limited to two minutes per person, with a limit of two verbal questions per person and may be responded to at the meeting or taken on notice.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

6 REQUESTS FOR LEAVE OF ABSENCE

7 DECLARATIONS OF INTEREST

Mayor Scott will invite Councillors to declare Financial, Impartiality and Proximity Interests relevant to this meeting.

8 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 24 August 2026, be confirmed as a true and correct record of proceedings.

9 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Date	Mayor Meetings – August 2026	Location
01/08/2026	FeNaCING Festival	Karratha
05/08/2026	ABC Radio Interview	Karratha
07/08/2026	Triple M Radio Interview	Karratha
08/08/2026	Karlayura Rodeo	Roebourne
08/08/2026	Tourism Video Interview	Roebourne
10/08/2026	6PR radio interview	Karratha
10/08/2026	Weekly meeting with Deputy Mayor, CEO and Manager of Advocacy & Stakeholder Relations	Karratha
11/08/2026	Triple M Radio Interview	Karratha
11/08/2026	Audit and Risk Improvement Committee Meeting	Karratha
12/08/2026	Meeting with Angus Murray at the Ranges	Karratha
12/08/2026	Briefing for Zone Chairs State Council Agenda	Online
17/08/2026	Meeting with Karratha Districts Chamber of Commerce and Industry	Karratha
17/08/2026	Disability Access and Inclusion Advisory Group Meeting	Karratha
17/08/2026	Weekly meeting with Deputy Mayor, CEO and Manager of Advocacy & Stakeholder Relations	Karratha
17/08/2026	Meeting with Cr Furlong Councillor Professional Development Meeting	Karratha
18/08/2026	Triple M Radio Interview	Karratha
19/08/2026	Travel to Perth	
19/08/2026	Meeting with Minister David Michael regarding Dampier Land Transfer	Perth
19/08/2026	Meeting WA Local Government Association Pilbara Zone Meeting	Perth
19/08/2026	Travel to Karratha	
24/08/2026	Karratha Housing Forum, Hon Sandra Brewer MLA	Karratha
24/08/2026	CEO Performance Review	Karratha
24/08/2026	Meeting with Cr Roots Councillor Professional Development Meeting	Karratha
24/08/2026	Weekly meeting with Deputy Mayor, CEO and Manager of Advocacy & Stakeholder Relations	Karratha
25/08/2026	Meeting with Hon Sandra Brewer MLA and tour of key development areas	Karratha
25/08/2026	Triple M Radio Interview	Karratha
26/08/2026	Meeting with the Pilbara Development Commission and; Senator the Hon Murray Watt, Minister for the Environment and Water of Australia	Karratha
26/08/2026	Pilbara Kimberley University Centre and Karratha Senior High School Business after hours sundowner	Karratha
27/08/2026	Clontarf West Pilbara Shield Basketball Carnival	Karratha
31/08/2026	Mulataga and Minister for Housing, Hon John Carey	Karratha
31/08/2026	Development WA Karratha Regional Roadshow	Karratha
31/08/2026	Weekly meeting with Deputy Mayor, CEO and Manager of Advocacy & Stakeholder Relations	Karratha

31/08/2026	Meeting with Cr Gillam Councillor Professional Development Meeting	Karratha
31/08/2026	Meeting with Cr Byrne Councillor Professional Development Meeting	Karratha

10 CORPORATE SERVICES REPORTS

10.1 STATEMENTS FOR PERIOD ENDED 31 JULY 2026

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	25 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Statement of Financial Activity 31 July 2026 2. Statement of Financial Position 31 July 2026 3. Variance Commentary – Statement of Financial Activity – 31 July 4. Net Current Funding Position – 31 July 2026

PURPOSE

To provide a summary of Council's financial position for the period ending 31 July 2026.

OFFICER'S RECOMMENDATION

That Council RECEIVE the Financial Statements for the financial period ending 31 July 2026 as shown in Attachments 1 to 4.

BACKGROUND

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the City to prepare a monthly statement of financial activity including the sources and application of funds, as compared to the budget.

DISCUSSION

The attached Monthly financial reports as at 31 July 2026, have been prepared in accordance with the *Local Government Act 1995* and the associated *Local Government (Financial Management) 1996 Regulations.*

The financial reports presented for July 2026 are subject to end of financial year adjustments, as well as a full external audit scheduled for October 2026.

Due to the FY27 Annual Budget being adopted on 20 July 2026, capital expenditure was restricted at the commencement of the financial year until budget adoption. As a result, capital expenditure was below budget for July

The following table is a summary of the Financial Activity Statement compared to the Budget as of 31 July 2026:

2026/27	Original Budget	Current Budget	Year to Date Budget	Year To Date Actual	YTD Variance*	Variance %	Surplus Impact
Operating Activities							
Revenue (incl. Rates)	208,259,007	208,259,007	18,982,252	81,245,611	62,263,359	328.0%	↑
Expenditure	(200,937,872)	(200,937,872)	(24,516,439)	(12,873,235)	11,643,204	47.5%	↑
Investing Activities							
Inflows	2,340,260	2,340,260	0	0	0	-0%	
Outflows	(117,699,638)	(117,699,638)	(12,703,824)	(4,240,037)	8,463,787	66.6%	↑
Financing Activities							
Inflows	114,045,280	114,045,280	26,747,990	3,218,548	(23,529,442)	-88.0%	↓
Outflows	(30,336,062)	(33,336,062)	(2,611,118)	(1,495,499)	1,115,619	42.7%	↑
Non-Cash Items	20,956,626	20,956,626	2,699,402	526,103	(2,173,299)	-80.5%	↓
Restricted PUPP Surplus BFWD 1 July	0	0	0	0	0	0.0%	
Unrestricted Surplus BFWD 1 July	3,385,426	3,385,426	3,385,426	3,385,426	**0**	0.0%	
Restricted PUPP Surplus CFWD	0	0	0	0	0	0.0%	
Surplus/(Deficit) 2026/27	**13,027**	**13,027**	**11,983,689**	**69,766,917**	**57,783,228**		

*Refer to variance commentary attachment for explanation of material differences.

The comments provided in Attachment 3 - Variance Commentary Statement of Financial Activity, explain material variances contributing to the total YTD budget variance shown in the above table. These variances are due to cash flow and timing issues; however some months can be quite large and generally reflect usual business for the City. Whilst every effort is made to time the cash flow movements appropriately, there may still be months of large variances due to unexpected items processed.

FINANCIAL MANAGEMENT UPDATE
Local Government Financial Ratios

The following table shows the YTD actual financial ratios meet the target ratios.

Period Ended 31 July 2026	Target Ratio	YTD Budget Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio	> 1	N/A	N/A	19.51
The Current Ratio identifies a local government's liquidity: how well it can meet its financial obligations as and when they fall due. A ratio greater than 1 indicates the local government can cover its immediate cash commitments.				
Asset Sustainability Ratio (ASR)	> 0.90	1.21	1.18	0.37
The ASR measures how effectively a local government's assets are being replaced or renewed. Upgrades, expansions, and new works are not considered for the ASR.				
Operating Surplus Ratio (OSR)	> 15%	-58.2%	5.5%	85.7%
The OSR measures how well a local government can cover its operational costs with funds left over for capital projects and other purposes				
Own Source Revenue Coverage Ratio (OSRC)	> 0.90	0.39	0.79	6.20
The OSRC ratio outlines a local government's ability to cover its costs through its own revenue sources, such as rates, fees and charges and interest revenue. A ratio greater than 0.90 indicates the local government is operating in an 'advanced' capacity, however it should be noted that each local government has different revenue raising capacities.				
Debt Service Cover Ratio (DSCR)	> 2	-0.1	2.1	3.4
The DSCR measures a local government's ability to meet its principal and interest repayments from operating revenue. A higher ratio indicates the City is easily able to service its debts. This ratio is not a true indicator of the debt service coverage as the loan is structured as interest only until fully drawn.				
Forward Debt Service Cover Ratio	> 2	-12.8	9.7	355.2
The Forward DSCR is a future projection of the City's position once the loan is fully drawn and principal payments commence. The ratio is over-inflated due to the raising of rates in July.				
Net Financial Liabilities Ratio	< 0.30	3.0	-0.40	-2.60
The Net Financial Liabilities Ratio is a new measure used in the calculation of the Local Government Financial Indicator. It measures the extent to which the City's financial liabilities exceed its available financial assets. The lower the ratio, the better, representing a strong financial position.				

Movements

The Debt Service Cover Ratio (DSCR), Forward Debt Service Coverage Ratio and the Net Financial Liabilities Ratio should be read together to see a true representation of the City's financial position. The DSCR is currently overinflated due to the interest only nature of debt repayments and the raising of the rates in July.

The Current Ratio is currently overinflated due to the raising of rates in July, increasing the other receivables section of the current assets.

The Asset Sustainability Ratio appears poor for the month of July due to the capital expenditure yet to be incurred for the year. This ratio is expected to improve in subsequent months as capital project expenditure increases.

Statement of Financial Position

	July 2026	June 2026	% Change	Comments
	Current			
Assets	253,582,184	189,690,365	33.68%	Decrease in Cash and Cash Equivalents and Increase in Trade & Other Receivables
Liabilities	12,994,638	21,704,267	-40.13%	Decrease in Trade & Other Payables
	Non-Current			
Assets	837,551,023	838,561,546	-0.12%	Decrease in Property Plant & Equipment and Increase in Infrastructure
Liabilities	24,187,746	20,969,200	15.35%	Increase in Long Term Borrowings
Net Assets	1,053,950,822	974,884,854		

Debtors Schedule

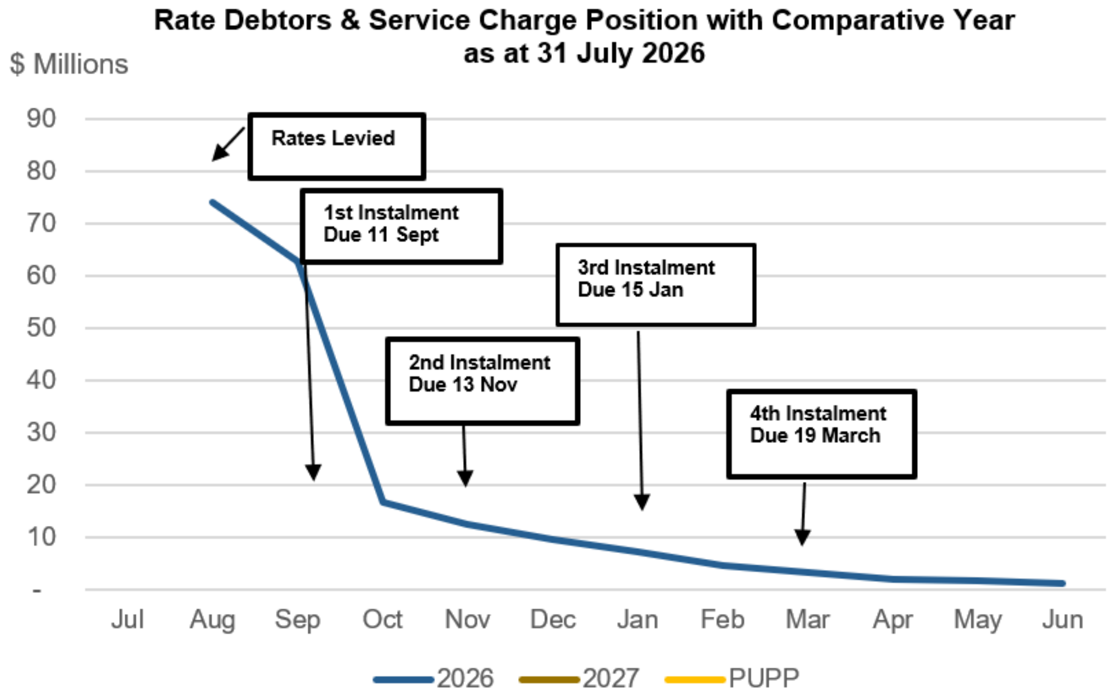
The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days as at the end of July 2026. The table also includes the total Rates and PUPP Service Charges outstanding.

When the following table is compared to Attachment 2, there is a balance sheet difference of $21.5 m, reflecting the loans receivable, accrued revenue and GST receivable.

Debtors Schedule

	July 2026	June 2026	Change %	% of Current Total
	Sundry Debtors			
Current	8,853,386	8,474,275	4%	98.7%
> 40 Days	16,174	27,026	-40%	0.2%
> 60 Days	50,865	62,472	-19%	0.6%
> 90 Days	45,813	19,914	130%	0.5%
Total	**8,966,238**	**8,583,687**	4%	**100%**
	Rates Debtors			
Total	**76,924,590**	**1,062,972**	7137%	100%
	PUPP Debtors			
Total	**491,850**	**491,850**	0.0%	100%

A total of $1m in Rates (including ESL and waste charges) has been paid by the end of July 2026, representing a collection rate of 1.4% to date.



There was no material change in July to the PUPP Debtors' balance. PUPP payments have now been received on 99.76% of properties and of those paid, 99.76% have paid in full, with 0.22% ($491,850) still outstanding. A review of their debt collection status is currently underway.

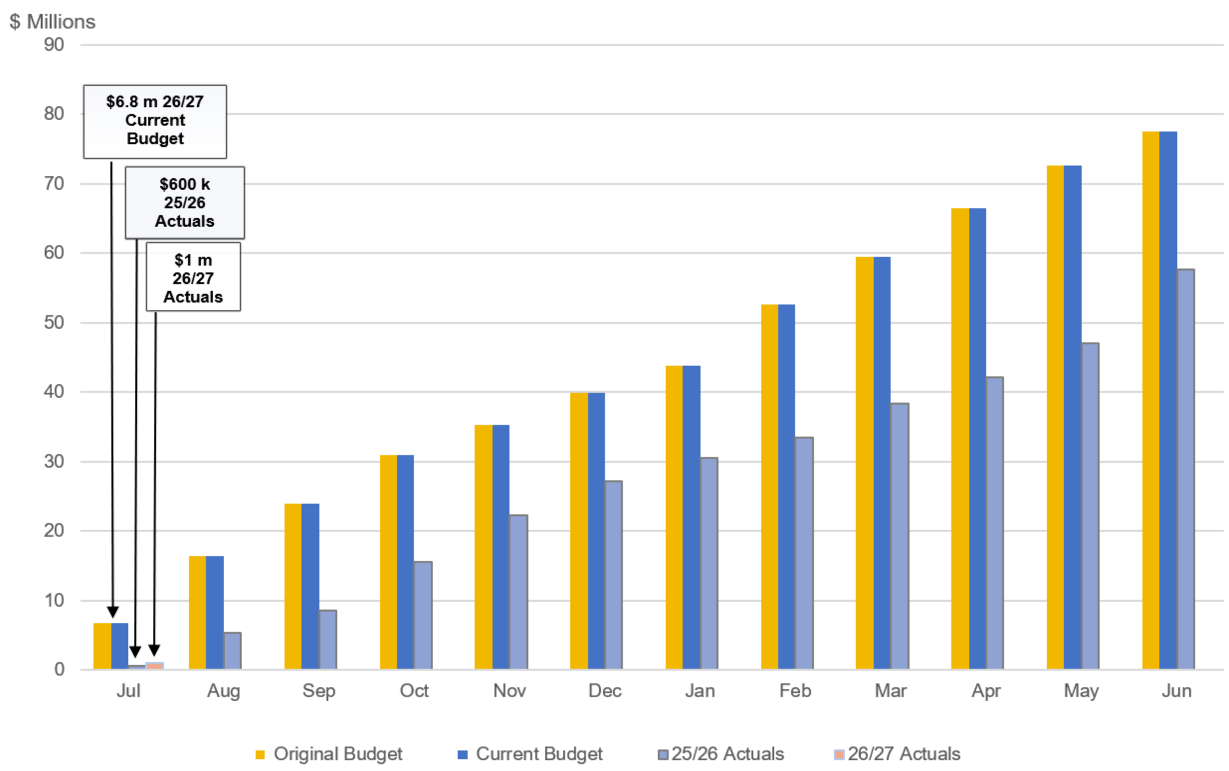
Collection of outstanding debts greater than 40 days is continuing in line with Council policy.

Capital Expenditure
Council's current 2026/27 Capital Expenditure budget is $77.5 million which includes significant projects such as: Baynton Housing Development, Wickham Recreation Precinct – Multisport Courts Hard Shade, 7 Mile tip class III cell construction, new footpaths aligned to the 10-year construction plan, Roebourne Recreation Precinct, kerb renewals and Wickham Boat Beach Jetty and Boat Ramp.

The City spent $1m on its capital program to the end of July 2026, $5.7m (84.9%) less than the YTD budget. The variance is primarily attributable to delays associated with the adoption of the 2026/27 Budget. The following table shows the capital budget performance by asset class:

CAPITAL EXPENDITURE						
Asset Class	**YTD**			**ANNUAL**		
	YTD Budget	**YTD Actual**	**Variance %**	**Annual Original Budget**	**Annual Current Budget**	**% of Annual Budget**
	31 July 2026			**30-June-27**		
Infra Misc Structures	2,155,259	271,653	-87.4%	18,219,612	18,219,612	1.5%
Parks & Open Spaces	1,035,691	530,755	-48.8%	12,347,925	12,347,925	4.3%
Buildings	2,782,864	39,008	-98.6%	19,516,208	19,516,208	0.2%
Equipment	4,386	64,924	1380.3%	1,794,313	1,794,313	3.6%
Furn & Equip	53,333	0	-100.0%	1,766,900	1,766,900	0.0%
Plant	462,817	6,662	-98.6%	4,712,803	4,712,803	0.1%
Inv Property	0	61,015	0.0%	40,000	40,000	152.5%
Infra Roads	254,486	32,285	-87.3%	10,552,300	10,552,300	0.3%
Infra Footpaths	15,275	4,188	-72.6%	4,309,313	4,309,313	0.1%
Infra Aerodromes	5,000	11,000	120.0%	4,286,564	4,286,564	0.3%
Totals	**6,769,111**	**1,021,490**	**-84.9%**	**77,545,939**	**77,545,939**	**1.3%**

Capital Expenditure YTD Actual v Budget 2026/27 (excl Reserve Transfers)



Financial Statements
The financial statements for the reporting period are provided as attachments in the form of:
- Statement of Financial Activity (Attachment 1).
- Statement of Financial Position (Attachment 2).
- Variance Commentary - Statement of Financial Activity by Nature (Attachment 3).
- Net Current Funding Position (Attachment 4).

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making, this matter is considered to be of high significance in terms of Council's ability to perform its role.

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels..

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise, and State Government obligations for the ongoing development of infrastructure and services.

STATUTORY IMPLICATIONS
In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement. Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of $100,000 or 10% whichever is greater. As this report is composed at a nature level, variance commentary considers the most significant items that comprise the variance.

COUNCILLOR/OFFICER CONSULTATION
Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
The financial implications of this report are noted in the detail sections of the report. The Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

STRATEGIC IMPLICATIONS
This item is relevant to the Council's approved Council Plan 2025-2035.

Goal: 7 Our civic leaders are innovative, listening and balanced in meeting community needs.

Objective: 7.5 Providing strong financial management and transparency.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City has been assessed and is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Completion of the Monthly Financial Activity Statement report is a control that monitors this risk. Strong internal controls, policies and monitoring ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
This is a monthly process advising the Council of the current financial position of the City.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The Council is obliged to receive the monthly financial reports as per statutory requirements. Details relating to the variances and the commentary provided are to be noted as part of the report.

10.2 LIST OF PAYMENTS – 1 JULY 2026 TO 31 JULY 2026

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	20 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. List of Payments – July 2026 2. Purchase Cards Report – July 2026 3. Fleet Fuel Card Report – June 2026

PURPOSE

To advise Council of payments made for the period from 1 July 2026 to 31 July 2026.

OFFICER'S RECOMMENDATION

That Council RECEIVE the list of payments totalling $25,043,896.40 as detailed in Attachments 1, 2 and 3.

BACKGROUND

Council has delegated authority to the Chief Executive Officer (Delegation 1.6) to make payments from the City's Municipal and Trust funds.

In accordance with *Regulations 12 and 13* of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

DISCUSSION

Payments for the period 1 July 2026 to 31 July 2026 (including credit card transactions – July 2026) totalled $25,043,896.40 being made up of:

1. Trust Payments: nil;
2. BPay Payments: 1179 to 1211 and
   EFT Payments 098469 to 099235 (Inclusive): $18,945,893.14;
3. Cheque Voucher: nil;
4. Cancelled Payments: nil;
5. Direct Debits: 099233: $3,232.40;
6. Credit Card Payments (July 2026): $53,225.70;
7. Payroll Payments: $6,041,545.16.

A sample of large payments included within these amounts is as follows:

- Acero Construction Pty Ltd – Baynton Apartments PC10 - $2,113,305
- Karratha Development – DDR8 Bulgarra Apartments - $3,218,546
- NWMC Mining & Civil – Footpath Construction - Various Sites - $894,904

- Emirge Pty Ltd – WRP Multipurpose Court Shade PC04 - $804,129
- Raubex Construction – Cell 3 & 4 Lining & Leachate PC2 - $551,946
- Ausolar Pty Ltd – Hampton Oval Lighting Installation - $798,310
- STG Sales Pty Ltd – Road Sweeper Truck Purchase - $669,909
- Westrac Equipment Pty Ltd – Cat 920-11B Loader Purchase - $370,379

Consistent with CG-11 Regional Price Preference Policy, the below table shows the local supplier percentages of invoices paid for the period. Statutory suppliers include insurances, utilities, ATO and bond administrator. Non-local suppliers are large in value this month due to project payments for the housing developments, skewing the local spend result.

KPI Report – Local Spend
Date Range 01/07/2026 to 31/07/2026

	No of Invoices	%	$ Value	%
Local Suppliers	1,205	66.35%	6,324,925	33.38%
Non-Local Suppliers	483	26.60%	12,154,334	64.14%
Statutory Supplier	128	7.05%	469,866	2.48%
Total	**1,816**	**100%**	**18,949,126**	**100%**

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS
Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

COUNCILLOR/OFFICER CONSULTATION
Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS
Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Goal: 7 Our civic leaders are innovative, listening and balanced in meeting community needs.

Objective: 7.5 Provide strong financial management and transparency

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
There are no relevant precedents related to this matter.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
Payments and credit card payments for the period 1 July 2026 to 31 July 2026 totalled $25,043,896.40. Payments have been approved by authorised officers in accordance with agreed delegations, policies, and budget.

10.3 INVESTMENTS FOR PERIOD ENDED 31 JULY 2026

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	27 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's investment position for the period ending 31 July 2026.

OFFICER'S RECOMMENDATION

That Council RECEIVE the Investment Report for the financial period ending 31 July 2026.

BACKGROUND

In accordance with section 6.14 of *the Local Government Act 1995* and Regulation 19C of the *Local Government (Financial Management) Regulations 1996*, the City will invest excess funds not required for any immediate purpose in authorised deposit taking institutions as defined in the *Banking Act 1959 (Cth)* Section 5 and/or the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*, for a term not exceeding 3 years.

The City's surplus funds are invested in bank term deposits for various terms and property related investments to facilitate maximum investment returns in accordance with the City's Investment Policy (CF03).

DISCUSSION

Details of the investments that are included in the report

- Schedule of Cash and Financial Investments
- Allocation of Cash and Financial Investments
- Schedule of Maturity of Cash and Financial Investments
- Schedule of Liquidity
- Schedule of Other Investments
- Ageing of Outstanding Lessees Balances
- Schedule of Loan Agreements

Table 1. Cash Allocations of City Funds

Institution	Accounts	Principal Investment $	Balance 31 July 2026 $	Interest %	Investment Term	Maturity	Source
RESERVE FUNDS							
WBC	Business Premium Cash Reserve		18,950,374	4.20	At Call		Reserve at Call
WBC	Reserve Term Deposit	10,000,000	10,099,014	5.56	12 months	May-27	Reserve TD
WBC	Reserve Term Deposit	7,000,000	7,045,567	5.40	8 months	Feb-27	Reserve TD
WBC	Reserve Term Deposit	20,000,000	20,687,266	4.34	12 months	Oct-26	Reserve TD
WBC	Reserve Term Deposit	9,000,000	9,058,912	4.25	8 months	Mar-27	Reserve TD
WBC	Reserve Term Deposit	11,000,000	11,121,829	5.39	6 months	Nov-26	Reserve TD
WBC	Reserve Term Deposit	6,000,000	6,010,849	5.50	11 months	Jun-27	Reserve TD
WBC	Reserve Term Deposit	6,000,000	6,010,672	5.41	9 months	Apr-27	Reserve TD
WBC	Reserve Term Deposit	6,000,000	6,145,739	4.57	7 months	Aug-26	Reserve TD
WBC	Reserve Term Deposit	13,000,000	13,314,009	4.74	8 months	Sep-26	Reserve TD
WBC	Reserve Term Deposit	6,000,000	6,143,704	4.70	7 months	Aug-26	Reserve TD
MUNICIPAL FUNDS							
WBC	Municipal (Transactional)		33,131,309	4.20	At Call		Muni at Call
N/A	Cash on Hand		6,906				
	TOTAL	**94,000,000**	**147,726,150**				
The balance of all Term Deposits includes interest accrued to 31 July 2026							

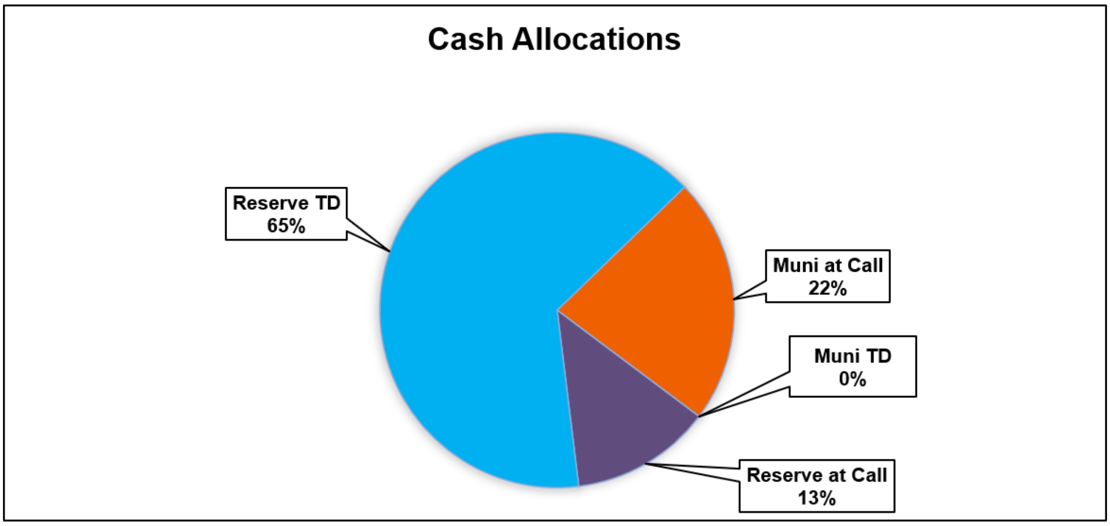
On average, the City is earning 4.99% across Reserve term deposits.

The RBA official cash rate (overnight money market interest rate) remained the same during the month of July at 435 basis points. Municipal Funds held in the Westpac transaction account are earning 4.20% interest.

Allocations of Cash and Financial Investments

Council's Municipal and Reserve Bank Accounts are to be maintained so that a maximum return can be achieved from funds required in the short term.

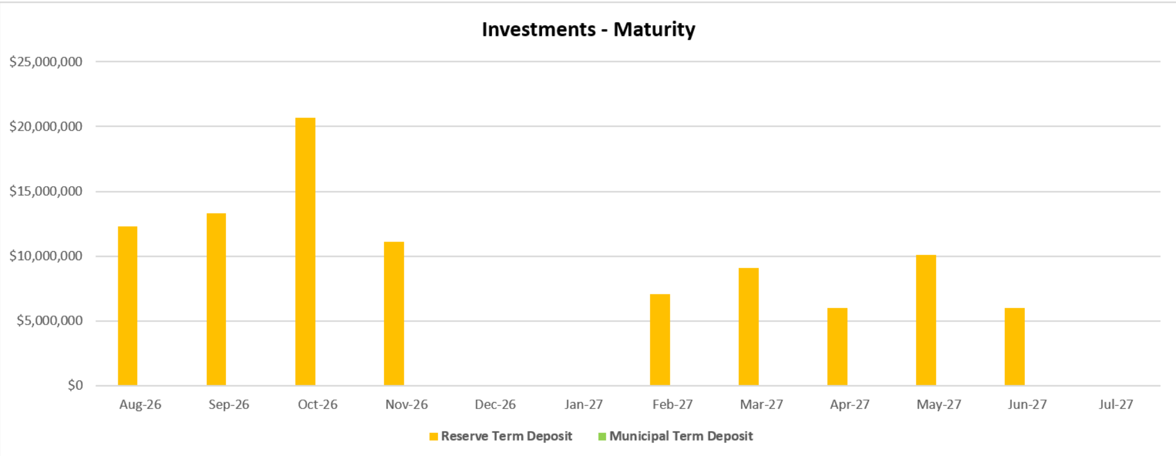
The following graph demonstrates the allocation of our Cash and Financial Investments to maximise return on investment which shows that 65% of our Cash and Financial Investments are invested in Term Deposits.



Graph 1. Percentage of Cash Allocations

Schedule of Maturity of Cash and Financial Investments

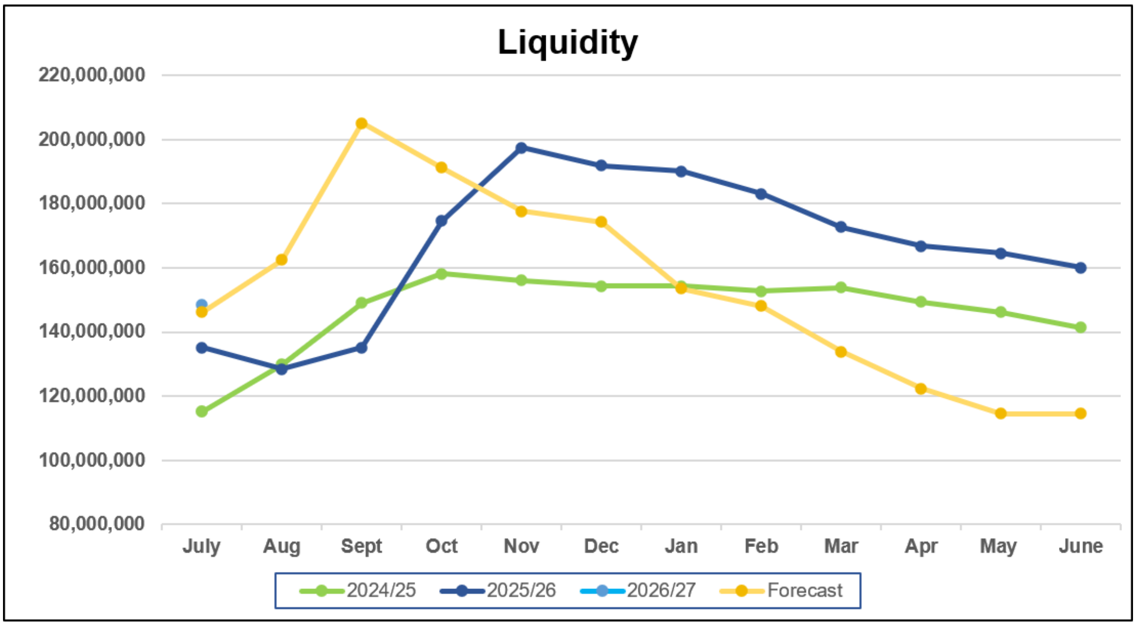
In accordance with the City's Investment Policy (CF03), in respect to liquidity of funds, the following schedule shows the maturity of our various investments. 48% of Cash and Financial Investments will mature in the next 3 months, 12% maturing in the next 4-6 months and 40% maturing in the next 7-12 months.



Graph 2. Schedule of Maturity of Cash and Financial Investments

Schedule of Liquidity

Administration reviews availability of funds to ensure there is sufficient liquidity to meet operational cash flow requirements.



Graph 3. Schedule of Liquidity

Schedule of Other Investments

Hangar Lease – Aspen Medical
On 1 November 2018, a Lease agreement was entered into with Aspen Medical for the use of a newly built Hangar in relation to their provision of emergency medical services. In line with Council's investment strategy, the investment was funded out of the aerodrome reserve, with the net profit being paid back to the aerodrome reserve. The lease agreement was for an initial term of seven (7) years with two extensions of two (2) years each. Rent increases every two years, as per the schedule set out in the lease agreement. The initial investment for the hangar was $3,011,975. As of July 2026, the life-to-date net profit now exceeds the City's initial investment. The performance of the hangar lease is shown in the tables below.

Table 2. Aspen Medical – Hangar Lease Performance

	Month 31 July 2026 $	Year-to-Date 31 July 2026 $	Life-to-Date 31 July 2026 $
Total Income Received	34,414	34,414	3,174,285
Total Expenditure Paid	-	-	(159,531)
Net Income	**34,414**	**34,414**	**3,014,754**
Annualised ROI	**13.7%**	**13.7%**	**57.3%**

Ground and Hangar Lease – Babcock Offshore
In March 2019, an agreement was entered into with Babcock Offshore in relation to the construction, purchase, lease and buy-back of a Hangar. In line with Council's investment strategy, the investment was funded out of the infrastructure reserve with the net profit being paid back to the infrastructure reserve. The initial lease agreement, including the ground and hangar, covered a term of nine (9) years and no further terms, with annual rent increases of 4.5%. The option is available to repurchase the Hangar for a fixed price, plus a new Ground Lease for a five (5) year term at a pre-determined rate, increasing annually by 4%. The initial investment incurred was $4,243,867, with the performance of the hangar and ground lease shown in the table below.

Table 3. Babcock Offshore – Ground & Hangar Lease Performance

	Month 31 July 2026 $	**Year-to-Date 31 July 2026 $**	**Life-to-Date 31 July 2026 $**
Total Income Received	52,090	52,090	3,963,407
Total Expenditure Paid	-	-	(18,554)
Net Income	**52,090**	**52,090**	**3,944,853**
Annualised ROI	**14.7%**	**14.7%**	**55.4%**

The Quarter HQ
As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017 for $20,000,000. The following table provides a summary of all income and expenditure for The Quarter for the current financial year.

Table 4. The Quarter HQ Performance

	Month 31 July 2026 $	**Year to Date 31 July 2026 $**	**Life to Date 31 July 2026 $**
Total Income Received	378,860	378,860	32,506,140
Total Expenditure Paid	(28,183)	(28,183)	(14,679,584)
Net Income	**350,677**	**350,677**	**17,826,555**
Annualised ROI	**21.0%**	**21.0%**	**9.8%**

Ageing of Outstanding Lessees Balances
The following table highlights The Quarter lessees with aged balances in excess of $5,000 as of 31 July 2026.

Table 5. Aged Debtors of The Quarter

Suite ID	Lessee	Total Amount Outstanding ($)	Commentary
3	T0000699 - Pilbara Weddings & Events	10,544.34	AMPAC have been engaged to assist with debt recovery, with field visits unsuccessful. Skip tracing completed and legal proceedings approved to commence, General Procedure Claim currently under way.

Scope Property Group Loan Agreement

As part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. The total loan approved was $4.1M for a 10 year period, with the total principal required to be repaid in 2030. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required.

Table 6. Scope Property Group Loan Agreement Schedule

	Month 31 July 2026 $	Year to Date 31 July 2026 $	Life to Date 31 July 2026 $
Funded Amount	-	-	3,800,000
Interest Charges	12,667	12,667	655,086
Remaining Loan Amount	**(300,000)**	**(300,000)**	**(300,000)**

The Scope Property Loan earns the City interest at 4% per annum which may incur an opportunity cost, being the value of alternative investment options foregone. At the average rate indicated in Table 1 of 4.99%, there is an opportunity cost for the year to date of $3,195 and a life to date cost of $36,046 for the current month of July 2026. This is reflective of current market rates and represents the community benefit to Dampier and the broader community.

Bulgarra Apartments Development

As part of Council's housing development strategy, Council resolved at its July 2025 meeting to execute a development agreement with Karratha Development Pty Ltd for the development of the Bulgarra Apartments project. Part of the Council resolution included a $56 million loan to the developer at a set interest rate of 4%. The development agreement was executed on 17 October 2025. A loan was obtained from Westpac for $56.0M, with a three year loan term on interest only payment arrangements, this loan's current interest rate is 4.90%pa effective as at 29 July 2026. Karratha Development will be required to make principal and interest repayments upon construction completion over a 20 year period.

Table 7. Karratha Development Pty Ltd Loan Agreement Schedule

	Month 31 July 2026 $	Year to Date 31 July 2026 $	Life to Date 31 July 2026 $
Developer drawdown	3,218,547	3,218,547	17,508,297
Developer Interest Accrued	49,680	49,680	279,764
Developer Remaining Loan Drawdown	**(38,491,704)**	**(38,491,704)**	**(38,491,704)**

Table 8. Westpac Loan Facility Agreement

	Month 31 July 2026 $	Year to Date 31 July 2026 $	Life to Date 31 July 2026 $
WBC Loan Drawdowns	3,218,547	3,218,547	17,508,297
Bank Interest & Charges	105,675	105,675	686,271
Remaining Loan Amount	**(38,491,704)**	**(38,491,704)**	**(38,491,704)**

Baynton Housing Project

As part of Council's housing development strategy, Council resolved at its June 2025 meeting to execute a development agreement with Acero Construction Pty Ltd for the development of the Baynton Housing project. This agreement was executed on 20 October 2025. This project is funded entirely from Council's Infrastructure reserve funds for an amount of $26.2M.

Table 9. Acero Construction Pty Ltd Payment Schedule

	Month 31 July 2026 $	Year to Date 31 July 2026 $	Life to Date 31 July 2026 $
Contract Paid Amount	-	-	16,826,893
Infrastructure Reserve (funding)	-	-	(16,826,893)
Remaining Contract Amount	**9,409,800**	**9,409,800**	**9,409,800**

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision-Making policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

In accordance with section 6.14 of the *Local Government Act* and Regulation 19C of the *Financial Management Regulations*, the City will invest excess funds not required for any specific purpose in authorised deposit taking institutions as defined in the *Banking Act 1959 (Cth)* Section 5 and/or the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*, for a term not exceeding three years.

COUNCILLOR/OFFICER CONSULTATION
Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
The Council's financial reporting is prepared in accordance with Accounting Policy CF03 & CF12. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS
The financial implications of this report are noted in the detail sections of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Goal:	7 Our civic leaders are innovative, listening and balanced in meeting community needs.
Objective:	7.5 Provide strong financial management and transparency

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Administration has developed effective controls to ensure funds are invested in accordance with City's Investment Policy. This report enhances transparency and accountability for the City's Investments.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to conduct the Officer's recommendation.

RELEVANT PRECEDENTS
This is a monthly process advising Council of the current investment position of the City.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
Council is obliged to receive the monthly investment report as per statutory requirements. This report guides Council on the performance of investments the City controls and maintains.

10.4 AUDIT, RISK, AND IMPROVEMENT COMMITTEE MINUTES – 11 AUGUST 2026

File No:	FM.01
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance
Date of Report:	18 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Audit, Risk, and Improvement Committee Meeting Minutes – 11 August 2026 2. Compliance Audit Return 2025 3. Procurement Probity Review

PURPOSE

For Council to receive the minutes of the Audit, Risk and Improvement Committee (ARIC) meeting held on 11 August 2026 and consider ARIC's recommendations.

OFFICER'S RECOMMENDATION

That Council:

1. RECEIVE the minutes of the Audit, Risk and Improvement Committee meeting held on 11 August 2026;

2. ACCEPT the Audit, Risk and Improvement Committee recommendations to:

a. CLOSE the outstanding actions from 2021 and 2023 audits and ACCEPT the residual risk which remains within Council's risk tolerance;
b. ADOPT the Compliance Audit Return 2025; and
c. NOTE the non-compliance in the Internal Self-Assessment – Public Information Access Audit relating to thoroughfare maps and ACCEPT the residual risk which remains within Council's risk tolerance; and
d. RECEIVE the Procurement Probity Review, and NOTE the recommendations identified in this review will be included in the Audit Recommendation Status Report presented at each Audit, Risk and Improvement Committee meeting.

BACKGROUND

The ARIC met on Tuesday 11 August 2026 to consider the following matters:

1. Governance Updates
2. Risk Management Report
3. Audit Recommendation Status Reports
4. Compliance Audit Return 2025
5. Internal Self-Assessment – Public Information Access Audit
6. Procurement Probity Review.

A summary each of the items and the Committee's resolutions and recommendations to Council are provided below.

DISCUSSION

1. Governance Updates

The report provided a progress update on policy reviews, local law reviews, and the implementation of Local Government Act reforms and the *Privacy and Responsible Information Sharing Act 2024*.

The Committee resolved to receive the Governance Updates.

2. Risk Management

The report provided oversight of strategic and emerging risks, and progress updates on the review of the City's risk management framework, and development of the business continuity plan and audit framework.

The Committee resolved to receive the Risk Management Report Update.

3. Audit Recommendations Status

The report provided progress updates on the implementation of audit actions and seeks Council's approval to close outstanding actions older than two years.

The Committee resolved to receive the Audit Recommendations Update and recommended that Council close the outstanding actions from 2021 and 2023 audits and accept the residual risk which remains within Council's risk tolerance.

4. Compliance Audit Return 2025 (Attachment 2)

The report presents the results of the 2025 Compliance Audit Return (CAR) which is an annual self-assessment against legislative compliance requirements under the *Local Government Act 1995* and associated regulations.

The CAR demonstrates a strong level of legislative compliance across governance, financial management, meeting procedures, disclosure requirements, procurement, and other statutory obligations. While seven instances of non-compliance were identified through the review process, officers advised that corrective actions had either been completed or were underway, and that existing governance controls continue to identify and address issues when they arise.

The Committee resolved to receive and review the 2025 Compliance Audit Return and recommended that Council adopt the 2025 Compliance Audit Return.

5. Internal Self-Assessment – Public Information Access Audit

The report presents the results of the City's self-assessment against public information access requirements and found that the City largely complied with the audit criteria, with most identified non-compliances already rectified.

The Committee resolved to receive the internal self assessment and recommended that Council note the non-compliance relating to thoroughfare maps and accept the residual risk which remains within Council's risk tolerance.

6. Procurement Probity Review (Attachment 3)

The report presents the findings of an independent review of five selected tender processes following supplier complaints about a previous procurement process. The review identified nine procurement governance and probity risks and made 27 recommendations, many of which have already been addressed through the implementation of Centralised Procurement, with the remaining actions to be tracked through the Audit Recommendations Register.

The Committee recommended that Council receive the Procurement Probity Review, and note the recommendations identified in the review will be included in the Audit Recommendation Status Report presented at each ARIC meeting.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be moderate significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS
Regulations 13-15 of the *Local Government (Audit) Regulations 1996* provide for compliance audits.

Regulation 15 of the *Local Government (Audit) Regulations 1996* requires a certified copy of the CAR and a copy of the relevant section of the minutes of the meeting at which the CAR is adopted by Council to be submitted to the Local Government Inspector by 30 September 2026.

COUNCILLOR/OFFICER CONSULTATION
Consultation has taken place between the ARIC, Executive Leadership Team, Finance, People and Culture, and Governance.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Governance is an enabling service in the delivery of the Council Plan 2025-2035. It supports the delivery of the Plan's goals and ensures that we fulfill our statutory obligations.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Adequately monitoring audit and risk activities ensures public trust in the City's operations is maintained.
Compliance	Moderate	The CAR is required to be submitted to the Local Government Inspector by 30 September 2026.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
There are no relevant precedents.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The primary focus of the 11 August ARIC meeting was to discuss the 2025 CAR. Results of the CAR confirm that internal controls continue to provide assurance that the City maintains high levels of compliance. Areas of non-compliance identified have been addressed.

10.5 Q4 KEY PERFORMANCE MEASURES 2025/26

File No:	CM.8
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance
Date of Report:	18 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Q4 KPI Report 2025/2026

PURPOSE

For Council to consider the reporting of key performance measures of City activities and their alignment to the Council Plan 2025-2035 for the fourth quarter period April to June 2026.

OFFICER'S RECOMMENDATION

That Council RECEIVE the Q4 Key Performance Measures Report for the period ending 30 June 2026.

BACKGROUND

In June 2025, Council adopted the Council Plan 2025–2035, establishing the City's long-term strategic direction following extensive community and organisational consultation.

Under the Integrated Planning and Reporting Framework and section 5.56 of the *Local Government Act 1995*, the City is required to develop and resource its strategic planning documents and report on its performance in achieving community priorities and strategic outcomes.

The Council Plan identifies seven strategic goals that guide the delivery of 58 services, including 13 enabling services. To measure progress against these goals, Council endorsed 126 key performance measures in July 2025, together with a further 11 measures requiring the development of baseline data and performance metrics.

DISCUSSION

Analysis of Q4 Quarterly Reporting

For the reporting period, 108 measures were due for reporting, a further 28 measures were not due this period.

Overall, 81 of the 108 performance measures due for the period (75%) were either On Track or Within Tolerance with 24 measures requiring attention. Three measures were unable to be reported as the data was not available at the end of the reporting period.

For enabling services, 23 of the 29 performance measures (79%) were either On Track or Within Tolerance. Five measures require attention and one measure was unable to be reported as the data was not available at the end of the reporting period.

Q4 Measures Requiring Attention
The table below summarises the key areas requiring attention.

Focus area	Status snapshot	Q4 Summary notes
Goal 1 – We respect Aboriginal people's cultural authority and connection to Ngurra (Country)	Attention Required: 1	Community engagement workshops, organisational meetings, and Community Survey conducted. Emerging themes and alternate framework have been identified and draft RAP provided by consultant.
Goal 2 – Our Community is welcoming, connected, vibrant, healthy and safe	Attention Required: 7	Although targets were not met, events and activities being delivered across surrounding towns has increased and a strong program of free community events and activations was delivered. Nine of 28 projects were delivered on time and within budget. The remaining projects were delayed by competing priority work, prerequisite activities, extended community consultation and additional internal review. Delivery is being progressed through active management of risks, resources, priorities and stakeholder expectations, with timeframes and delivery approaches adjusted to support completion and quality outcomes. Work on the Community Safety Plan is planned to commence in 2026/2027.
Goal 3 – Everyone is included	Attention Required: 1	A new Grants and Sponsorship Policy has been drafted and advertised for public comment. New guidelines have been drafted and submitted for internal review. A Grant Management System RFQ has been advertised and is awaiting final assessment and approval.
Goal 4 – Our places and spaces are functional, attractive and reflect our unique identity	Attention Required: 6	Several projects and scheduled maintenance activities were not completed during the reporting period. Works requiring Aboriginal Cultural Heritage and land agreement approvals remain delayed while the necessary approvals are progressed. The Annual Tree Planting Project was carried forward to winter 2026, with cyclone-damaged trees replaced through the program. Not all Level A parks were serviced because teams were redirected to cyclone clean-up. Footpath and kerb works remain under construction and are expected to be

Focus area	Status snapshot	Q4 Summary notes
		completed by the end of September 2026. Other projects were delayed by contractor capacity, material supply and resourcing constraints; these issues have now been addressed and delivery is being rescheduled. The increase in vacant residential land reflects the finalisation and titling of the latest stages of Madigan Estate rather than an incomplete action.
Goal 5 – We respect and care for the natural environment	Attention Required: 1	The contamination rate for non-recyclable material in kerbside recycling bins increased. A community education program is being developed to highlight the issue and aim to reduce contamination rates.
Goal 6 – The local economy is diverse and thriving with opportunities for all	Attention Required: 1	Visitor numbers were lower in April and May. It is presumed that this was due to uncertainty around fuel prices.
Goal 7 – Our civic leaders are innovative, listening and balanced in meeting community needs	Attention Required: 2	Councillor feedback gathered through the Strategic Workshop process is being incorporated into revised advocacy position statements, which is expected to be presented to Council in October 2026. Mandatory Councillor training is expected to be completed by October 2026.
Enabling Services	Attention Required: 5	Several enabling service targets have not yet been achieved. Although average invoice payment remains within the 30-day term, further follow-up is continuing to reduce processing times. Recruitment to new roles are underway to address remaining workforce gaps. A dedicated policy review project is progressing to update outstanding policies. Targeted support and guidance will be provided to business units with increasing overdue records to improve timely action and resolution.

Detailed KPI status information is provided in the attached Q4 KPI Report 2025/2026.

LEVEL OF SIGNIFICANCE
In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of high strategic significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS
Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future for their district.

COUNCILLOR/OFFICER CONSULTATION
Managers responsible and accountable for work areas and key performance measures have been involved in the collation and reporting of the quarterly measures.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
The services in the Council Plan 2025-2035 are reflected in the 2025-2026 adopted Budget.

STRATEGIC IMPLICATIONS
Business Performance is an enabling service in the delivery of the Council Plan 2025-2035. It supports the delivery of the Plan's goals and ensures that we fulfill our statutory obligations.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Financial risks are addressed through an annual review of budgetary expenditure associated with the services detailed within the Council Plan and the delivery of key projects/actions.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The results of the Annual Community Survey will be a clear indicator of the community's perceptions and level of satisfaction regarding the City's performance in delivering the Council Plan.
Compliance	Low	There is a statutory requirement to review the plan for the future document.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
Key Performance Measuring of service delivery has been undertaken annually since 2012 as part of the integrated planning and reporting framework.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION

The Q4 report confirms that 75% of Council Plan performance measures and 79% of enabling service measures due for reporting were On Track or Within Tolerance. Reporting has been prepared against the KPI set previously amended by Council, with no further KPI changes proposed.

10.6 CORPORATE BUSINESS PLAN – ANNUAL REVIEW

File No:	CM.8
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance
Date of Report:	
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Corporate Business Plan Actions – proposed amendments tracked 2. Proposed 2026/27 Key Performance Measures – amendments tracked 3. Proposed 2026/27 Key Performance Measures – clean version

PURPOSE

For Council to consider the annual review of the Corporate Business Plan (CBP) and the proposed 2026/2027 Key Performance Indicators (KPIs).

OFFICER'S RECOMMENDATION

That Council:

1. **ADOPT the proposed amendments to Corporate Business Plan as detailed in Attachment 1.**
2. **ADOPT the proposed 2026/2027 Key Performance Measures as detailed in Attachment 3.**

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of the district. Planning for the future of the district includes the development of a CBP.

The CBP is a four-year plan and is aligned to the Council Plan which translates the community's priorities into deliverable actions. Council adopted the Council Plan 2025–2035 which incorporates the CBP in June 2025.

Key Performance Indicators (KPIs) to measure the efficiency and effectiveness of services identified within the Council Plan 2025- 2035 were adopted by Council in July 2025.

DISCUSSION

Corporate Business Plan

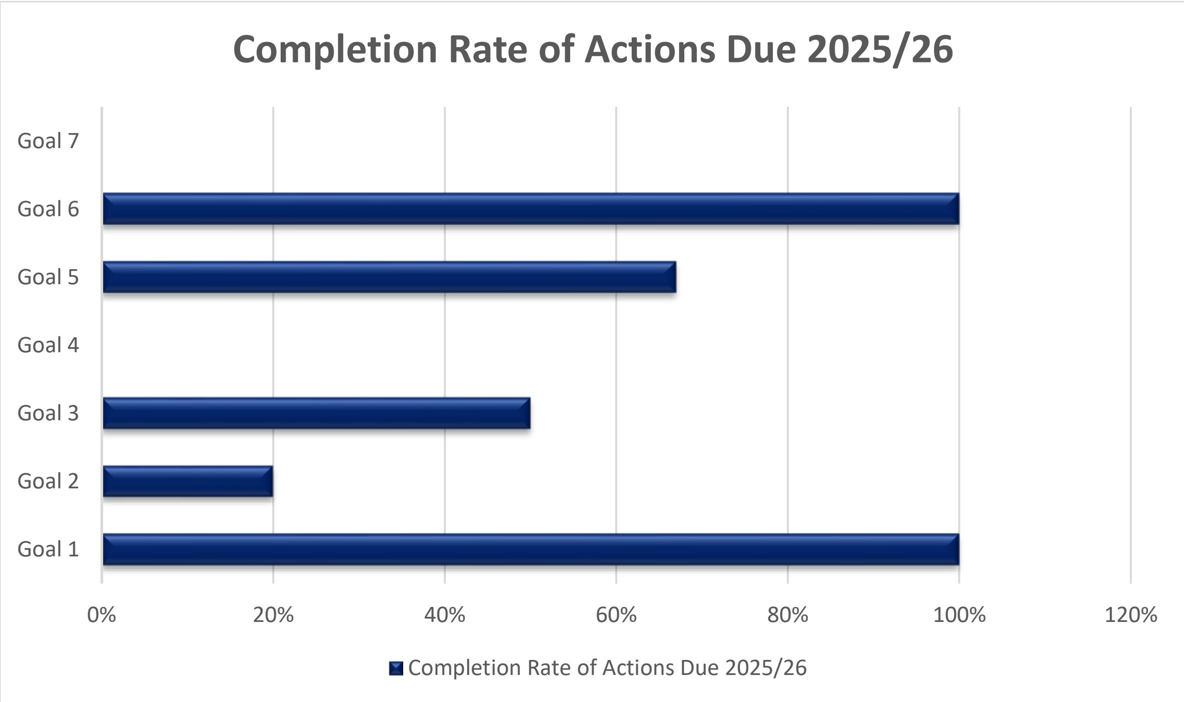
In accordance with regulation 19DA(4) of the *Local Government (Administration) Regulations 1996*, the CBP is to be reviewed and updated annually to assess the progress of projects and realign the CBP's actions and priorities based on current information and available funding.

The Executive Leadership Team and Managers have reviewed the 104 key projects and actions in the CBP to ensure currency and that they are achievable within the identified timeframes.

Proposed amendments are detailed in Attachment 1 and are summarised below:

- Minor amendments to the Enabling Services summary
- Nine actions proposed to be completed in 2025/26 were completed on time.
- 36 actions have had their delivery timeframe amended including one action's delivery timeframe has been reduced (Wickham Hard Court Shade).
- Two actions have been removed.
- Eight new actions have been added.
- Strategies and Plans section has been updated to reflect actions completed in 2025/26.

Completion rate of actions due (29 in total) in 2025/26 are shown in the chart below. Enabling Services had no actions due in this period. Goal 1 and Goal 6 are fully complete, while Goal 4 and Goal 7 require the greatest attention.



The key projects and actions completed during 2025/26 are detailed in the table below.

Goal	Project/action	Comment
Goal 1	Establish a process for engagement and relationship building with Aboriginal leaders and the wider Aboriginal community, including leadership meetings between the City's leaders and leaders within the Aboriginal community	A process has been established. Processes are being continually refined in partnership with Aboriginal organisations as priorities and capacity shifts.
Goal 2	Wickham Recreation Precinct Oval upgrade	The project reached practical completion in April 2026.
	Finalise Community Infrastructure Plan (new)	The Community Infrastructure Plan was endorsed by Council in August 2025.

	Complete Health Services review	Health Services Investigation Report and Implementation Plan endorsed by Council in March 2026.
Goal 3	Develop Early Years Strategy (new)	The Early Years Strategy was endorsed by Council in June 2026.
Goal 5	Develop Waste and Resource Recovery Strategy (new)	The Waste and Resource Recovery Strategy was endorsed by Council in March 2026.
	Review Environmental Sustainability Strategy	The Environmental Sustainability Strategy review was endorsed by Council in March 2026.
Goal 6	Complete construction of 6 Houses in Hancock Way, Bulgarra	The project reached practical completion in June 2026.
	Develop Economic Development and Tourism Strategy (new)	The Economic Development and Tourism Strategy was endorsed by Council in February 2026.

Following adoption of the proposed amendments, the CBP will be updated and made available on the Shire's website. All amendments will be incorporated into future CBP reporting.

<u>Key Performance Measures</u>
To measure progress against the seven strategic goals outlined in the Council Plan, Council adopted Key Performance Measures in July 2025. A further 11 measures required the development of baseline data and performance metrics.

The Executive Leadership Team and Managers have reviewed the current measures to ensure they are appropriate, measurable and achievable. Those measures that required development of baseline data and performance metrics have now been established.

Attachment 2 provides the 2025/26 measures with proposed amendments for 2026/27 tracked. A clean version of the 2026/27 measures is provided at Attachment 3.

Internal-facing/operational measures are proposed to be removed to ensure reporting remains meaningful and valuable to the community. In addition, measures (16) which rely on results from the Annual Community Survey are proposed to be removed due to the new format of the survey this year. New measures will be developed during 2026/27 with baseline data extracted from the 2026 survey results.

Quarterly reporting for the 2026/27 Key Performance Measures will commence following the close of quarter 1 (30 September 2026).

LEVEL OF SIGNIFICANCE
In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of high strategic significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS
Section 5.56 of the *Local Government Act 1995* requires the local government to plan for the future of the district.

Regulation 19DA(4) of the *Local Government (Administration) Regulations 1996*, requires the local government to review the current Corporate Business Plan for its district every year.

Regulation 19DA(6) of the *Local Government (Administration) Regulations 1996*, requires Council to consider any modifications to the Corporate Business Plan and adopt those modifications by absolute majority.

COUNCILLOR/OFFICER CONSULTATION
The Executive Leadership Team and Managers have been involved in the review of the Corporate Business Plan and KPIs. A Council Workshop will be held on 14 September 2026.

COMMUNITY CONSULTATION
No community consultation is required.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
Governance is an enabling service in the delivery of the Council Plan 2025-2035. It supports the delivery of the Plan's goals and ensures that we fulfill our statutory obligations.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Development of appropriate KPIs and regular reporting provides the community with oversight of the progress in delivering the Council Plan.
Compliance	Low	There is a statutory requirement to review the Corporate Business Plan annually.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS
There are no relevant precedents.

VOTING REQUIREMENTS
Absolute Majority.

CONCLUSION
A review of the CBP and KPIs has been undertaken by staff. The review focussed on ensuring that actions and goals are current and achievable.

10.7 LOCAL LAW REVIEW – PUBLIC NOTICE PERIOD CLOSED

File No:	LE.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance
Date of Report:	19 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Public submissions received 2. *Shire of Roebourne Local Government Property Local Law* 3. *Shire of Roebourne Health Local Law 2012* 4. *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012*

PURPOSE
For Council to consider submissions received during the public notice period and determine whether the local laws should be repealed, amended or remain unchanged in accordance with section 3.16(4) of the *Local Government Act 1995*.

OFFICER'S RECOMMENDATION

That Council:

1. CONSIDER internal and external submissions received.

2. DETERMINE that the following local laws be amended:

  a. *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012*;
  b. *Shire of Roebourne Health Local Law 2012*; and
  c. *Shire of Roebourne Local Government Property Local Law 2003*.

BACKGROUND
At its meeting of 29 June 2026, Council resolved to commence a review of the following local laws in accordance with 3.16(1) of the *Local Government Act 1995*:

- *Shire of Roebourne Local Government Property Local Law*
- *Shire of Roebourne Health Local Law 2012*
- *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012*.

DISCUSSION
Local public notice of the review was published on 1 July 2026, with close of submissions on 14 August 2026. It was advertised via Pilbara News, the West Australian, on the City's website, Facebook page and What We Make It (WWMI) website, in addition to being posted on all library and customer service noticeboards.

Four public submissions were received via the WWMI website regarding the *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012.* No public submissions were received for the other laws.

<u>Summary of public submissions</u>

The submissions raised concerns relating to nuisance, danger and damage from roaming cats and dogs as well as barking dogs and reversing vehicles (noise complaints).

Matters relating to roaming and barking dogs are dealt with under the *Dog Act 1976* and noise complaints are dealt with under the *Environmental Protection (Noise) Regulations 1997*.

Nuisance created by wandering cats is not currently addressed under the *Cat Act 2011*. The *Cat Amendment (Local Laws) Bill 2026* however, which was introduced and had a first reading in Parliament in February 2026, seeks to provide a power to local governments to make Cat Local Laws that would enable controls in relation to containment of cats. Following the introduction of the proposed amendment bill, the City will consider developing a Cat Local Law to address the concerns raised.

<u>Summary of internal submissions</u>

During the public consultation period, the local laws were also reviewed by the relevant staff. Internal feedback is summarised by local law below.

Shire of Roebourne Local Government Property Law

Amendments are proposed to strengthen the framework around conditions of entry, behavioural expectations, authorised officer powers, temporary exclusions and banning arrangements, and the management of safety risks across all local government property.

Shire of Roebourne Health Local Law 2012

Western Australia's *Health Act 1911* is gradually being repealed and replaced by the *Public Health Act 2016*. The current local law was made under the old Act, and amendments are proposed to update the terminology to align with the new Act and remove references to repealed legislation. This transition also requires the inclusion of new clauses into the local law, the update of legislative references to align with *Public Health Act 2016* and current Department of Health guidelines, and an increase in penalty amounts. Unlike the old Act, the *Public Health Act 2016* does not provide for a local government to make a local health local law. Eventually, the City will have to consider making a new health local law under the *Local Government Act 1995*.

Shire of Roebourne Animals, Environment and Nuisance Local Law 2012

Amendments are proposed to update terminology, remove distinctions and exclusions regarding miniature farm animals, clarify certain conditions regarding the keeping of birds and to ensure consistent rules regarding the burning of rubbish. A review of the prescribed offences and recovery costs should also be undertaken to make the law consistent with other local governments. Some minor editorial corrections are also needed.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Local law reviews must be undertaken in accordance with section 3.16 of the *Local Government Act 1995*.

Due to the changes to the review provisions, an assessment of each local law was undertaken against the transitional provisions to determine which local laws must be reviewed by 6 December 2026.

COUNCILLOR/OFFICER CONSULTATION
Consultation was sought and feedback received from the relevant departments and included in the attachments to this report.

COMMUNITY CONSULTATION
Local public notice of the review was published on 1 July 2026. It was advertised via Pilbara News, the West Australian, on the City's website, Facebook page and What We Make It (WWMI) website, in addition to being posted on all library and customer service noticeboards.

Four public submissions were received via the WWMI website.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
Governance is an enabling service in the delivery of the Council Plan 2025-2035. It supports the delivery of the Plan's goals and ensures that we fulfill our statutory obligations.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	If not reviewed by 6 December 2026, the *Shire of Roebourne Health Local Law 2012* will be repealed and no longer enforceable, which may reduce the City's ability to regulate and enforce public health-related matters under a local law until replacement provisions are developed and commenced.
Financial	Low	If not reviewed by 6 December 2026, the local laws will be repealed and no longer enforceable, requiring replacement local laws to be developed (including associated public notice/consultation costs within existing budget provision).
Service Interruption	Moderate	If not reviewed by 6 December 2026, the local laws will be repealed and no longer enforceable, which may interrupt the City's ability to apply the enforcement and regulatory controls supported by these local laws until replacement local laws are developed and commenced.

Category	Risk level	Comments
Environment	Moderate	If not reviewed by 6 December 2026, the *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012* will be repealed and no longer enforceable, which may reduce the City's ability to regulate and enforce environmental and nuisance matters under a local law until replacement provisions are developed and commenced.
Reputation	Moderate	If the required reviews are not completed by 6 December 2026 (resulting in repeal and loss of enforceability), it may lead to adverse community perception regarding governance, statutory compliance and the City's ability to manage property, health and nuisance matters.
Compliance	High	If the local laws are not reviewed by 6 December 2026, they will be repealed and no longer enforceable.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
There are no relevant precedents related to this matter.

VOTING REQUIREMENTS
Absolute Majority.

CONCLUSION
The following laws are required to be reviewed by 6 December 2026:

- *Shire of Roebourne Local Government Property Local Law*
- *Shire of Roebourne Health Local Law 2012*
- *Shire of Roebourne Animals, Environment and Nuisance Local Law 2012*.

Should these local laws not be reviewed by 6 December 2026, they will be repealed and no longer enforceable.

It is recommended that Council consider all submissions received within the public notice period and determine that the local laws should be amended.

10.8 SERVICE WORKER ACCOMMODATION AGGREGATION PROGRAM

File No:	CS.137
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Residential and Commercial Property Coordinator
Date of Report:	10 July 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Service Worker Accommodation Aggregation Program, Consolidated Terms of Reference and Guidelines & Eligibility

PURPOSE

For Council to consider and endorse the amended Service Worker Accommodation Aggregation Program – Consolidated Terms of Reference, Guidelines and Eligibility.

OFFICER'S RECOMMENDATION

That Council:

1. **ENDORSE the attached amended Service Worker Accommodation Aggregation Program – Consolidated Terms of Reference and Guidelines & Eligibility; and**

2. **ENDORSE the proposed rent model for current and future service worker accommodation.**

BACKGROUND

The City of Karratha has a long-standing involvement in facilitating affordable housing outcomes for essential service workers in recognition of the unique housing pressures experienced across the City. High housing costs have historically impacted the ability of local businesses, community organisations and service providers to attract and retain employees, particularly in sectors that contribute directly to the liveability and sustainability of the community.

To address these challenges, the City entered into a partnership with Rio Tinto and Woodside to establish a Service Worker Accommodation (SWA) program. The program currently provides a pool of affordable housing stock across the City and is intended to support lower-income and essential service workers who may otherwise be unable to secure suitable accommodation in the local housing market. The program currently comprises 66 dwellings and is one of several affordable housing initiatives operating within the City.

In June 2025, Council adopted CG23 Supported Accommodation Scheme Policy, establishing a broader policy framework for affordable accommodation initiatives administered by the City. The policy expanded the City's affordable housing objectives beyond traditional service worker accommodation and introduced three accommodation categories:

- Service Worker Accommodation;
- Allied Health Accommodation; and
- Student Accommodation.

The policy recognises that housing affordability is fundamental to attracting and retaining essential workers, supporting workforce participation and maintaining the liveability of the City of Karratha. It also provides overarching principles relating to eligibility, affordability, tenancy arrangements and the preservation of affordable housing assets.

This report considers the Service Worker Accommodation component of the policy and opportunities to enhance its effectiveness.

DISCUSSION

The proposed Service Worker Accommodation Aggregation Program, a key initiative of the broader City Accommodation Action Plan, represents a significant evolution in the City's approach to affordable housing assistance. The program transitions from a property-by-property operational model to a more strategic, transparent and scalable framework better positioned to respond to contemporary housing pressures, workforce challenges and community needs. The Program recognises that affordable housing remains a critical factor in attracting and retaining essential service workers in the City of Karratha and seeks to ensure the accommodation pool continues to be directed towards those experiencing genuine housing affordability challenges.

A key change proposed through the updated Guidelines is the refinement of eligibility requirements. Historically, eligibility assessment has focused heavily on employment within priority service industries and compliance with fixed income thresholds. The revised approach places greater emphasis on ensuring accommodation is targeted to workers who provide services to the broader community, are permanently based within the City, and are unable to access suitable housing through the private market. The updated eligibility framework also strengthens requirements relating to local employment, exclusion of FIFO/DIDO arrangements, and restrictions on applicants with access to alternative housing assistance programs or significant residential property holdings. These changes are intended to improve consistency, transparency and equity in the allocation process while ensuring the limited housing stock remains available to those most aligned with the objectives of the scheme.

The Program also responds to concerns that fixed income thresholds alone may not adequately reflect individual housing affordability circumstances. While previous Council discussions supported retaining income thresholds to avoid disadvantaging lower and middle-income workers entering the program, the revised framework provides a stronger basis for assessing housing need in conjunction with service delivery outcomes and broader community benefit. This ensures the scheme remains focused on supporting liveability outcomes rather than functioning as a general housing subsidy.

Another significant reform proposed is the introduction of a revised rental model, transitioning Service Worker Accommodation to a model based on the Government Regional Officers' Housing (GROH) Rent Calculation Framework. Under the proposed approach, tenant rent will be determined using the GROH methodology, providing a more consistent and structured basis for calculating rents across the SWA portfolio. The model considers household income and applicable affordability settings to ensure rental contributions remain appropriate and equitable for eligible service workers. Moving to the GROH model will also provide the City with a clear and transparent framework for assessing and reviewing rents over time, replacing the previous approach of predetermined rental amounts and periodic increases.

LEVEL OF SIGNIFICANCE
In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic sustainability issues impacting our community's ability to afford housing for their employees.

STATUTORY IMPLICATIONS
Tenancies will operate under the *Residential Tenancies Act 1987*.

COUNCILLOR/OFFICER CONSULTATION
Consultation between Officers has taken place in the preparation of this report.

COMMUNITY CONSULTATION
Consultation has taken place between the City, Rio Tinto, and Woodside and their internal stakeholders (partners in the agreement) to finalise the amended strategy.

POLICY IMPLICATIONS
Council Policy CG23 Supported Accommodation Scheme Policy relates to the Service Worker Accommodation scheme.

FINANCIAL IMPLICATIONS
The current budgeted revenue for Service Worker Accommodation is $587,898. Implementation of the proposed rental model is anticipated to reduce annual revenue to approximately $417,898, representing a decrease of $170,000. This reduction is not considered material to the City's overall financial position. The foregone revenue is offset by the anticipated social and community benefits associated with supporting the attraction and retention of essential service workers in the City of Karratha.

STRATEGIC IMPLICATIONS
This item is relevant to the Council's approved Strategic Community Plan 2025-2035 under:

Goal 7 – The local economy is diverse and thriving, with opportunities for all.

Services: Housing – Advocacy, partnership, and facilitation to increase land development and options for diverse, affordable housing.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The proposed Strategy is anticipated to result in an estimated reduction in rental revenue of approximately $170,000 per annum. This reduction is not considered material to the City's overall financial position.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Access to affordable and appropriate accommodation remains an important issue for the attraction and retention of service workers in Karratha. Adoption of the Program provides a coordinated and transparent framework for the City's involvement and assists in managing stakeholder and community expectations.
Compliance	N/A	Nil

IMPACT ON CAPACITY
There will be an initial impact on capacity as the City implements the new model and assumes responsibility for the administration and coordination of Service Worker Accommodation across the City, Rio Tinto and Woodside portfolios. While day-to-day property management will remain with the respective property managers, the City's Property Team oversee the broader program, with the ongoing impact expected to be manageable within existing resources.

RELEVANT PRECEDENTS
In June 2025, Council adopted CG23 Supported Accommodation Scheme Policy. Council have showed support for Service Worker Accommodation programs

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The revised Service Worker Accommodation Aggregation Program and associated rental model represent positive progress for the program, providing greater consistency, equity and transparency while supporting the long-term sustainability of Service Worker Accommodation ensuring it continues to deliver strong social and community benefits.

11 COMMUNITY EXPERIENCE REPORTS

11.1 GRANT AND SPONSORSHIP POLICY

File No:	CM.124
Responsible Executive Officer:	Director Community Experience
Reporting Author:	Manager Community Development & Youth Services
Date of Report:	28 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Proposed Grant and Sponsorship Policy 2. Proposed Policy Feedback Received 3. CS06 Community Grants & Contributions Scheme Policy 4. DE01 Take Your Business Online Grant Scheme Policy 5. DE02 Business Development Support Grant Scheme 6. DE03 Major Events Sponsorship and Attraction Program Policy 7. DE04 Economic Development Grant Scheme Policy 8. Draft Community Grants Program Guidelines 9. Draft TYBO Guidelines 10. Draft MESAP Guidelines 11. Draft EDG Guidelines 12. Draft BDSG Guidelines

PURPOSE
For Council to consider a number of Council policies relating to the provision of grants and sponsorship that are presented for adoption and revocation.

OFFICER'S RECOMMENDATION

That Council:

1. **ADOPT the new Grant and Sponsorship Policy, as detailed in Attachment 1.**

2. **REVOKE the following policies:**
   a. **CS06 Community Grants & Contributions Scheme, as detailed in Attachment 3;**
   b. **DE01 Take Your Business Online Grant Scheme, as detailed in Attachment 4;**
   c. **DE02 Business Development Support Grant Scheme, as detailed in Attachment 5;**
   d. **DE03 Major Events Sponsorship and Attraction Program, as detailed in Attachment 6; and**
   e. **DE04 Economic Development Grant Scheme, as detailed in Attachment 7.**

BACKGROUND
Section 2.7(2)(b) of the *Local Government Act 1995* prescribes that it's the role of Council to determine the local government's policies.

Council policies provide high-level strategic guidance to support informed decision-making, promote consistency, and ensure that operational activities align with the Council's strategic objectives, vision, and legislative obligations. Policies establish a clear framework within which the administration operates, promote equitable and transparent decision-making, and assist in managing organisational risk by defining the parameters for appropriate actions by staff.

At its meeting held 25 May 2026, Council endorsed the draft Grant and Sponsorship Policy for public comment.

DISCUSSION
The proposed Grant and Sponsorship Policy was advertised on What We Make It for the period 26 May-10 June 2026, with six comments received. The feedback received and the officer's comment in response to the feedback is detailed in Attachment 2.

Following the feedback period, minor administrative amendments have been made to provide clarity.

The new policy establishes the principles of a framework towards the provision of grants and sponsorship offered by the City to external parties through approved funding programs. The policy commits ongoing support through equitable funding programs to deliver initiatives that improve liveability, participation and prosperity across the region.

The new policy replaces the following policies, providing a simplified reference point for all grants and sponsorship applications for the community:

- CS06 Community Grants & Contributions Scheme (Attachment 3);
- DE01 Take Your Business Online Grant Scheme (Attachment 4);
- DE02 Business Development Support Grant Scheme (Attachment 5);
- DE03 Major Events Sponsorship and Attraction Program (Attachment 6); and
- DE04 Economic Development Grant Scheme (Attachment 7).

Guidelines (Attachments 8 to 12) have been developed for the City's grant and sponsorship programs. The guidelines will ensure consistent, transparent and equitable administration of grant funding. While the policy establishes the overarching principles and governance framework for Council's grant and sponsorship programs, the guidelines outline the eligibility criteria, assessment requirements and reporting obligations.

The repeal of the existing Economic Development Grant policies does not represent a change to the Economic Development Grants Program. These funding programs will continue to operate under the existing funding parameters and assessment processes, with administration transitioning from individual Council policies to program guidelines. The draft program guidelines are attached for reference (attachments 9-12).

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making, this matter is considered to be of moderate significance in terms of Council's ability to effectively perform its role and for the community to have a clear understanding of the Council's strategic direction.

STATUTORY IMPLICATIONS
Section 2.7 of the *Local Government Act 1995* identifies that one of the roles of Council is to determine its policies. Once determined, the CEO is responsible under section 5.41 of the Act to establish procedures and system to implement those policies.

COUNCILLOR/OFFICER CONSULTATION
Consultation has taken place between Officers, Managers and the Executive Leadership Team.

COMMUNITY CONSULTATION
Community consultation was undertaken on the proposed Grants and Sponsorship Policy in accordance with the iap^2 public participation spectrum process.

POLICY IMPLICATIONS
This report deals with the review of five current Council policies and the adoption of a new policy. Following Council's decision, the City's website will be updated accordingly.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
This item is relevant to the Council's approved Council Plan 2025-2035.

Goal:	3	Everyone is included
Service:		Sponsorship and Grants
Goal:	6	The local economy is diverse and thriving, with opportunities for all
Service:		Economic Development

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Policies endeavour to provide guidance, transparency and fairness to decisions carried out by the Council and City employees. Compliance with policies maintains the City's reputation with all stakeholders.
Compliance	Moderate	Under s.2.7 of the Act, Council is required to determine and implement its policies. A number of policies are also required to be implemented under other State legislation.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
There are no relevant precedents.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
Updating of Council's policy documents is a necessary activity to ensure that policies are consistent with current practices and remain contemporary with industry or organisational standards. The reviews ensure that they remain effective and continue to align with the City's goals and values.

11.2 COMMUNITY GRANTS PROGRAM

File No: **GS.76**

Responsible Executive Officer: Director Community Experience

Reporting Author: Manager Community Development & Youth Services

Date of Report: 28 August 2026

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s): Draft Community Grants Guidelines

PURPOSE
For Council to consider the revised Community Grants Program.

OFFICER'S RECOMMENDATION

That Council:

1. **ENDORSE the revised Community Grants Program.**

2. **SUPPORT implementation of the revised Community Grants Program from 1 October 2026.**

BACKGROUND
This report is subject to the decision made at an earlier item in the agenda, Grant and Sponsorship Policy, which seeks to establish a framework for the administration of grants, sponsorships, and in-kind support programs delivered by the City. The policy consolidated several existing grant and sponsorship programs into a single strategic framework and committed the City to providing transparent, equitable, and outcomes-focused funding opportunities.

The City currently administers grant funding to support incorporated associations, not-for-profits, and charities through the large and small community grant programs. As part of the City's commitment to continuous improvement and good governance, a review was undertaken to ensure the City's grant and sponsorship programs align with the strategic objectives of the Council Plan and improver transparency and equitable funding opportunities.

The draft Community Grants Program Guidelines have been developed to operationalise the policy by establishing clear eligibility requirements, assessment criteria, funding limitations, reporting obligations, and approval processes.

DISCUSSION
The review identified opportunities to improve the strategic alignment, accessibility and effectiveness of the City's community funding programs. Under the previous Community Grants and Contributions Scheme, a broad range of applications were assessed within the same funding stream.

While this approach provided flexibility, it often required assessors to compare fundamentally different project types against one another. Applications seeking funding for capital improvements to community facilities were assessed competitively alongside applications for community events, social programs or service delivery initiatives. As these projects deliver different outcomes, operate over different timeframes and demonstrate value in different ways, it could be difficult to assess them equitably.

The proposed grant framework addresses this issue by introducing distinct funding streams aligned to specific community outcomes and project types. Separating infrastructure projects through the Community Facility Improvement Grant allows facility upgrades to be assessed against similar projects with comparable objectives, costs and community impacts.

The proposed Community Grants Program also strengthens alignment with the Council Plan by creating funding streams that more clearly support community inclusion, participation, wellbeing, environmental stewardship, youth development and community resilience. In addition, the revised framework provides clearer eligibility requirements, more appropriate approval pathways based on funding value and risk, and improved transparency for applicants regarding funding priorities and assessment expectations.

As a result, the proposed grant structure is expected to improve the fairness and consistency of funding decisions, better target available resources towards strategic community outcomes and increase accessibility for community organisations seeking support from the City.

The guidelines introduce six funding streams which provide support across a range of project types and funding levels:

- **Community Support Grant** – A responsive year-round grant stream providing up to $5,000 for projects, activities, equipment purchases, organisational capacity building, and community initiatives that strengthen participation and community connection. Applications are approved under delegated authority to enable timely decision making.

- **Community Activity Grant** – A competitively assessed funding stream providing up to $25,000 per year, with multi-year funding opportunities of up to three years. This stream supports larger projects, events, and programs that demonstrate broad community benefit and align with Council Plan objectives. Applications are approved by Council and available through two rounds of applications per year.

- **Community Facility Improvement Grant** – A competitively assessed funding stream providing up to $25,000 for infrastructure and facility improvement projects that enhance access, participation, sustainability, and community use of facilities throughout the City. Multi-year funding arrangements may also be considered for larger projects. Applications are approved by Council and available for applications once per year.

- **Youth Participation Sponsorship** – A year-round sponsorship program providing up to $1,000 to assist young people who have been selected to participate in regional, State, national, or international sporting, cultural, STEM, or representative opportunities. Applications are approved under delegated authority to enable timely decision making.

- **Placemaking Grant** – A year-round grant program providing up to $1,000 to support community-led projects that improve public spaces through beautification, activation, public art, and place-based initiatives that build community pride and participation. Applications are approved under delegated authority to enable timely decision making.

- **In-Kind and Venue Support** – A non-cash support stream providing access to City venues, equipment, services through fee waivers to assist community organisations in delivering activities that benefit residents and strengthen social connection. Applications are approved under delegated authority for fee waivers.

The guidelines (Attachment 1) establish consistent assessment criteria across all funding streams, ensuring transparency, fairness, and alignment with strategic objectives.

The proposed framework also incorporates measures to promote accountability through clear acquittal requirements, funding agreements, and performance reporting processes. These measures ensure public funds are administered responsibly while remaining accessible to local community organisations.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making, this matter is considered to be of moderate significance in terms of Council's ability to effectively perform its role and for the community to have a clear understanding of the Council's strategic direction.

STATUTORY IMPLICATIONS
There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION
Consultation has taken place between Officers, Managers and the Executive Leadership Team and workshopped with Council at the August meeting.

COMMUNITY CONSULTATION
The proposed Community Grants Program has been informed by feedback received during the Grants, Sponsorships and Contributions Review and ongoing feedback received during the administration of the Community Grants Program.

POLICY IMPLICATIONS
Staff are required to comply with Council's Grants & Sponsorship Policy.

FINANCIAL IMPLICATIONS
There is a budget allocation of $730,000 for the community grants program. This amount is consistent with previous year allocations over the last 3 years.

The proposed distribution of funding allocation across the new Community Grants streams is as follows:

- Community Activity Grant - $300,000
- Community Facility Improvement Grant - $200,000
- In-kind and Venue Support - $100,000
- Community Support Grant - $90,000
- Youth Participation Sponsorship - $20,000
- Placemaking Grant - $20,000

STRATEGIC IMPLICATIONS
This item is relevant to the Council's approved Council Plan 2025-2035.

Goal: 3 Everyone is included

Service: Sponsorship and Grants

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Clear eligibility, assessment and acquittal requirements support responsible use of public funds.
Service Interruption	Low	Guidelines provide administrative clarity and consistency.
Environment	N/A	Nil
Reputation	Moderate	Transparent funding processes and published assessment criteria assist in maintaining public confidence in grant allocation decisions.
Compliance	Moderate	Consistent guidelines support compliance with Council policy, funding agreements and governance requirements.

IMPACT ON CAPACITY
The proposed Community Grants Program streamlines administration by consolidating grant processes under a consistent set of guidelines. Existing resources within Community Development will administer the program.

RELEVANT PRECEDENTS
There are no relevant precedents.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The proposed Community Grants Program introduces six distinct funding streams that will improve accessibility, provide greater flexibility for community organisations, and ensure funding continues to support projects that deliver measurable benefits to the community and contribute to Council's strategic objectives. Endorsement and implementation of the Community Grants Program will support the ongoing development of a connected, inclusive and resilient community.

11.3 WATERPARK FEASIBILITY STUDY

File No:	CS.168
Responsible Executive Officer:	Emma Landers, Director Community Experience
Reporting Author:	Project Manager, Community Planning
Date of Report:	28 September 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Waterpark Feasibility Study - August 2026

PURPOSE

For Council to consider the findings of the Waterpark Feasibility Study and endorse the Karratha Leisureplex as the preferred location for future waterplay development, to be progressed through the Karratha Leisureplex Masterplan.

OFFICER'S RECOMMENDATION

That Council:

1. **RECEIVE the findings of the Waterpark Feasibility Study.**

2. **APPROVE progression of the Waterpark Feasibility Study to the next stage of project development.**

3. **ENDORSE the Karratha Leisureplex as the preferred location for further planning and investigation of a district/community-scale waterplay facility, with potential to incorporate regional destination elements.**

4. **NOTE the estimated capital cost of $13.53 million and first-year operating cost of approximately $686,000 for a district/community-scale waterplay facility at the Karratha Leisureplex, based on the high-level concept proposal and subject to masterplan outcomes, detailed design and funding considerations.**

5. **ENDORSE the inclusion of a waterplay facility and associated supporting infrastructure within the scope and detailed planning of the Karratha Leisureplex Masterplan currently being developed.**

6. **REQUEST the Chief Executive Officer consider water play provision and exploration of water play elements as part of future precinct and facility master planning processes across the City.**

BACKGROUND

The City of Karratha (the City) commissioned a Waterpark Feasibility Study to investigate the potential development of additional water-based recreation opportunities within the local government area.

The project originated from a motion at the March 2025 Annual Electors' Meeting requesting a waterpark with waterslides. Council then resolved at the May 2025 Ordinary Council Meeting (Resolution OCM CM250526-10) to undertake a feasibility study to further investigate this opportunity.

The City of Karratha Council Plan 2025-2035 identifies waterplay and indoor leisure facilities as priority focus areas and supports further investigation into water-based recreation opportunities. Similarly, the City of Karratha Community Infrastructure Plan (CIP) 2025-2035 recommended a city-wide assessment of waterplay infrastructure including consideration of facility types, location options and operational requirements.

Council requested that the completed feasibility study be presented for consideration, with any endorsed initiatives to be considered through future strategic planning and the long-term financial planning process.

On 24 December 2025, the City engaged Tredwell Management Services to undertake the Waterpark Feasibility Study. The purpose of the study was to determine whether a waterpark facility would be a viable and appropriate investment for the City and, if so, to identify the most suitable facility model, scale and location.

The scope of work included:
- Needs assessment;
- Site selection analysis;
- Concept and scenario modelling; and
- Financial feasibility assessment.

The assessment examined community demand, demographic and climatic factors, the City's existing aquatic and recreation network, strategic alignment, potential economic and social benefits, environmental considerations, operational requirements, financial sustainability, and long-term asset management implications. It also evaluated potential facility models, location options, and indicative capital and operating costs.

The study provides Council a basis to support future decision making regarding waterplay infrastructure within the City.

DISCUSSION

Key Study Outcomes

<u>a) Strong community demand</u>

The Waterpark Feasibility Study confirms strong and consistent community demand for enhanced waterplay opportunities within the City.

Community and stakeholder engagement undertaken as part of the study included community drop-in sessions, a public online survey, stakeholder interviews and Councillor and City Officer workshops.

The online survey demonstrated strong support for improved waterplay provision, with 99% of 94 respondents supporting public investment in improved waterplay facilities and 96% indicating that they had used existing aquatic facilities within the City during the previous twelve months.

Community feedback identified limitations within the City’s existing waterplay offer, including insufficient variety, limited shade and heat protection, overcrowding and a lack of suitable experiences for older children and teenagers.

The highest priorities identified by the community included:

- shade and heat protection;
- waterslides;
- adventure-style play elements;
- dedicated areas for older children and young people;
- toddler facilities;
- toilets and changerooms; and
- a broader range of waterplay experiences.

The engagement also demonstrated support for a network approach with 60% per cent of respondents supporting a combination of one larger destination style facility supported by smaller, distributed waterplay opportunities across the City.

Support for a user-pays model was also high, with 85% of respondents indicating a willingness to pay for access to well maintained and quality facilities.

Overall, the engagement indicates that the community is seeking a broader and higher quality waterplay offer, rather than simply a small additional waterplay element.

<u>b) Appropriate facility type and scale</u>

The study assessed a hierarchy of potential facility types ranging from incidental water features (i.e. ground water jets) and neighbourhood waterplay through to district/community waterplay, regional water playgrounds/waterparks and major commercial waterparks.

At a Council workshop held in March 2026, Council indicated a preference for a mid- to large-scale facility, broadly aligned with a Category 3 District/Community facility through to a Category 4 Regional facility.

The assessment concluded that a major commercial waterpark would be beyond the likely scale and operational requirements of the City. Conversely, a small incidental waterplay facility would be insufficient to meet the scale of community demand identified, with the capital, operational and lifecycle costs unlikely to be justified by the level of community benefit achieved.

The study therefore identified a district/community-scale waterplay facility, with the potential to incorporate and stage regional destination elements, as the facility type providing the strongest overall balance between community benefit, accessibility, capital investment and operational sustainability.

<u>c) Karratha Leisureplex identified as the preferred location</u>

A total of 25 potential sites were identified and assessed against multi-criteria scoring to determine the most suitable location for the proposed waterplay facility. The assessment considered sites across Karratha, Dampier, Wickham, Roebourne and Point Samson, with four locations shortlisted for further consideration:

- Karratha Leisureplex (KLP);
- Bulgarra Sporting Precinct;
- Dampier Foreshore; and
- Richardson Way / Country Club.

High level concept scenarios were developed for the short-listed sites to test different facility models and site responses (Section 6 of Attachment 1). These concepts were prepared to inform the feasibility and financial assessment and do not represent final concept design or confirmed siting.

While all four concept scenarios are considered capable of delivering a waterplay outcome, each presents varying opportunities, risks and implementation challenges. The comparative feasibility assessment identified **KLP as the strongest overall location** for the proposed district/community-scale waterplay facility.

The KLP concept performed most favourably due to its ability for use of the existing aquatic facility, including established operations, services and customer access, and its potential to expand an existing recreation destination rather than establish a new standalone facility. Other shortlisted sites were assessed as part of the feasibility study but were not identified as the preferred location for the primary waterplay facility:

- The Bulgarra Sporting Precinct site is considered suitable for a district/community-scale splash pad outcome and benefits from its established recreation setting and lower indicative capital cost than the KLP concept. However, it would operate as a standalone, free community facility, with the City responsible for the ongoing operating, maintenance and renewal costs and without the potential user revenue associated with integrating waterplay into an existing paid aquatic facility.

- The Dampier Foreshore was identified through the community engagement process as a desirable location due to its coastal setting and destination potential. However, coastal hazards, tenure, servicing, heritage and environmental constraints, together with the risks associated with coastal and rocky site conditions, introduce additional development complexity and potential cost. The site is therefore not considered the most practical location for the primary facility.

- The Richardson Way / Country Club site was also considered through the comparative site assessment but was not identified as the preferred location. While it provides the greatest opportunity for a future regional destination facility, it would require substantially greater capital investment, servicing infrastructure and resolution of flood, geotechnical and planning constraints.

d) Potential for waterplay across the City

There is strong community demand for waterplay opportunities and support for a network-based approach to waterplay recreation. However, the feasibility study recognises that not all locations are capable of supporting a waterplay facility given the operating demands and basic amenity provisions.

While the KLP is identified as the best location for a primary district/community-scale facility, the Bulgarra Sporting Precinct may present an opportunity for a complementary community scale facility should Council choose to pursue multiple locations or free to use waterplay. Any consideration of this option would require a clear understanding of the associated capital, operational and lifecycle costs and Council determining these costs at an acceptable level for investment. This opportunity may become more relevant in the future in conjunction with the planned Mulataga residential expansion to the east of Bulgarra.

Any future decision to expand waterplay provision across the City should ensure that the scale and cost of each facility is appropriate to its location, catchment size, operational requirements and intended community benefit.

Should Council decide to pursue an alternative location or network approach, the Bulgarra Sporting Precinct could be considered through the master planning process currently underway. While multiple waterplay facilities are not recommended at this stage, identifying opportunities through master planning would enable consideration for provision of potential waterplay infrastructure as part of the broader precinct planning process, rather than as a standalone project in the future.

Future redevelopment and renewal of existing aquatic infrastructure within the Eastern Corridor would further strengthen a network approach to waterplay provision. This aligns with community feedback, which demonstrated a preference for upgrading existing aquatic facilities in these locations rather than developing new standalone destinations.

e) KLP Masterplan

The KLP Masterplan contract was awarded in July 2026 and provides an opportunity to incorporate the findings of the Waterpark Feasibility Study into the broader planning of the precinct.

Officers recommend that the KLP Masterplan be used as the mechanism to investigate the potential integration of waterplay within the precinct and determine how it could be spatially integrated alongside the broader future requirements of the KLP. This would include consideration of:

- the location and footprint of waterplay infrastructure;
- relationship with existing pools and facilities and potential reconfiguration (i.e. new learn to swim pool);
- access and circulation;
- parking;
- shade and heat protection;
- amenities and changerooms;
- plant and water treatment infrastructure;
- drainage and servicing;
- safety and emergency access;
- operational interfaces;
- future expansion;
- staging; and
- opportunities for integration with the broader recreation precinct.

The master planning process will allow these requirements to be considered alongside the other future uses of the KLP and ensure future precinct planning does not prevent a waterplay facility from being accommodated, even if not identified as a first stage of the masterplan delivery priorities.

The masterplan will also consider the implications of operating and maintaining such infrastructure over the life of the asset. This will include water quality management, technical operation, preventative maintenance, cleaning, repairs, compliance and renewal of specialist equipment and infrastructure. Facilities incorporating waterslides and other attractions would also require consideration of supervision, emergency response, staffing and operational management requirements.

The KLP provides an opportunity to leverage existing aquatic infrastructure and operations required to support water-based recreation. The masterplan will identify where these existing capabilities could be utilised and any additional infrastructure, plant, amenities or operational requirements that may be required.

Inclusion of waterplay in the KLP masterplan will not commit the Council to the delivery of a facility. Rather, it will establish how waterplay could be accommodated within the precinct and inform future decisions on its design, staging, cost and investment.

Next Steps

While the Feasibility Study supports further consideration of a waterplay facility at the KLP, implementation cannot be considered in isolation and should be progressed through the KLP Masterplan process.

Subject to Council endorsement of the KLP Masterplan, delivery would be contingent on the Masterplan outcomes, including prioritisation, funding commitments, and the development of a staging strategy to minimise impacts on existing operations. The project would then progress to detailed design and development of a business case, which would inform a future investment decision by Council.

An indicative high-level timeline is suggested as follows:

- **2026/27:** Complete the KLP Masterplan and confirm the priority of a potential waterplay facility relative to other identified projects. Undertake preliminary investigations regarding scope, integration with existing aquatic infrastructure, operational impacts and indicative costing.
  Note the Masterplan consultancy has been awarded and project commenced.

- **2027/28:** Subject to the Masterplan outcomes, progress detailed design and develop a business case to confirm the project scope, costs and delivery approach. Funding opportunities and commitments would be confirmed as part of this process, with the business case then informing Council's investment decision. Develop an appropriate staging and delivery approach and management plans to minimise disruption to KLP operations and community access during construction.

- **2028/29 - 2029/30:** Subject to Council's investment decision, complete approvals and procurement processes, and commence construction of the waterplay facility extension, subject to funding availability, Council priorities and operational requirements.

Pending the Masterplan and suggested design outcomes, an extension could be delivered in Stages as outlined in Attachment 1 (Section 6).

- Stage 1: Core splash pad and infrastructure.
- Stage 2: Potential Learn to Swim conversion and spray park (not included in current costings).
- Stage 3: Waterslide attraction expansion.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of social, economic, environmental, cultural & wellbeing issues.

The Waterpark Feasibility Study responds to a strong community interest in improved recreation and waterplay opportunities and has the potential to inform future capital investment.

STATUTORY IMPLICATIONS

There are no immediate statutory implications arising from Council receiving the Waterpark Feasibility Study and approving consideration of waterplay within the KLP Masterplan.

Any future development of waterplay infrastructure would be subject to applicable planning, building, environmental health, water quality, accessibility, safety, environmental and other statutory requirements and approvals.
These matters will be considered at the appropriate stage of project planning and development.

COUNCILLOR/OFFICER CONSULTATION
Councillor and Officer consultation has occurred throughout the development of the Waterpark Feasibility Study, held as follows.

- Council Briefing 1 December 2025 and 4 May 2026
- Council Workshop 9 March 2026.
- Executive Leadership Team sessions 3 March, 16 April & 17 August 2026.
- Staff Sessions 29 October 2025, 11 March, 14 & 17 April 2026.

Further consultation will occur through the KLP Masterplan process.

COMMUNITY CONSULTATION
Community consultation was undertaken as part of the Waterpark Feasibility Study in accordance with the City's Community Engagement Policy.

Engagement included community drop-in sessions, a public online survey, stakeholder interviews and Councillor and Officer workshops.

The engagement identified strong community support for improved waterplay and provided information regarding preferred facility types and inclusions, locations, amenities, access and willingness to pay.

Community engagement activities in accordance with the iap^2 public participation spectrum process to inform, consult, involve, collaborate and empower were held between the 29 October 2025 and 17 August 2026 as follows:

Who	How	When	What	Outcome
ELT & City Officers	Workshops / Briefings & ELT	29 October 2025 1 December 2025 3 March 2026 11 March 2026 14 April 2026 17 April 2026 17 August 2026	Facility scale, locations and strategic considerations	Guidance on site assessment and impact, knowledge share, review of report.
Council	Workshops / Briefings	9 March 2026 4 May 2026	Facility scale, locations and strategic considerations.	Supported mid-to-large scale waterplay outcome financial and operational targets
Community	Online Survey	During the Study 12- 26 March 2026	Demand, facility and location preferences and willingness to pay.	99% supported public investment in improved waterplay; 85% indicated willingness to pay for access to quality facilities

Who	How	When	What	Outcome
Community	Drop in Sessions	Wickham Recreation Precinct 10 March 26 KLP 11 March 26 Dampier Library 12 March 26 Roebourne Ieramugadu Store 17 & 20 March 26	Local views and preferences	Strong support for improved waterplay, shade, variety and family/youth facilities.
Key Stakeholders	Direct Meetings	Pilbara Development Commission (10 March 26) RTIO (1 April 26) Broome Shire Council	Strategic and operational considerations	Informed facility and site assessment, lessons learned.

Further community engagement will be considered as part of the KLP Masterplan in accordance with the scope and engagement requirements for that project.

POLICY IMPLICATIONS
There are no direct policy implications arising from Council receiving the feasibility study and incorporating waterplay considerations into the KLP Masterplan.

Future development of waterplay infrastructure will need to consider relevant City and State policies and procedures relating to asset management, financial management, procurement, community engagement, sustainability, public art, health, facility operations and bushfire.

This includes but is not limited to:

- Council Policy CG12 Purchasing
- Council Policy CS12 Public Art
- Council Policy CS24 Community Engagement
- State Planning Policy 3.7 Bushfire
- Department of Health Aquatic Facilities Water Spray Grounds and Interactive Water Features Application, Design & Operating Requirements Environmental Health Guide

These will be factored into the design and costing stage of project development.

FINANCIAL IMPLICATIONS
The Waterpark Feasibility Study identified a high-level indicative capital cost of $13.53 million for the KLP concept, based on a Category 3/4 community/district to regional facility. The estimate includes contingencies, public art, professional fees, 75% district loading and escalation to 2030, but excludes the proposed new Learn to Swim pool.

Indicative operating cost for the KLP concept is estimated at $867,260 in Year 1, with a total estimated operating cost of $10.4 million over 10 years. Revenue modelling has been applied to the KLP concept, resulting in an estimated $686,010 ($27.10 per visit) operating subsidy in Year 1 and $8.2 million over 10 years.

The indicative high level capital costs for all four shortlisted concepts are provided in Table 1 for comparison.

Table 1 Indicative Costs

Location	Capital Cost	Operating subsidy Year 1	10 Year Total Operating Subsidy
Karratha Leisureplex* (Category 3/4 Community/District to Regional)	$13,528,481	-$685,672**	-$8,232,247**
Bulgarra Sporting Precinct (Category 3 Community/District)	$10,741,501	-$443,230	-$5,321,471
Richardson Way Park / Country Club (Category 4 Regional)	$27,542,303	-$876,008**	-$10,517,448**
Dampier Foreshore (Category 3 Community/District)	$11,963,469	-$453,622	-$5,446,234

Figures includes contingencies, public art, professional fees, 75% district loading and escalation to 2030.
*Note the new Learn to Swim pool is excluded from this costing.
**Revenue modelling has been applied to the Karratha Leisureplex and Richardson Way / Country Club concepts. Dampier Foreshore and Bulgarra Sporting Precinct have been assumed as free-entry facilities.

The KLP cost estimate is indicative and would be refined through the master planning, detailed investigations, concept design and cost planning processes. Future financial assessment will need to consider both capital and whole of life costs, including:

- construction;
- plant and equipment;
- water and energy consumption;
- staffing;
- water treatment;
- preventative and reactive maintenance;
- compliance;
- insurance;
- asset renewal; and
- replacement of equipment.

The City's Long-Term Financial Plan currently includes $16.875 million associated with a future waterpark and waterslide development at the KLP, including:

- $4.6 million for KLP waterslide in 2028/29 (to be consolidated into the waterpark)
- $12.275 million waterpark ($6 million in 2028/29 and $6.275 million in 2029/30)

There are no immediate capital funding implications arising from the recommendation. The KLP Masterplan has already been awarded and the recommendation is to incorporate waterplay considerations into the detailed planning being undertaken as part of that process.

Any future proposal to proceed with construction would be subject to separate consideration by Council through the City's capital planning and budget processes following Masterplan endorsement and Waterpark business case.

Pending the outcome of identified priorities and the masterplan implementation strategy, additional funding could be considered at that time.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025–2035:

Goal: Goal 2 – Our community is welcoming, connected, vibrant, healthy, and safe.

Objective: Objective 2.3 – Provide sport, recreation, cultural and leisure facilities and year-round activities, for all ages and abilities.

Priority Focus Area: Water play and indoor leisure and recreation.

Key projects/actions: Karratha Leisureplex upgrades (water slide, outdoor court enclosure, carpark adjacent to oval) and Undertake Water Park feasibility.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Future waterplay facilities will require appropriate water quality management and testing, safety systems, maintenance and regulatory compliance.
Financial	Moderate	No construction funding is committed through this report. Future financial exposure will depend on the facility scope, capital cost, operating model and lifecycle requirements established through subsequent planning. An estimate is proposed to be included in the Long Term Financial Plan.
Service Interruption	Low	A future waterplay facility would introduce additional specialist infrastructure requiring ongoing maintenance and management. Integration with the KLP may reduce operational risk through use of established systems that are staffed, and less likely to be vandalised within a gated area.
Environment	Moderate	Water consumption, energy use, drainage, climate resilience and environmental impacts will require consideration through detailed planning and design. Systems are available to support sustainable water use.
Reputation	Moderate	Community expectations regarding waterplay are high. Clear communication that master planning does not constitute a commitment to construction should be communicated.
Compliance	Moderate	Future development will need to comply with applicable planning, building, health, safety, accessibility, water quality and other regulatory requirements.

IMPACT ON CAPACITY
There is no material impact on City Officer capacity arising from the recommendation, as waterplay considerations can be incorporated into the KLP Masterplan process already underway.

RELEVANT PRECEDENTS

The CIP 2025–2035 identified the need to investigate future waterplay opportunities across the City. The study represents the next stage of investigation following Council's adoption of the CIP and the Council Plan 2025 – 2035 which identifies the Waterpark Feasibility Study as a key project.

VOTING REQUIREMENTS

Simple Majority.

CONCLUSION

The Waterpark Feasibility Study confirms strong community demand for enhanced waterplay opportunities within the City and identified a district/community-scale waterplay facility as the most appropriate response, balancing community benefit, accessibility, capital investment and operational sustainability.

Community feedback demonstrates a preference for a high-quality waterplay experience that provides greater variety, shade, adventure elements and opportunities for older children and families.

Following assessment of potential facility types and locations, the KLP provides the strongest overall feasibility outcome and was identified as the preferred location for a district/community-scale waterplay facility, with the potential to incorporate regional destination elements over time. The site offers the greatest opportunity to leverage existing aquatic infrastructure, services and operations while building on an established recreation facility.

While the Study identified community support for a network approach to waterplay provision, any future expansion of waterplay opportunities across the City would need to be supported by a clear understanding of capital, operational and lifecycle costs. The willingness to pay identified through community engagement also supports further investigation of a user pays model at the KLP, where existing aquatic operations and infrastructure can support a more financially sustainable operating model.

Incorporating waterplay within the KLP masterplan will enable the City to determine how a future facility could be integrated with the broader KLP precinct, including consideration of location, infrastructure requirements, staging, future expansion operating impacts and whole of life costs.

It is recommended that Council accept the findings of the Waterpark Feasibility Study, endorse the KLP as the preferred location for further investigation and support the inclusion of waterplay within the detailed planning of the KLP Masterplan.

11.4 ARTS DEVELOPMENT AND EVENTS ADVISORY GROUP TERMS OF REFERENCE

File No:	RC.113
Responsible Executive Officer:	Director Community Experience
Reporting Author:	Arts and Culture Development Officer
Date of Report:	27 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Draft ADEAG Terms of Reference – Tracked Changes 2. Draft ADEAG Terms of Reference – Updated

PURPOSE
For Council to consider the proposed updates to the Arts Development and Events Advisory Group (ADEAG) Terms of Reference.

OFFICER'S RECOMMENDATION

That Council APPROVE the Terms of Reference as amended for the Arts Development and Events Advisory Group.

BACKGROUND
The Arts Development and Events Advisory Group (ADEAG) creates a mutually respectful partnership between the City of Karratha and local creative community. It provides a mechanism for the creative community's ideas, skills, perspectives and contributions to be considered by the City. ADEAG members are appointed for a two-year term, or until otherwise resolved by Council, in line with local government elections. The Terms of Reference are reviewed by the group at the commencement of the ADEAG term.

At its meeting held 21 October 2025, Council reviewed the Terms of Reference – Arts Development and Events Advisory Group to ensure the aims, objectives and key deliverables were clear and up to-date, with the revised/updated Terms of References to be presented to Council for consideration following the ADEAG's meeting.

The ADEAG reviewed their Terms of Reference at their meeting on 25 August 2026. The Group proposed an amendment to provide greater flexibility in managing membership vacancies during the two-year term.

DISCUSSION
ADEAG reviewed the Terms of Reference and proposed an amendment to establish a clear process for managing member withdrawals, prolonged absence and subsequent vacancies.

The proposed amendment reflects the transient nature of the City's population and the need to maintain active community representation within the Group. Under the existing arrangements, a vacancy arising during the two-year term may remain unfilled until the next membership appointment process. This may result in the loss of community members who have expressed an interest in contributing to the Group and may reduce continuity and momentum.

A member has recently withdrawn from ADEAG due to leaving the region, demonstrating the need for a clear process to manage vacancies as they arise.

The proposed amendment would enable the City to commence a process to appoint a new member where a vacancy occurs during the Group's term, subject to the applicable membership and appointment requirements. This would support continuity of membership, maintain community representation and enable interested community members to contribute without unnecessarily waiting for the commencement of a new two-year term.

SECTION	PREVIOUS	PROPOSED / RATIONALE
Appointments	None	Proposed: Where a member advises the City of Karratha that they wish to withdraw from the Group, their membership will cease. Where a member is absent from three consecutive meetings without providing an apology, the City of Karratha may review their continued membership of the Group. Where a vacancy arises, the City of Karratha may commence a process to appoint a new member prior to the conclusion of the Group's current term, in accordance with the applicable membership and appointment requirements. This is intended to support continuity of membership and maintain the Group's community representation. <u>Rationale</u>: To establish a clear process for managing member withdrawals and vacancies, support continuity of membership and maintain community representation throughout the Group's term.
Membership	Manager Community Programs Events and Activations Coordinator	Proposed: Manager Arts, Culture and Events Events and Activations Coordinator Arts and Cultural Development Coordinator <u>Rationale:</u> Reflect organisational changes at the City and new job titles.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of low significance in terms of parties affected issues and Council’s ability to perform its role.

STATUTORY IMPLICATIONS
Nil.

COUNCILLOR/OFFICER CONSULTATION
Councillors will be consulted at the September 2026 Ordinary Council meeting.

COMMUNITY CONSULTATION
The ADEAG were consulted at their meeting on 25 August 2026. Members suggested relevant changes to appointments at their meeting.

At the same meeting, the ADEAG were informed of relevant organisational changes to the Arts, Culture and Events Team. The Terms of Reference have been updated to reflect the recent role title changes.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Goal: 7 Our Civic leaders are innovative, listening and balanced in meeting community needs.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	It is important for Council to ensure Advisory Groups are guided by a Terms of Reference, which addresses the purpose of the group, key deliverables and other significant governance criteria.
Compliance	N/A	Nil

IMPACT ON CAPACITY
There is no impact on capacity to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
At the October 2025 Ordinary Council Meeting, Council considered the appointment of representatives to its Committees and Advisory Groups, along with their Terms of Reference. This provides a recent precedent for Council reviewing and determining Advisory Group membership and governance arrangements.

Council has also recently approved amendments to the Youth Advisory Group Terms of Reference, providing a further precedent for changes to Advisory Group arrangements.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
Following the amendments to the Terms of Reference, it is necessary for Council to review and adopt the revised document.

12 DEVELOPMENT SERVICES REPORTS

12.1 AMENDMENT TO DA18039: EXTENSION OF TIME-LIMITED DEVELOPMENT APPROVAL FOR EXISTING RIO TINTO 'OCEANSIDE' WORKFORCE ACCOMMODATION FACILITY AT LOT 38 AND 23 THE ESPLANADE, DAMPIER

File No: DA18039-AMD3

Responsible Executive Officer: Director Development Services

Reporting Author: A/Manager Statutory Planning

Date of Report: 22 July 2026

Applicant/Proponent: TBB Planning Pty Ltd on behalf of Rio Tinto

Disclosure of Interest: Nil

Attachment(s):
1. Location Plan
2. Copy of DA18039 Decision Notice
3. Application Letter
4. Review of Social Impact Management Plan (2026)

PURPOSE

For Council to consider a proposed three-year extension of the time limited approval for Development Approval DA18039 for the Oceanside ('Tin City') portion of the Workforce Accommodation facility at Lot 38 and Lot 23 The Esplanade, Dampier, with the associated decommissioning and rehabilitation milestones re-dated accordingly.

OFFICER'S RECOMMENDATION

That Council:

APPROVE a two year extension to the time period of Development Approval DA18039 at Lots 38 and 23 The Esplanade, Dampier, by amending the following conditions of the Development Approval and adding an additional advice note:

a) Condition 2 being amended from:

The approval for the Oceanside component of the development (north west of The Esplanade) is time-limited to five years from the initial date of occupancy of any accommodation room on site.

To:

The approval for the Oceanside component of the development (north west of The Esplanade) is time-limited and is to cease operations by 14 March 2029.

b) **Condition 3 being amended from:**

A decommissioning and rehabilitation plan for the Oceanside component being submitted to and endorsed by the City of Karratha 6 months prior to the expiry of the five (5) year occupancy period and the plan being implemented to the satisfaction of the City of Karratha within 12 months of the five (5) year occupancy period ceasing.

To:

A decommissioning and rehabilitation plan for the Oceanside component being submitted to and endorsed by the City of Karratha 6 months prior to the expiry of the operating period (no later than 14 September 2028) and the plan being implemented to the satisfaction of the City of Karratha within 12 months of the expiry (no later than 14 March 2030).

c) **Condition 6 being amended from:**

The Social Impact Management Plan for the development, being finalised prior to the occupation of the buildings and implemented in its entirety thereafter during operation of the facility to the satisfaction of the City of Karratha.

To:

Prior to 14 March 2027, a revised Social Impact Management Plan shall be submitted to and approved by the City of Karratha and thereafter implemented during the operation of the facility to the satisfaction of the City of Karratha.

d) **Include an additional Advice Note as follows:**

In regard to Condition 6, the expectation is that the additional eight strategies outlined In Table 1 of the 'Peninsula Palms SIA and SIMP: Social Impact Management Plan Progress Report and Update to Support RioTinto 2026 Application for Tin City License Extension', dated July 2026 and prepared by Creating Communities, be included within the current approved SIMP document and to the list of the current SIMP strategies within that document.

1. **NOTE that all other conditions and advice notices of the original Development Approval (DA18039) remain unchanged.**

BACKGROUND

1	**Landowners:**	State of Western Australia
2	**Lessee:**	Hamersley Iron Pty Ltd
3	**Applicant:**	TBB Planning Pty Ltd (TBB) on behalf of Rio Tinto

4	**General Description of Site:**	Located to the north of the established Dampier Townsite, with the portion of development subject to this application ('Oceanside') being located to the north-west of the informal (not gazetted) extension of The Esplanade, and south-east of the coast (Attachment 1).
5	**Current Development / Use:**	The development is approved and operating as 'Workforce Accommodation' under Development Approval DA18039 and subsequent amendments.
6	**Brief Description of Proposed Development:**	The application seeks to amend Condition 2 of the existing Development Approval, which currently imposes a five-year expiry period from the initial date of occupancy. The proponent is requesting an extension of the approval period for a further three years, until 14 March 2030. The proponent is also seeking to amend Condition 3 of the existing approval to proportionally extend the preparation and implementation of the required decommissioning and rehabilitation plan.
7	**Applicable Zoning:**	The site is located within the 'Tourism' zone.
8	**Land Use Permissibility:**	'Workforce Accommodation' is an 'A' use within the Tourism zone. It is noted that the application does not seek to alter the approved use, rather to extend the time limited approval and related conditions.

Previous Development Approvals

Council resolved at the September 2018 Ordinary Council Meeting to approve Development Application (DA) DA18039 for the redevelopment and reopening of the Peninsula Palms workforce accommodation facility, following its closure in 2015.

The facility comprises two components:

- "Landside" (Peninsula Palms), constructed in the early 1970s, comprising 364 rooms together with central kitchen, dining and recreational facilities, time-limited to ten years (Condition 1); and

- "Oceanside" (Tin City), constructed in the late 1990s, originally comprising 204 prefabricated rooms (reduced by the 44 rooms removed under Condition 5, leaving 160 rooms), and time-limited to five years (Condition 2).

Several amendments to this DA have been granted over the site, including:

- DA18039-AMD 1 (20 May 2019) - minor amendments to site plan, elevations and landscaping plans – Oceanside Component (Tin City).

- DA18039-AMD 2 (9 December 2019) - minor internal and external modifications to central facilities building and wet mess – Landside Component (Peninsula Palms).

OFFICER COMMENT

The main issues considered relevant for detailed discussion in this report are as follows:

- Zoning and Land Use;
- Relevant Local Planning Policies (LPP'S) including;
  - DP10 – Workforce Accommodation
  - DP13 – Tourism Zone
  - DP20 – Social Impact Assessments

The Objectives and Provisions of the Scheme that are relevant to this proposal are effectively covered by the objectives and provisions of the relevant LPP's to this proposal which are considered below.

<u>Zoning and Land Use:</u>
The subject land is zoned Tourism under the City of Karratha Local Planning Scheme No. 8 (LPS 8) and is located within the Dampier Precinct as depicted within Appendix 2 to the Scheme (Development Objectives Precinct Map).

"Workforce Accommodation" is an "A" use in the Tourism zone, meaning the use is not permitted unless the local government has granted development approval after giving notice in accordance with Clause 64 of the Deemed Provisions. Community consultation has been undertaken and is discussed below.

<u>Local Planning Policy DP10 – Workforce Accommodation</u>
DP10 contains provisions for the establishment of and/or extension of time to workforce accommodation development applications. An assessment against the relevant policy provisions is set out below:

5.1 – Time Limited Approvals:
The requested extension of three years is less than the maximum extension period of 5 years as provided for under DP10.

Although the proposed extension is within the five-year time period provided for by the policy, the proponent is required to demonstrate the need for the extension.

5.2 – Need:
The Proponent has provided information demonstrating support for the proposed extension to the operating timeframe for the Oceanside component, outlining the need to cater for forecast demand for upcoming and shutdown projects and to concurrently plan for and construct alternative accommodation options. The applicant contends that the retention of dedicated workforce accommodation is critical to meeting demand without placing additional pressure on permanent housing stock in the currently constrained marketplace.

The demand for the extended use of the Tin City component is based on a sustained and forecast peak in Rio Tinto's workforce accommodation demand in the Dampier and Cape Lambert area over the next several years. It is driven by a concentration of concurrent major coastal capital projects, which includes port and rail renewal works, together with Rio Tinto's ongoing operational maintenance and shutdown activity. These projects are large in scale, complex and multi-year in duration, and Rio Tinto asserts that this makes their schedules more susceptible to delay from severe weather events and supply-chain constraints.

The submitted forecasting indicates that demand is expected to remain elevated and variable across a two-year period and that a twelve-month project-delay scenario would extend that peak through to early 2030. This is consistent with the requested extension of time through to 14 March 2030.

When considering need for a 3-year extension, the availability of other approved workforce accommodation should be considered. The policy requires an assessment of the cumulative availability of workforce accommodation rooms: *"the need for beds must be demonstrated in the context of workforce accommodation provision across the City and across industry demands"*.

The major project generating demand for workforce accommodation beyond March 2027 is the Perdaman Urea Facility on the Burrup which is being constructed by the Saipam Clough JV. The majority of labour for this project is accommodated at Civeo (existing), the Ranges (nearing completion) and the Bayview Hotel site (under construction). It is understood the current estimate for end of construction of this project is mid-2027.

This demonstrates that in approximately one years' time, there is likely to be a cumulative surplus of available workforce accommodation rooms within the municipality, representing supply that is well in excess of the 160 rooms at Tin City. It is considered that the surplus rooms better represent fit-for-purpose workforce accommodation product.

5.3 – Location:
The existing facility is located within close proximity to the established Dampier Townsite, with its residents being able to easily access local shops, services and community activities. The updated Social Impact Management Plan (SIMP) provides a progress report outlining Rio Tinto's Dampier integration projects (discussed later in this report).

5.4 – Design:
The facility was originally constructed in the 1990's and refurbished in 2015 for the purpose of temporary workforce accommodation. The 160 rooms are contained within "donga" style buildings, which as reported to Council in 2018, is not considered to be integrated nor compatible with the existing urban environment.

Appendix 2 of the submitted review of the SIMP presented community engagement findings, where it was stated:

> *The visual quality and condition of the Tin City accommodation units emerged as a key concern among stakeholders. The facilities were commonly described as outdated, visually unappealing and of a lower standard compared to contemporary accommodation, particularly in the rest of Western Australia. Terms such as "old", "tired" and "eyesore" were frequently used, particularly in reference to their external appearance. While some stakeholders accepted the built-for-function and temporary nature of the structures and noted that they are partially out of view, the overall sentiment was that the development detracts from the local environment and is inconsistent with the coastal character of Dampier.*

Under LPP DP10, temporary workforce accommodation must demonstrate that it can transition to another use that is suitable for the applicable zone or otherwise be decommissioned and removed. The existing 160 rooms are not considered appropriate to enable transition to a Tourism use. Condition 3 of the Development Approval should remain to ensure a decommission and rehabilitation plan is approved by the City and undertaken within one year of the expiry of the approval. This condition is recommended to be amended to proportionally reflect any extended time period of approval.

5.5 – Community Integration:
The original development was approved with the requirement for a SIMP to be implemented. The SIMP is discussed in further detail under below under Local Planning Policy DP20.

<u>Local Planning Policy DP13 – Tourism Zone</u>
Applies to land zoned ‘Tourism’ and sets out the expected development outcomes. The policy sets out a presumption against workforce accommodation; however, the LPP notes that the long-term aspiration for the site is redevelopment for tourism purposes.

<u>Local Planning Policy DP20 – Social Impact Assessment</u>
Sets out the types of proposals that should be supported by social impact assessments and management plans, including both new and extension of time proposals for workforce accommodation.
A SIMP was prepared in support of the original development application and approved in 2018. The proponent submitted a review of the SIMP strategies for this application - see Attachment 4. The review measures progress against each of the management strategies. The review involved targeted community engagement, which is outlined within this review.

Key progress findings are:

- In 2021, the City requested that only 23 of the key 100 strategies be reported on to the City. Of these 23: 11 strategies are considered to be completed or currently operational, 10 are developing or in progress and 2 are not complete or no longer applicable.
- Achievements included improved resident safety (CCTV, keyless access, on-site security, low incident rates) and continued operation as a ‘dry’ village.
- Community Partnership Agreement investment of between \$3.5 and \$3.8 million annually and record rates of local, Pilbara and Indigenous procurement.
- Stakeholder feedback ranged from neutral to positive, citing the economic contribution to local businesses, improved workforce culture, concerns about the existing built form and visual appearance of the site and preference for clear and longer-term planning for the redevelopment of the site.

The review has recommended the following additional eight strategies be included into the SIMP, which in addition to the existing strategies, are proposed to further benefit the occupants and the wider community of Dampier through the period of any extension granted:

- **Resident safety measures:** Continue to implement measures to protect residents from harm while staying at Peninsula Palms. Measures may include security doors, camera surveillance, incident response procedures.
- **Engage with the City on wastewater treatment infrastructure improvements:** Continue to work with the City to develop a sustainable solution to the existing wastewater limitations, to ultimately provide additional capacity that will allow for Peninsula Palms and future residential development expansions in Dampier.
- **Maintain zero-alcohol provision within Peninsula Palms Village:** Continue to maintain Peninsula Palms as a 'dry' village with its residents using licenced premises within Dampier town.
- **Connecting to the Dampier Community:** facilitation of engagement with external groups and provide support and guidance to the Village Wellness Advisor to ensure RTIO can efficiently engage with both Peninsula Palms residents and the broader Dampier community. Also continue a regular cadence of engagement with stakeholders such as the Dampier Community Association (DCA) and Dampier Clubs and Associations to support community events and activities (including promotion); as well as remain proactive in identifying Village resident volunteering opportunities and inwards integrations such as Village Open days.

- **Community and tourist use of village rooms:** Allow for community and tourist use of rooms during periods when other Dampier accommodation has reached capacity and Peninsula Palms rooms are not utilised (Note: to the extent allowed by relevant State approvals).
- **WIFI and phone coverage:** Continue to improve the Wi-Fi and mobile phone coverage for Peninsula Palms residents.
- **Investment in Dampier recreation facilities through partnership with the City:** Continue to support improvements to town facilities through the Community Partnership Agreement with the City for both the benefit of local residents and also to encourage FIFO residents to access town facilities.

The review of the SIMP by the proponent demonstrates Rio Tinto's ongoing commitment to implementing the social impact strategies and the benefits of this for both the occupants of the site and the wider Dampier community.

The reported impacts to the community over the nearly 5-year occupancy, is considered to have been somewhat mitigated due to the implementation of the approved SIMP. The additional eight strategies shows further commitment to offsetting community impacts of the development for the duration of any extension of the time period of approval that may be granted and would also be applicable to the 'landside' Peninsula Palms workforce accommodation development.

Stakeholder concern regarding the long-term strategic planning for the site is noted and will be partially addressed through the decommissioning and rehabilitation planning required under amended Condition 3.

Summary of Proposal against the relevant Local Planning Polices

In light of the discussion above, particularly the future timing of the availability of accommodation options, the 3-year timeframe is not considered warranted under the policy framework. It is therefore recommended that a maximum extension of two years to the time period of approval, be granted.

Further, it is recommended that existing Condition 6 of DA18039 be amended to include the proposed additional strategies within the approved SIMP.

Deferral of Council Resolution from August OCM

At the August 2026 OCM, Council resolved to:

1. DEFER consideration of Item 12.1 to the September 2026 Ordinary Council Meeting.

2. INSTRUCT the Chief Executive Officer to engage with Rio Tinto regarding further information on the proposed application and its future intentions for the site and REPORT back to the September 2026 Ordinary Council Meeting.

The CEO met with Rio Tinto's (RTIO) Managing Director – Ports Rail and Core Services, Chris Osborn on Friday, 28 August 2026 to discuss Council's feedback. RTIO are sympathetic to the City's views and agreed there would be a higher and better use for the site in the longer term. At this point in time the asset provides RTIO with certain access to short term accommodation, as required for operational peaks. RTIO have suggested they could work with the City to determine when short term accommodation forecasts will provide sufficient certainty and could then plan for decommissioning of the site.

The Officer recommendation has not changed as a result of these discussions.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of low significance in terms of social, economic, environmental, cultural and wellbeing issues, parties affected and the Council's ability to perform its role.

STATUTORY IMPLICATIONS
Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015
City of Karratha Local Planning Scheme No. 8

POLICY IMPLICATIONS
Relevant plans and policies must be given due regard in assessing the application but cannot and do not bind the local government in determining an application for development approval. Plans and policies considered in the assessment of the application are as follows:

- Local Planning Policy DP10 – Workforce Accommodation.
- Local Planning Policy DP13 – Tourism Zone.
- Local Planning Policy DP20 – Social Impact Assessments.

Specific policy provisions are discussed under the Officer Comment heading above.

COUNCILLOR/OFFICER CONSULTATION
The application was referred to the Community Planning and Engagement & Partnerships teams for comment. No comments or objections were received in relation to the proposal.

COMMUNITY CONSULTATION
The proposal was publicly advertised for 14 days in accordance with Schedule 2, Clause 64 of the Deemed Provisions.

An advertisement was placed in the Pilbara News, the Dampier Library, the City's Administration Offices and on the City's What We Make It website on 9 June 2026. The submission period closed on 24 June 2026. The Dampier Community Association (DCA) was also emailed for comment on 8 June 2026. No submissions were received.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025 – 2035.

Goal:	7.	Our civic leaders are innovative, listening and balanced in meeting community needs.
Objective:	7.2	Advocate and partner with industry for the wellbeing and future of the community.
Priority Focus Area:		Industry and government advocacy and partnerships.
Key Projects/ Actions:		N/A

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	Nil
Service Interruption	Low	Nil
Environment	Low	Nil
Reputation	Low	There is a level of community expectation that the current development will be removed from the site. A two-year time limited extension to the approval will provide a new timeframe for that to occur.
Compliance	Low	Amended conditions of development approval will provide a legal mechanism for the expiry period of the approval and decommissioning of the development.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS
Council has previously granted extensions of time to several workforce accommodation developments. It is noted, however, that all development applications should be considered on their merits and the applicable planning framework at the time of assessment.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The applicant is seeking to extend the operating timeframe for the 160 bed 'Oceanside' component of the workforce accommodation facility by three years. In assessing the request, consideration has been given to the demonstrated need for the accommodation together with the cumulative supply of accommodation across the municipality, the temporary nature of the development and the social impacts associated with its continued operation.

Local Planning Policy DP 10 requires the need for accommodation to be demonstrated in the context of supply across the City. Although DP 10 allows extensions of up to five years for approved workforce accommodation facilities, the requested three-year extension is not considered warranted in this instance.

A two-year extension is supported, as it more appropriately aligns with the expected timing of additional workforce accommodation becoming available within the City, and is considered enough time for the Proponent to substantially progress its future workforce planning.

12.2 PROPOSED MULATAGA ROAD NAMES – NGARLUMA NAMES FOR INCLUSION ON CITY OF KARRATHA ROAD NAME REGISTER

File No:	LM26047
Responsible Executive Officer:	Director Development Services
Reporting Author:	Lands Officer
Date of Report:	27 August 2026
Applicant/Proponent:	DevelopmentWA
Disclosure of Interest:	Nil
Attachment(s):	1. NAC Letter of Support – Proposed Mulataga Road Naming 2. Landgate Validation - Ngarluma Endorsed Mulataga Road Names 3. Application for Proposed GNC Road Names 4. Mulataga Road Names Plan

PURPOSE

For Council to endorse the addition of road names that have been approved by Ngarluma Aboriginal Corporation to the Reserved Road Name Register for the purpose of applying those names to roads within the Mulataga subdivision only.

OFFICER'S RECOMMENDATION

That Council ENDORSE the list of Landgate-validated Ngarluma road names for inclusion on the City of Karratha Reserved Road Name Register, for use within the Mulataga subdivision only.

BACKGROUND

The naming of roads in Western Australia is governed by the *Land Administration Act 1997* and is administered through Landgate's Geographic Names Committee (GNC), in accordance with the Policies and Standards for Geographical Naming in Western Australia.

In 2025 it was identified that, due to changes introduced to the Geographic Naming Policies and Standards in 2016, the City of Karratha did not have a compliant endorsed Road Name Register. In response, at the 24 November 2025 Ordinary Council Meeting, Council resolved to endorse an approved Road Name Register comprising a list of previously endorsed but lapsed road names, to address compliance requirements.

During the review of historic names, it was also identified that the previously endorsed lists included few, if any, road names of Aboriginal language origin, and that some names were no longer consistent with current cultural and societal expectations. This was acknowledged in the November 2025 report, which committed to updating the Road Name Register to include culturally appropriate Aboriginal names following consultation with Ngarluma Aboriginal Corporation (NAC). That consultation has now occurred, and the supported names are presented for Council's consideration.

DISCUSSION

The process for naming roads includes the following steps:

1. **Proposal of Names**

   A proposed list of names is developed, including each name's origin, meaning, significance and justification.

2. **Compliance Check**

   Proposed names validated through Landgate online portal to ensure naming conventions are met and avoid duplication.

3. **Council Endorsement**

   Names that have passed the validation process are presented to Council for endorsement and inclusion on the City of Karratha Reserved Road Name Register.

4. **Final Approval**

   When a road name is proposed for application to a physical road, the endorsed name is submitted to the Minister for Lands via the Geographic Names Committee (GNC) for final approval.

While the City of Karratha is responsible for the creation and administration of the Road Name Register, DevelopmentWA (DevWA) has undertaken consultation with NAC regarding the proposed road names, consistent with its role as developer for the Mulataga subdivision.

NAC has provided a list of culturally appropriate and supported road names for use within the Mulataga subdivision (Attachment 1). The names on this list have been selected by NAC as geographically relevant to the Mulataga area and are not suitable for use in other locations within the City.

Since receipt of the NAC Letter of Support, further consultation has occurred and the following changes were requested by Ngarluma Elders:

1. The word "Jintharr" be removed from the approved names list
2. Clarification that the word Tharrburl means crab (singular) rather than crabs (plural) as listed on the letter of support.

An updated letter of support was requested from NAC; however, it was not provided within the Council reporting timeframe. The matter is being presented to Council forward of the updated letter due to the commencement of construction works and the lead times required for the road name approval process and creation of street signage.

The Ngarluma language road names listed in Attachment 1 have been assessed through Landgate's Geographic Naming Policies validation portal to determine their suitability for inclusion on the Road Name Register. Attachment 2 summarises the outcomes of this assessment, including those names that did not satisfy Landgate's preliminary validation requirements. The names that successfully passed the validation process are highlighted in green and are now presented to Council for consideration and endorsement for inclusion on the Road Name Register.

Endorsement by Council and inclusion of the proposed names on the Road Name Register does not constitute final approval for their use. All road names remain subject to formal assessment and approval by the Minister for Lands, acting on the advice of the Geographic Names Committee, before they can be assigned to a physical road. Attachment 3 identifies DevWA's preferred road names and includes a list of reserve names should any of the preferred names not receive approval. The proposed locations for each road name are shown in Attachment 4.

Endorsement of these names will enable the City to support culturally appropriate and respectful recognition of Ngarluma language and heritage, while also facilitating the timely progression of subdivision approvals and associated development within the Mulataga estate.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be low significance, as it supports the implementation of an approved development and does not alter strategic direction.

STATUTORY IMPLICATIONS
The process of naming roads is set out under Section 26A of the *Land Administration Act 1997*. In accordance with this process, where a new road is required to be named, Council must resolve to endorse the proposed road name. The Council resolution is then forwarded to the Minister for Lands, via the Geographic Names Committee, for consideration and approval.

COUNCILLOR/OFFICER CONSULTATION
DevWA has led engagement with Ngarluma Aboriginal Corporation in relation to the proposed road names. Subsequent consultation has occurred between DevelopmentWA and City Officers.

COMMUNITY CONSULTATION
DevWA has led consultation relating to the proposed road names, including engagement with Ngarluma Aboriginal Corporation and Ngarluma Elders. This consultation has informed the list of names presented for Council's consideration.

POLICY IMPLICATIONS
There are no policy implications.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Goal:	1 - We respect Aboriginal peoples' Cultural Authority and connection to Ngurra.
Objective:	1.4 - Recognise and celebrate the history, heritage and cultures of Traditional Owners and Ngarda-ngarli (Aboriginal People) in the public realm.

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Endorsing the road names aids timely delivery of the Mulataga subdivision.
Environment	N/A	Nil
Reputation	Low	Failure to progress could cause delays and damage stakeholder relationships.
Compliance	Low	Following statutory processes ensures compliance

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Resolution	Meeting Date	Comments
OCM251124-11	24/11/2025	Creation of a City managed Road Name Register with previously endorsed names included.

VOTING REQUIREMENTS
Simple majority.

CONCLUSION
Council endorsement of the NAC-supported road names for the Mulataga subdivision will support culturally appropriate, compliant and timely road naming. The proposed names recognise Ngarluma language and cultural connection to the area, support subdivision delivery, and align with the City of Karratha Council Plan 2025–2035. Final approval of each road name will remain subject to consideration by the Minister for Lands via the Geographic Names Committee.

13 INFRASTRUCTURE SERVICES REPORTS

13.1 KEVIN RICHARDS MEMORIAL OVAL HARDCOURT AND SHADE – CALL FOR TENDER

File No: CP.1731

Responsible Executive Officer: Director Infrastructure Services

Reporting Author: Project Manager City Projects

Date of Report: 28 August 2026

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE

For Council to consider inviting tenders for the construction of three multi-use hardcourts and an integrated shade structure at Kevin Richards Memorial Oval (KRMO) as stage 4 of the precinct masterplan.

OFFICER'S RECOMMENDATION

That Council,

INVITE tenders for the construction of three multi-use hardcourts, an integrated shade structure and associated infrastructure as Stage 4 of the Kevin Richards Memorial Oval Masterplan.

BACKGROUND

The Kevin Richards Memorial Oval Masterplan was originally endorsed by Council in October 2020 to guide the staged redevelopment of the precinct. Hunt Architects were subsequently engaged as the lead consultant to progress the design and documentation for implementation of the Masterplan.

The KRMO Masterplan identified the provision of three Multi-Use Hardcourts adjacent to the new Clubroom facility. The Masterplan was subsequently reviewed and updated to reflect current community needs and adopted community infrastructure standards, with the revised Masterplan endorsed by Council in July 2025 (OCM250728-19).

Stage 4 will deliver the three Multi-Use Hardcourts in accordance with the adopted KRMO Masterplan, including an integrated shade structure, lighting and associated supporting infrastructure. The works include:

- Construction and surfacing of three Multi-Use Hardcourts suitable for community sporting use.
- Court line marking for netball and basketball across all three courts, with pickleball line marking also provided on the southernmost court.
- Installation of court benches to provide seating for players and users.
- Installation of lighting integrated within the shade structure to facilitate use of the courts during evening periods.

- Landscaping works, including tree planting along the proposed Tilbrook Close realignment to provide additional shade to the western face of the courts.
- Drainage works and associated infrastructure required to support the courts and shade structure.
- Provision of conduits for future solar infrastructure.
- All associated earthworks, civil works, connections, finishes and ancillary works necessary to deliver the project.

DISCUSSION
The City of Karratha (City) proposes to deliver the works across the 2026/27 and 2027/28 financial years, with construction anticipated to commence in February 2027.

Administration has progressed the design and documentation for Stage 4 and is now seeking Council approval to invite tenders for construction of the Multi-Use Hardcourts and integrated shade structure. The approval of Council to call for tenders is to demonstrate continued progression of the KRMO Master plan, progressing towards construction of a high use Community Infrastructure Project which has been progressing along for an extended period until now. To also provide an open documented process of status and updates for the community.

Demand for court-based sporting facilities continues to place pressure on available training space, particularly during peak training periods. The delivery of three additional Multi-Use Hardcourts will increase available court capacity and provide greater flexibility for local sporting clubs and community users. The courts have been designed to accommodate netball and basketball across all three courts, together with pickleball on the southernmost court. The courts will be open to the public 24/7 but bookings for games, training and events will be managed by City Officers and will work in with relevant teams and stakeholders as per current practice for scheduling.

The inclusion of an integrated shade structure responds to community feedback and Council's adopted community infrastructure standards. Given Karratha's climatic conditions, the structure will improve the year-round usability of the courts by reducing exposure to direct sunlight and heat, while integrated lighting will support evening use.

The supporting landscaping, drainage and associated infrastructure have been incorporated into the scope to provide a complete and functional community sporting facility.

Progressing to tender at this time is required to maintain the planned February 2027 construction commencement and provide sufficient time for tender advertising, evaluation, contract award and contractor mobilisation. The tender process will also establish current market pricing and contractor availability, providing greater certainty around the cost and delivery program for the works.

Approval to invite tenders will enable Administration to progress the procurement process in accordance with the project delivery program and maintain the anticipated February 2027 construction commencement.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of low significance in terms of parties affected, issues and Council’s ability to perform its role.

STATUTORY IMPLICATIONS
Should the Officers recommendation be supported, the tender process would comply with Section 3.57 of the Local Government Act 1995 and associated regulations.

COUNCILLOR/OFFICER CONSULTATION
In October 2020, Council endorsed the KRMO Masterplan and the proposed staging strategy. Subsequent reports and presentations have been made to Council detailing progress and confirming decision points throughout the Master Plans lifecycle.

In May 2025 Consultation with Administration prompted a revision of the Masterplan.
In July 2025, Council endorsed the KRMO Master Plan revision and scope changes including multipurpose hardcourts, shade structure, lighting and general amenities aligned with similar facilities.

COMMUNITY CONSULTATION
Extensive community engagement activities in accordance with the iap[2] public participation spectrum process to inform, and consult undertaken as follows:

Who	How	When	What	Outcome
City of Karratha Community	City of Karratha Website Community Letter	24 March 2025	City of Karratha Website, & letter to the community regarding the recent opening of the playing surface following the conclusion of Stage 2 of the masterplan.	Community engagement undertaken to date has been at the Inform level, with information made available on the City's website. The purpose has been to provide the public with balanced and objective information to support understanding of the issue, potential alternatives, opportunities, and proposed solutions.
Netball WA	Direct Email Communication	14 April 2025	Requested clarification regarding the orientation of netball playing surface.	Following discussion, the E/W orientation was deemed acceptable, with shade infrastructure addressing sun exposure concerns. This option avoids the need to relocate a major services corridor, making it the preferred configuration at this stage.
Sports groups, clubs and associations	Direct Email Communication and Invitation	14 April 2026	Direct engagement with anticipated user groups to gather operational insights and identify concerns.	Feedback received on court functionality, court colour selection and lessons learned from playing at KLP, including the need for additional storage.
City of Karratha Community	Online Survey (WWMI)	22 April 2026 - 18 May 2026	Survey feedback collected on design elements, court usage and shade structure preferences.	Survey feedback confirmed basketball and netball as the primary user groups, supporting these as the primary and secondary line marking priorities. Participation exceeded initial expectations, with 81% of respondents selecting the design Hills – 3 Colour option.

Surrounding Residences	Letter Drop and Invitation	11 May 2026	Nearby residents invited to participate in the survey and information session.	User groups informed of the project and proposed external design, with the survey and information session providing opportunities for input.
City of Karratha Community, Sports groups, clubs and associations	Information Session	12 May 2026	Information session held on 12 May 2026 to present the design, gather feedback and facilitate direct discussion with the project team.	Basketball and netball identified as the primary intended user groups, with no feedback received from tennis or pickleball users. Seating and storage identified as potential future inclusions
City of Karratha Community	REAF pop-up Letter Drop Social Media	April & May 2026	Project promoted through emails, social media, posters, on-site promotion and the REAF pop-up stall.	Strong community preference received for the Hills – 3 Colours option.

The Community Infrastructure Plan facilitated extensive community engagement and feedback sessions throughout November and December 2024. Notably, shaded infrastructure was identified as a key gap with strong community support for increased shaded facilities to support court sports and other recreational activities.

The Officers undertook a thorough and targeted community engagement process, using feedback from the community and key user groups to directly inform the final design. The engagement confirmed basketball and netball as the primary uses, supported the proposed court orientation and identified key considerations including shade, seating and storage. Strong community support for the Hills – 3 Colour option, selected by 81% of survey respondents, further demonstrates that the engagement successfully influenced the final outcome and has helped deliver a facility that responds to the needs and preferences of the local community.

POLICY IMPLICATIONS

- Council Policies CG12 - Purchasing, CG11 - Regional Price Preference and CS12 - Public Art Policy is applicable to this matter.

- Purchasing Policy title Purchasing Policy CG-12 – Purchasing. In accordance with the Policy the following tender selection criteria for the construction tender are proposed as follows:

Selection Criteria	**Weighting**
Price	**45%**
Relevant Experience	**20%**
Methodology	**20%**
Capacity to Deliver	**10%**
Sustainability	**5%**

- Regional Price Preference Policy CG-11 is applicable to regional suppliers in the procurement of services via tender.

FINANCIAL IMPLICATIONS
There are no direct financial implications associated with the Officer's recommendation.

The pre-tender estimate for the KRMO Multi-Use Hardcourts and Shade project is currently $16.1M. The project is expected to receive $250K in funding from Woodside, with the remaining project costs to be funded from the Infrastructure Reserve.

The Long Term Financial Plan (LTFP) allocates $19M to the project, with $4.03M currently budgeted in the 2026/27 financial year to commence construction.
Ongoing operating costs for the facility at this stage are estimated at $400,000 per annum to cover maintenance, sanitation, utilities and administration of bookings

STRATEGIC IMPLICATIONS
This item is relevant to the City of Karratha's approved Council Plan 2025-2035.

Goal 2: Our community is welcoming, connected, vibrant, healthy, and safe

Key projects/actions: Kevin Richards Memorial Oval redevelopment (multi-purpose hardcourts, upgrade pavilion, carpark and road linkages)

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's commitment to providing appropriate public open spaces to support good health and wellbeing within our communities. Aligns with the City's commitment to provide shaded infrastructure to support the safety and health within our communities.
Financial	Moderate	The project has progressed through detailed design and cost planning. Competitive tendering will test the market, and any tender award exceeding available budget will require further consideration/approval.
Service Interruption	Low	Minor impacts may occur on the informal section of Tilbrook Close during construction. However, as this section of the road is not currently used by the community and a Traffic Management Plan (TMP) will be implemented, no significant impact to the community is anticipated.
Environment	Low	The project has undergone an acoustic assessment to determine the potential impact of noise reverberation from the shade structure. The assessment identified a potential increase of approximately 4 dB, which is considered a minor change and is unlikely to be perceptible or result in a significant increase in overall noise levels. Tender assessment criteria include sustainability.

Category	Risk level	Comments
Reputation	Moderate	The project is a long-awaited improvement and due to lack of available space at other facilities it is anticipated by the community. Delaying the tender process is expected to impact project delivery timeline, which may lead to community dissatisfaction.
Compliance	Low	If supported by Council, tenders are proposed to be called in accordance with relevant legislation and Council policies.

IMPACT ON CAPACITY
There is no impact on capacity or resourcing to carry out the Officer's recommendation.

The project management and oversight of the construction stage is afforded within existing resources.

RELEVANT PRECEDENTS
The City regularly conduct open Tender processes to invite competitive bids and appoint qualified contractors for community related capital works projects.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION
The Officer's recommendation to invite tenders for the construction of three Multi-Use Hardcourts and an integrated shade structure at KRMO will enable the project to progress in accordance with the adopted Masterplan and project delivery program.

The project will increase available court capacity, improve the year-round usability of the facility and provide greater opportunities for local sporting groups and the broader community to participate in sport and recreation.

14 STRATEGIC PROJECTS AND BUSINESS REPORTS

14.1 TENDER OUTCOME - WASTE TRANSFER STATION OPERATIONS AND MANAGEMENT

File No:	RFT0000068
Responsible Executive Officer:	Director Strategic Projects & Business
Reporting Author:	Manager Waste
Date of Report:	19 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Tender Evaluation Report

PURPOSE
For Council to consider tenders for the Waste Transfer Station Operations and Management.

OFFICER'S RECOMMENDATION

That Council:

1. **ACCEPT the tender submitted by Brida Pty Ltd ABN 13 086 216 613 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT0000068 Waste Transfer Station Operations and Management; and**

2. **AUTHORISE the Chief Executive Officer to execute a contract with Brida Pty Ltd, SUBJECT to any variations of a minor nature.**

BACKGROUND
The City of Karratha (City) owns and operates the Wickham Transfer Station, which provides an essential waste disposal service to the Eastern Corridor communities of Wickham, Roebourne and Point Samson. The facility accepts residential and approved commercial waste and operates in accordance with the Wickham Transfer Station Operating Management Plan and relevant environmental licence conditions.

Since November 2019, the facility has been operated under a contracted service arrangement. The existing contract is approaching the end of its term, requiring the City to undertake a procurement process to ensure continuity of service and the ongoing safe and compliant operation of the facility.

At its Ordinary Council Meeting held on 28 April 2026, Council resolved to invite tenders for the operation and management of the Wickham Transfer Station for a period of five (5) years with three (3) one (1) year extension options exercisable at the sole discretion of the City.

Tenders were advertised on 24 June 2026 and closed on 20 July 2026. Three (3) submissions were received from:

- Brida Pty Ltd
- Biparn Enterprises Pty Ltd
- HLChem Pty Ltd

The tender submissions were evaluated by a panel comprising:

- Manager Waste
- Waste Operations Coordinator
- Manager People & Culture
- Director Strategic Projects & Business

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	25%
Price	45%
Sustainability	5%

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director Strategic Projects and Business and the Chief Executive Officer have endorsed the recommendation.

DISCUSSION

Following completion of the tender evaluation, Brida Pty Ltd was identified as the preferred tenderer based on its overall assessment against the evaluation criteria and the value for money offered to the City.

Brida Pty Ltd as the incumbent contractor has demonstrated the capacity and methodology required to deliver the service, together with an established local presence and a sound understanding of the Karratha region and the Eastern Corridor communities.

This local knowledge is beneficial given the customer-facing nature of the Wickham Transfer Station and supports delivery of a service that is responsive, respectful and appropriate to the differing needs of the Wickham, Roebourne and Point Samson communities.

The preferred tenderer is a local indigenous business who demonstrated an understanding of the challenges associated with operating in a remote regional environment, including workforce attraction and retention and the need to maintain reliable service continuity.

To provide additional context for assessing the tendered pricing and overall value for money, Administration also considered the estimated resources and costs that would be required if the City delivered the service directly. Refer to the Financial Implications section of this report.

The assessment supports continuation of the contracted delivery model and provides additional assurance that the recommendation to award the tender represents an appropriate value-for-money outcome for the City.

On this basis, the evaluation panel considers the recommended tender submission to provide the best overall value for money to the City.

LEVEL OF SIGNIFICANCE
In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of low significance in terms of economic issues, environmental issues and Council's ability to perform its role.

STATUTORY IMPLICATIONS
Tenders for the works were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated Regulations.

COUNCILLOR/OFFICER CONSULTATION
No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION
Community consultation is not required.

POLICY IMPLICATIONS
Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS
The original estimated contract value was $6.17M (excluding GST), inclusive of extension options and anticipated CPI increases.

As included in the confidential tender evaluation report the recommended submission, including all extension options, exceeds the original budget estimate. Although higher than originally estimated, the tendered pricing has been reviewed against the estimated cost of in-house delivery and is considered to represent value for money.

<u>Contract versus in house cost assessment</u>
To assess value for money, Administration completed a high-level comparison of the resources and costs required for the City to operate the Wickham Transfer Station directly.

At a minimum, direct delivery would require two additional Leading Hands, two additional Site Attendant Operators and approximately 0.5 FTE administrative support. The indicative annual resourcing cost is $1.184M, including staffing and employment overheads needed to maintain coverage and service continuity.

The City would also need two additional vehicles at an estimated annual cost of $30,400. This brings the base estimated in-house delivery cost to approximately $1.215M per annum.

Additional technology and operational support would also be required, including laptops, mobile phones, printing equipment and software subscriptions. These costs have been identified but not separately quantified at this stage.

The estimated in-house cost therefore provides a reasonable base comparison for the tendered pricing. The final cost of direct delivery would likely be higher once technology and support requirements are fully costed.

Under the contracted model, the contractor is responsible for maintaining trained and competent personnel and managing workforce requirements. The City retains oversight through service standards, key performance indicators, and safety, environmental and operational compliance requirements.

While not a detailed service delivery review, the assessment shows that direct delivery would require a significant increase in permanent City resources and support. It supports the view that the recommended contract provides an appropriate value-for-money outcome.

All expenditure associated with the contract will be funded through the City's Waste Management Reserve and managed through the annual budget process.

STRATEGIC IMPLICATIONS
This item is relevant to the Council's approved Council Plan 2025-2035.

Goal:	5	We respect & care for the natural environment
Objective:	5.1	Provide waste management, resource recovery and recycling services

RISK MANAGEMENT CONSIDERATIONS
The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Operational procedures and WHS requirements apply to contractors.
Financial	Low	Financial impact is expected to remain minimal, with costs projected to align with revised budget allocations.
Service Interruption	Low	The service level is expected to be maintained without disruption.
Environment	Low	Facility operations must comply with licence conditions.
Reputation	Low	Contractor performance standards will be managed by the City to mitigate reputational risk.
Compliance	Low	Contractors are required to comply with WHS, environmental, and industrial relations legislation, as well as contractual service standards. These requirements will be managed through contract conditions and performance monitoring

IMPACT ON CAPACITY
The recommendation can be accommodated within the existing City resources and contract management arrangements.

RELEVANT PRECEDENTS
At the July 2019 Ordinary Council Meeting, Council resolved to award a tender (RFT 41-18/19) for Eastern Corridor Litter, Sanitation and Waste Transfer Station.

VOTING REQUIREMENTS
Simple Majority.

CONCLUSION

The tender evaluation identified Brida Pty Ltd as the preferred tender, with the required skills, knowledge, experience and capacity to deliver the contract requirements to the expected standard.

Awarding RFT0000068 to Brida Pty Ltd is considered to provide the best overall value for money and support the continued safe, compliant and reliable operation of the Wickham Transfer Station.

15 CHIEF EXECUTIVE OFFICER REPORTS

15.1 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE
To advise Council of the information items for September 2026.

VOTING REQUIREMENTS
Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

15.1.1 Information Report - Community Experience Service & Programs – July 2026
15.1.2 Information Report - Community Experience – Concession on Fees – July 2026
15.1.3 Information Report - Youth Advisory Group - Council Update September 2026
15.1.4 Information Report - DAIP Progress Report
15.1.5 Information Report - ADEAG Meeting Council Update 25 Aug
15.1.6 Information Report - Age Friendly Strategy 2021-2026 Implementation Plan Progress Report
15.1.7 Information Report - Development Services Update
15.1.8 Information Report - RFT0000081 Baynton Subdivision - Lot 481 Bajamalu Drive

15.1.1 INFORMATION REPORT - COMMUNITY EXPERIENCE – JULY 2026

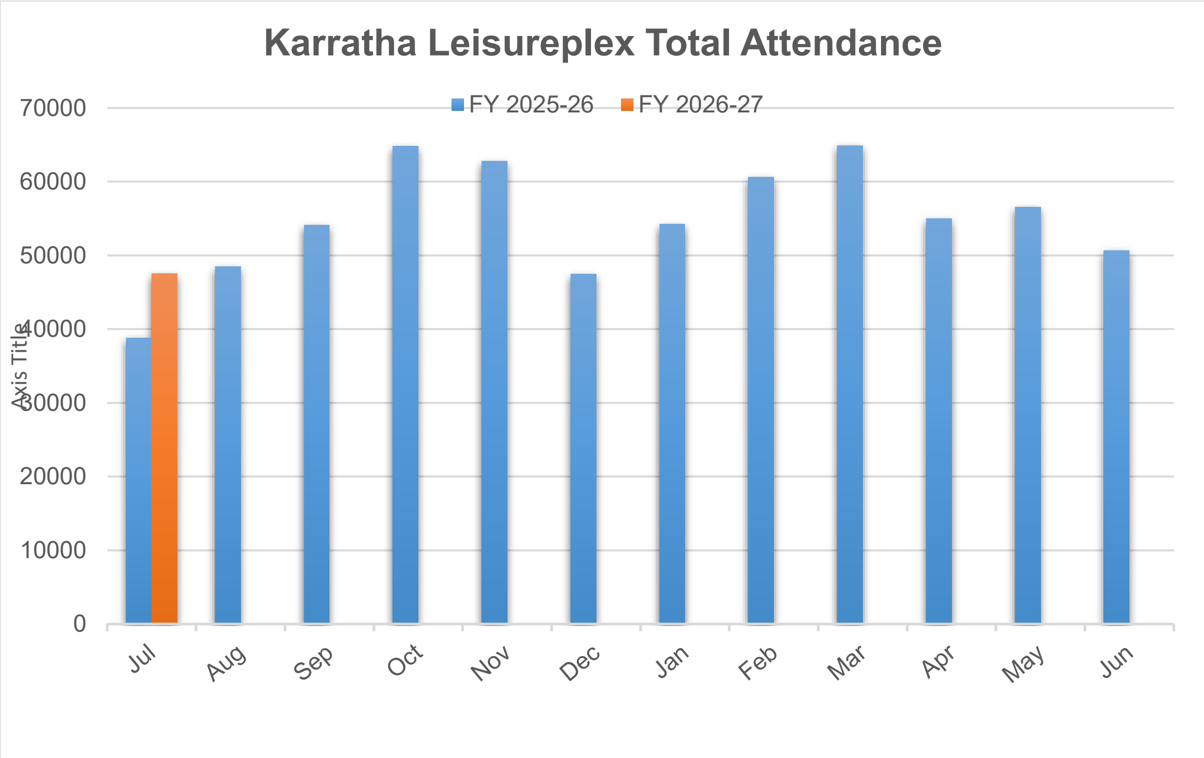
File No:	CS.23
Responsible Executive Officer:	Director Community Experience
Reporting Author:	EA Community Experience
Date of Report:	31 August 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

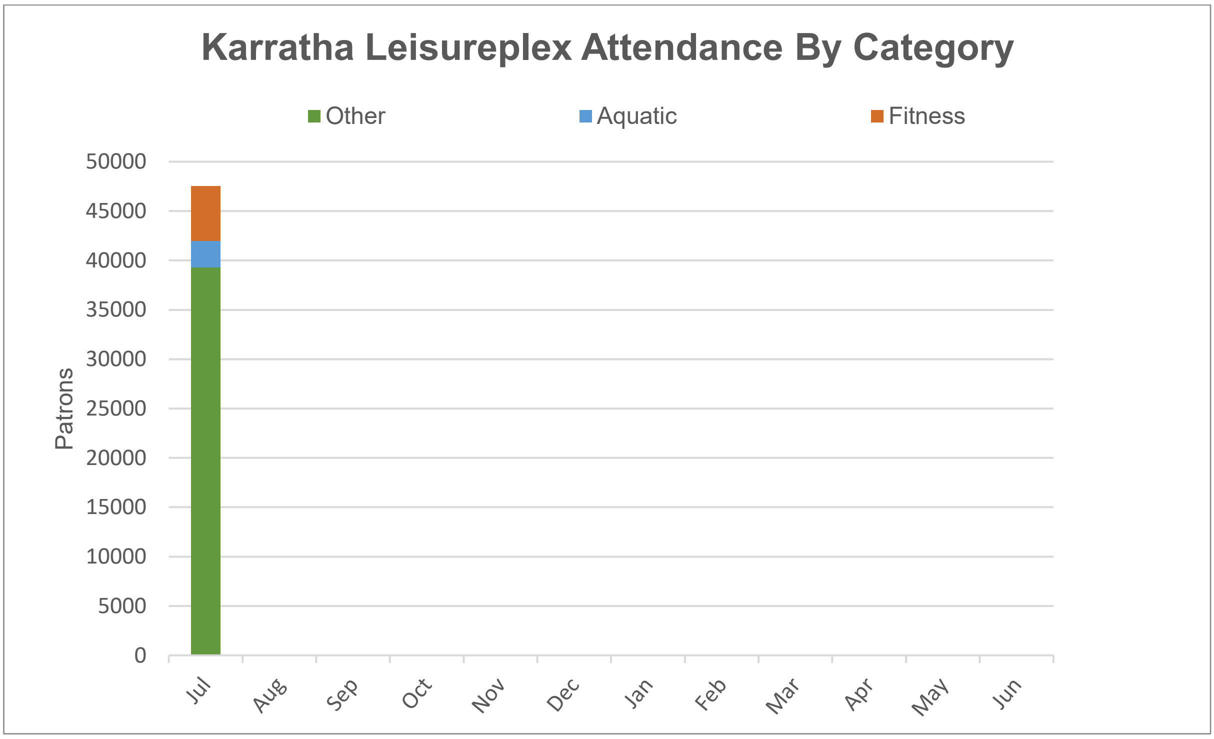
PURPOSE
To provide Council with an update on Community Experience services and programs for July 2026.

Attendance & Utilisation Summary

Facility Attendance	July 2025	July 2026	Year on Year %
The Youth Shed	1,214	816	- 33%
The Base	894	763	- 15%
Total Library	9,177	10,027	+9%
Karratha Leisureplex	38,794	47,529	+23%
Wickham Recreation Precinct	2,514	2,595	+ 3%
Roebourne Aquatic Centre	0	0	0%
Indoor Play Centre	1,872	2,371	+ 27%
Red Earth Arts Precinct	4,115	5,225	+ 27%
Arts Development & Events	5,329	4,588	- 14%

Karratha Leisureplex





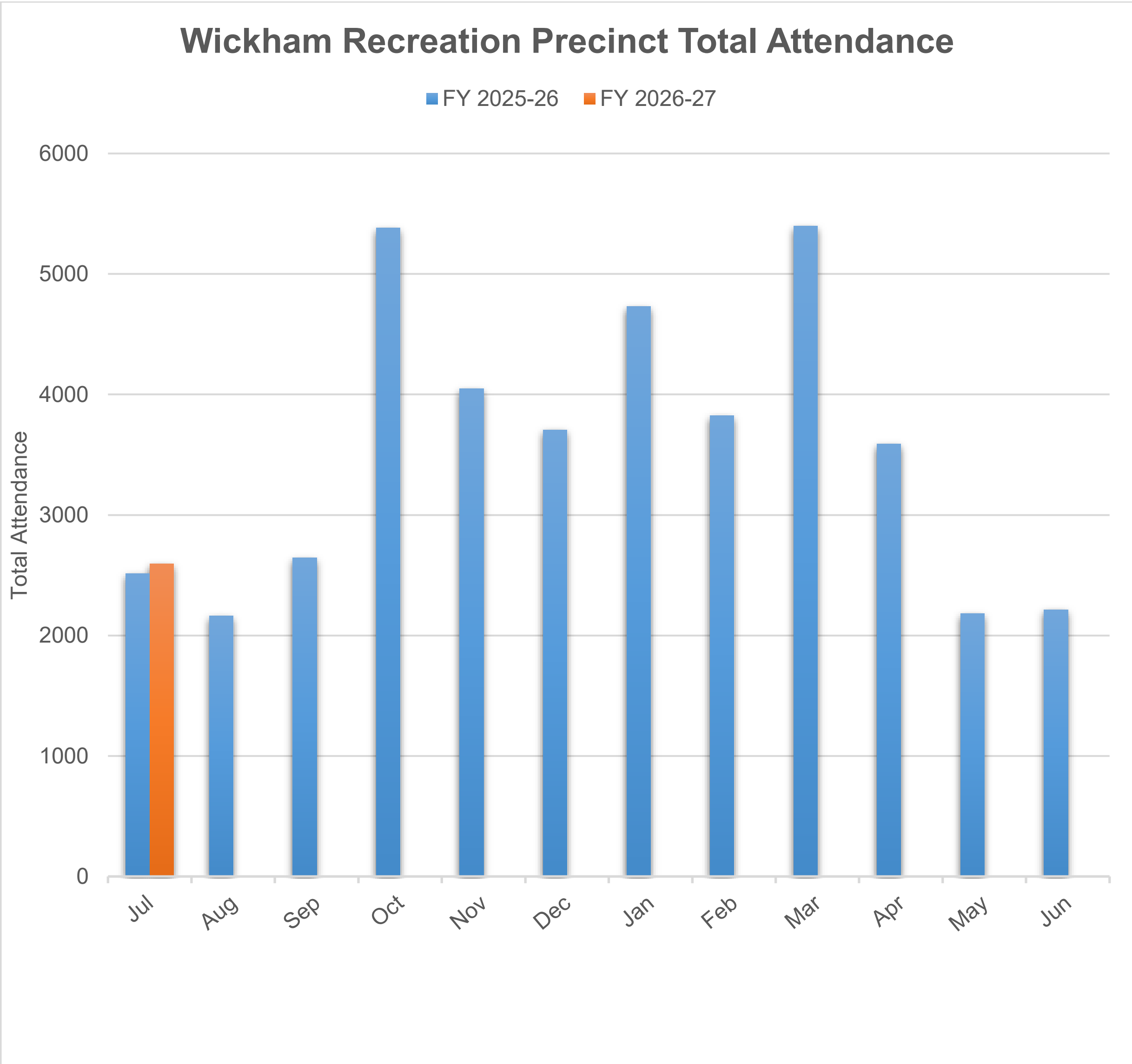
July delivered a positive start to FY2026/27 for Karratha Leisureplex, with total visits reaching 47,529 compared to 38,794 in July 2025 (+22%), carrying forward the momentum of a record-breaking FY2025/26. Aquatic visits increased to 2,693 from 2,590 in July 2025 (+4%), a steady result for the winter period. Swim school returned for the new term with strong enrolment numbers, continuing to provide swimming and water safety lessons for the community.

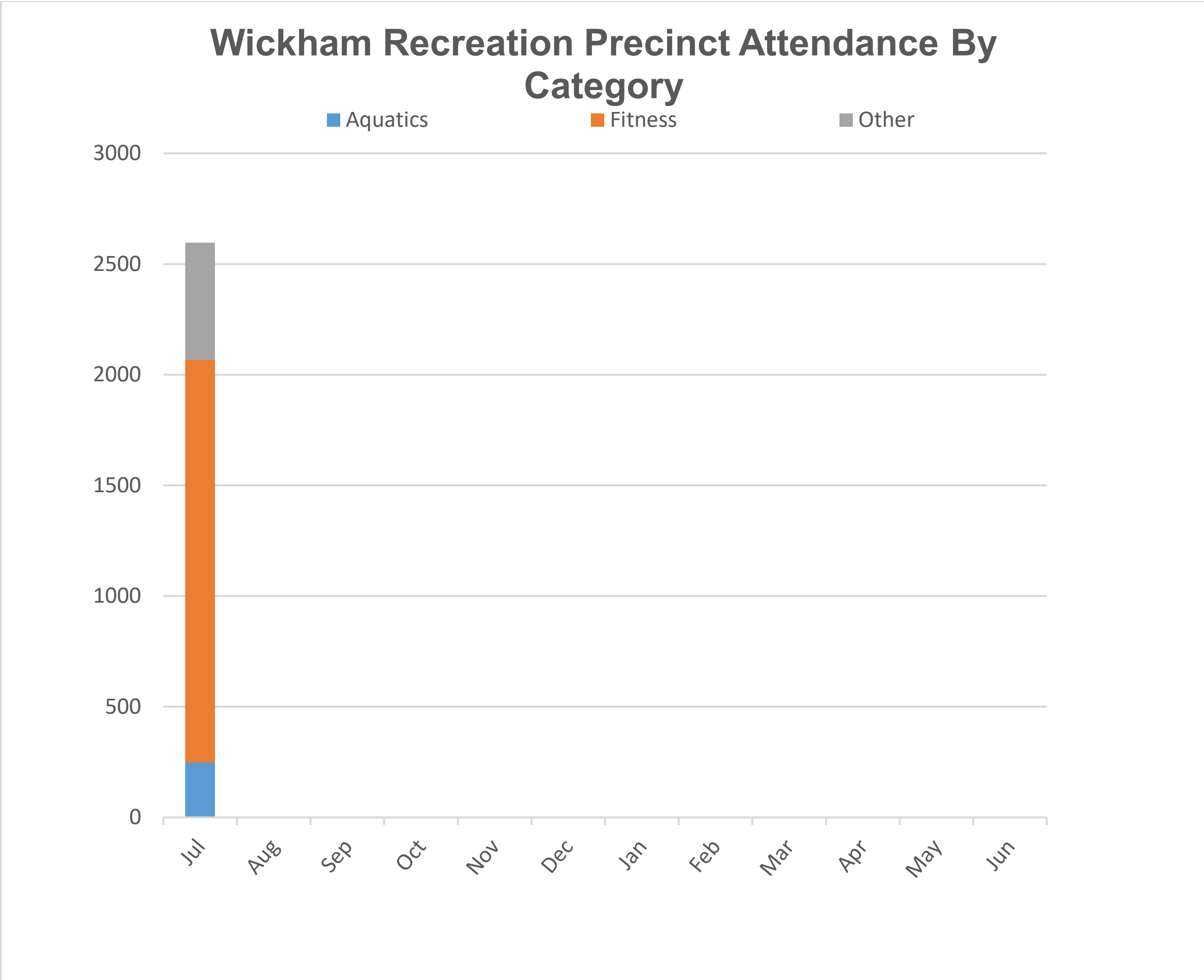
Fitness visits increased to 5,552 from 5,294 in July 2025 (+5%), a solid year-on-year improvement reflecting continued demand across gym and group fitness offerings.

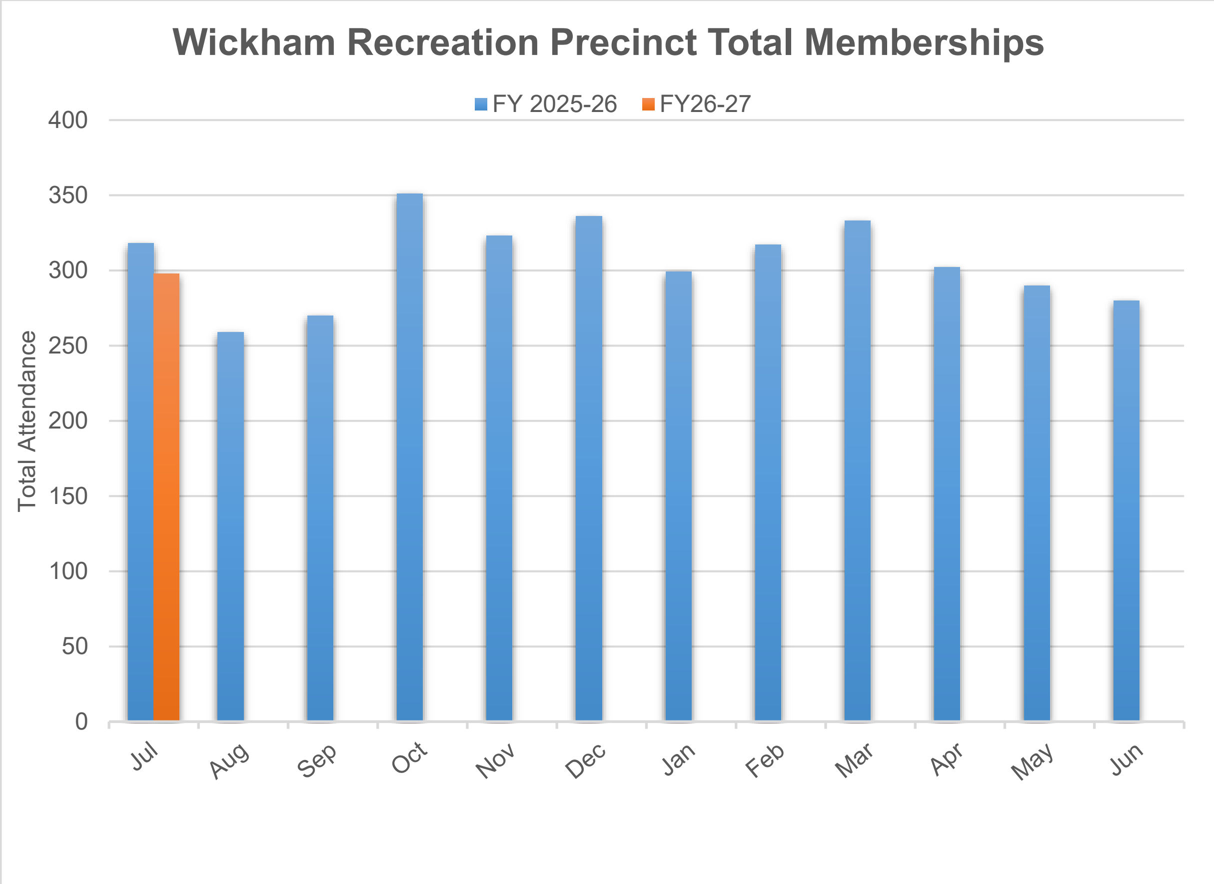
"Other" visits increased to 39,284 from 30,910 in July 2025 (+27%), with term programs Little Chefs and Mini Mega Sports both attracting strong enrolment numbers for the term, contributing positively to overall facility activity.

Membership sits at 2,193, broadly stable compared to the 2,259 recorded at the close of FY2025/26, and up from 2,055 in July 2025 (+7%).

Wickham Recreation Precinct

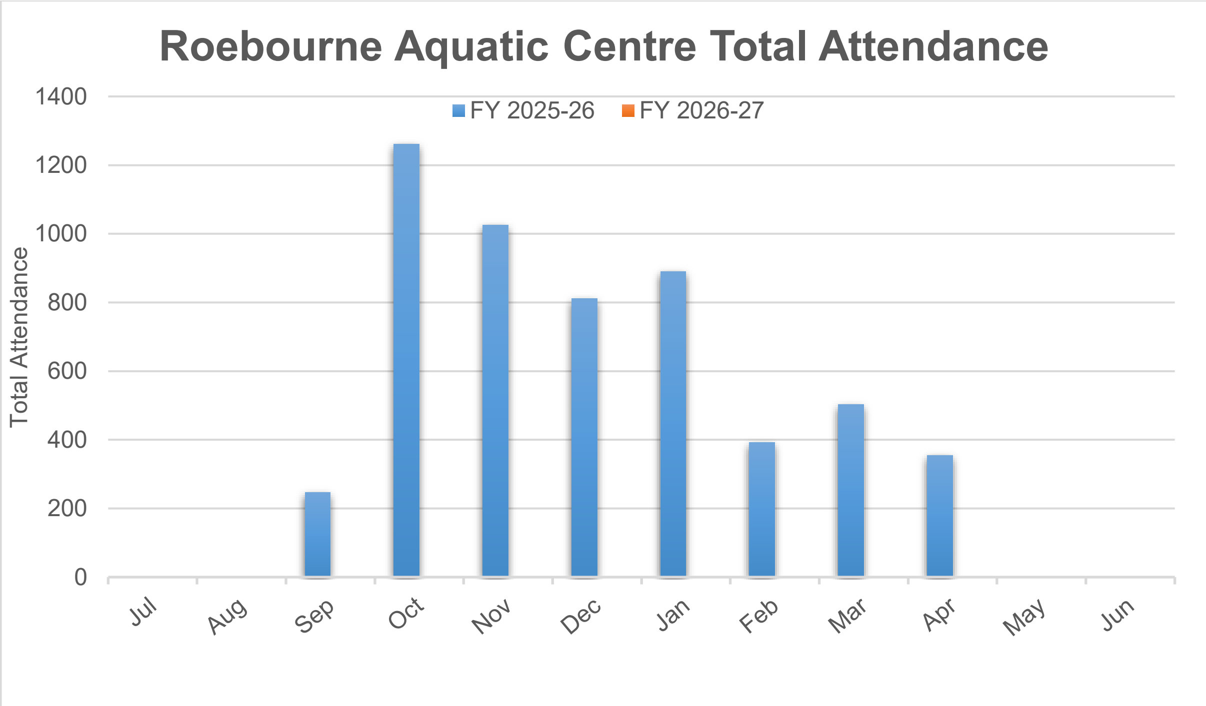



Wickham Recreation Precinct Attendance By Category
Aquatics
Fitness
Other
3000
2500
2000
1500
1000
500
0
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun



Total attendance is still seeing an increase, this month overall increase of 3.2% year on year. This result was driven by the increase in fitness of 21.4%. This result was influenced by some changes and additions to the fitness timetable with new offerings of Aqua fitness and trialing new timetabling with a 4.30pm class and 6.30am class proving very popular with members. Aqua will continue to feature as we move into summer with plans to also include poolside bootcamps. Aquatics attendance was slightly increased this month by 4.2%, driven by some warmer weather and a number of tourists taking advantage of the Seniors Free Swim.

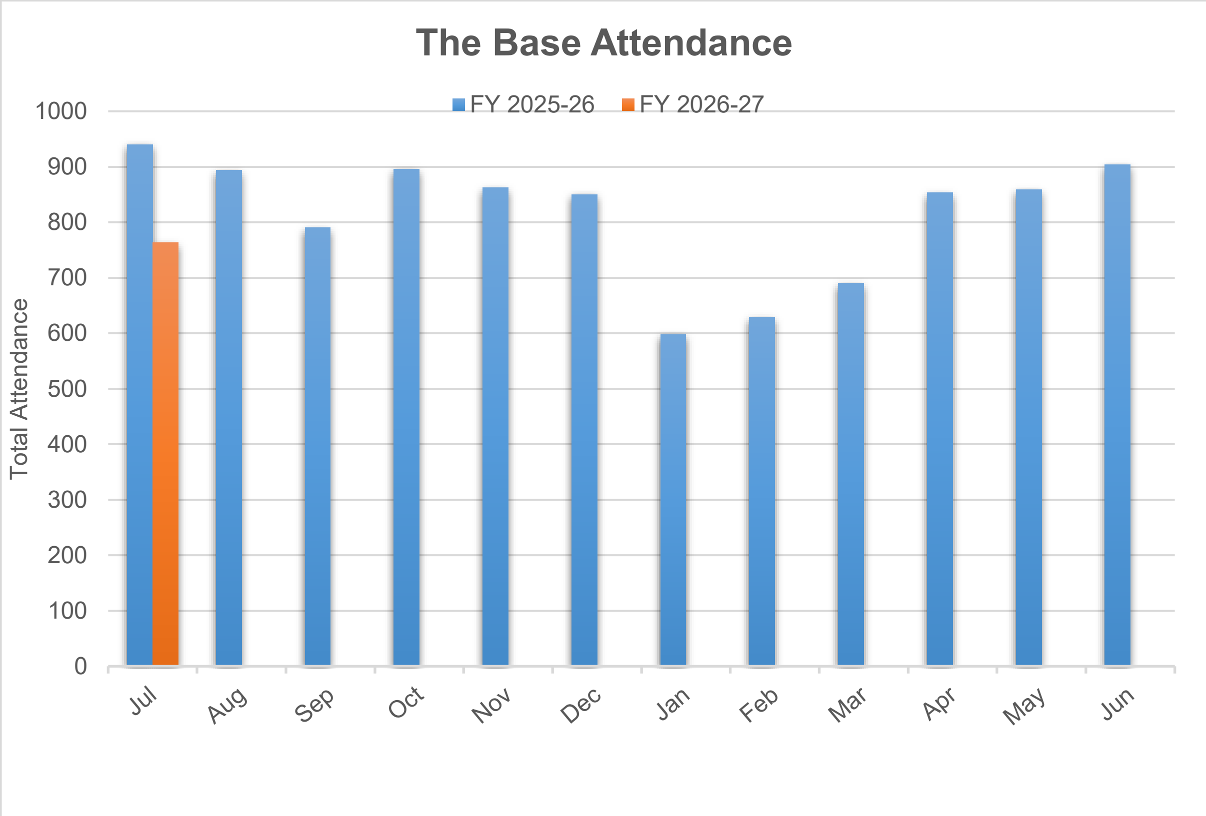
Roebourne Aquatic Centre



N/A - The Centre has closed for winter.

Youth Services

The Base, Wickham

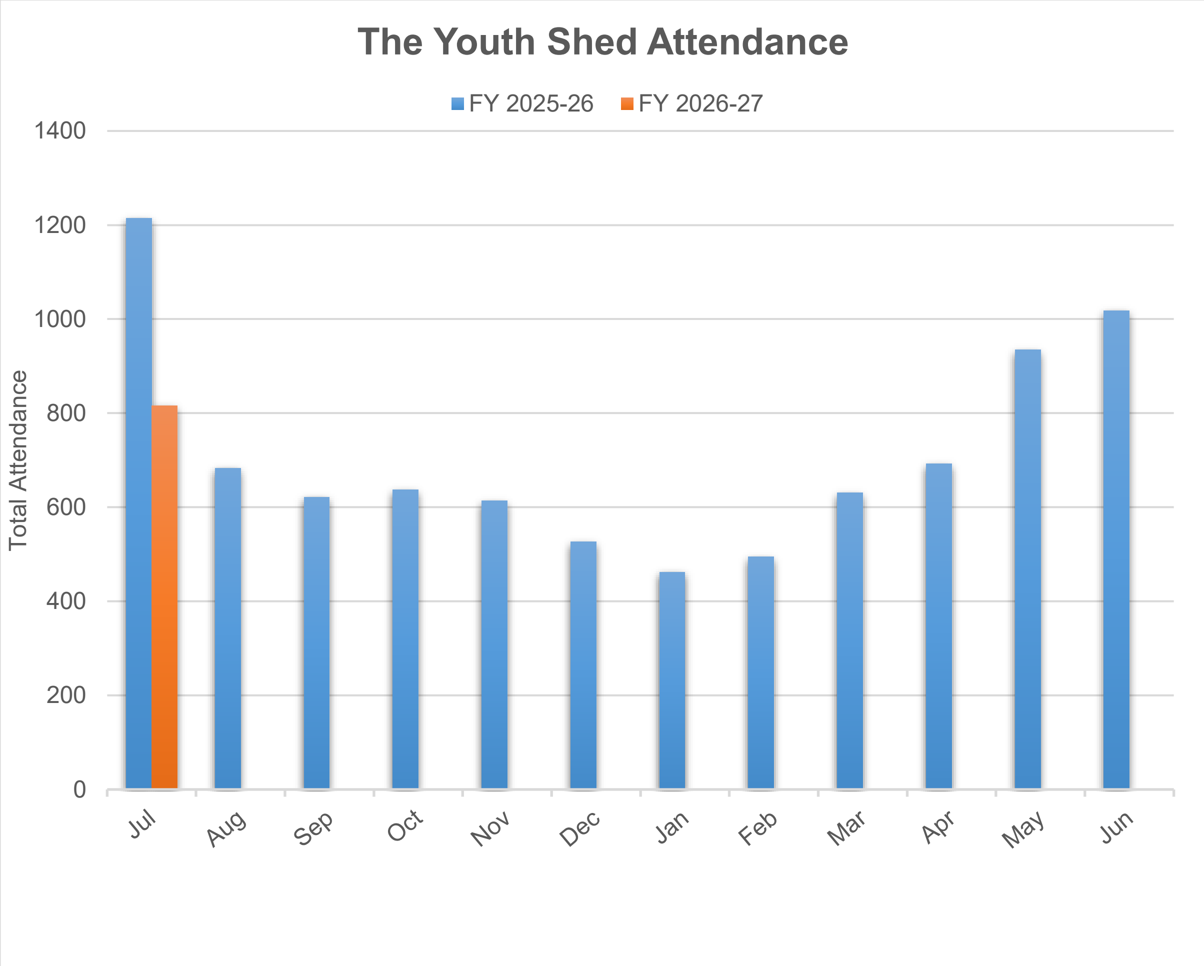


The Base recorded 763 attendances during the month, compared with 894 for the same period last year, representing a decrease of 131 attendances (14.7%). A number of factors contributed to the reduction in attendance throughout the month. The Base was closed for two days due to staff availability, while a road closure following a serious incident also impacted access to the area. A number of young people were also away participating in sporting opportunities in Perth, including Rugby League.

Importantly young people have continued to engage in positive opportunities outside of their regular centre attendance. During the month, young people secured casual work experience at the local shopping center and participated in Rio Tinto work placements, supporting the development of employment, skills, confidence and future pathways.

Ongoing works to the Basketball courts continue to impact Friday night programming, which attracts some of the highest attendance numbers. While the attendance was low compared to the same period last year, young people continued to engage with the services through programs, community activities, sporting opportunities, cultural events and employment pathways.

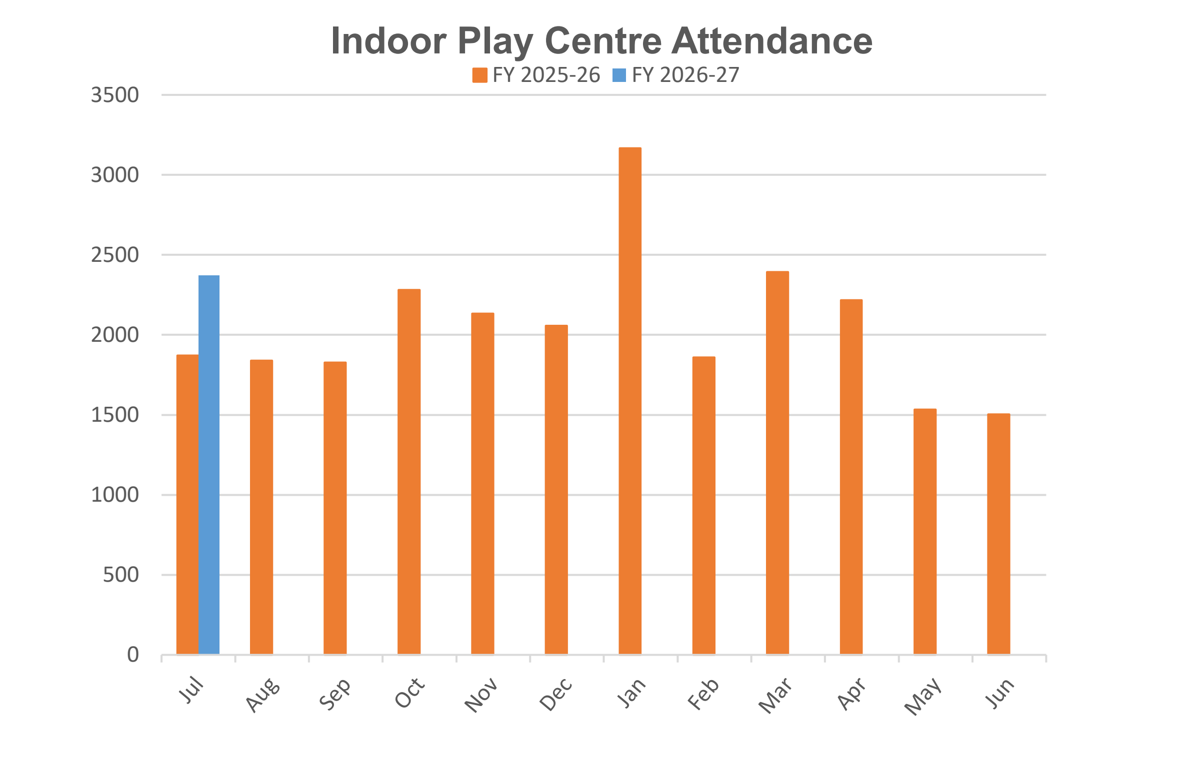
The Youth Shed, Karratha

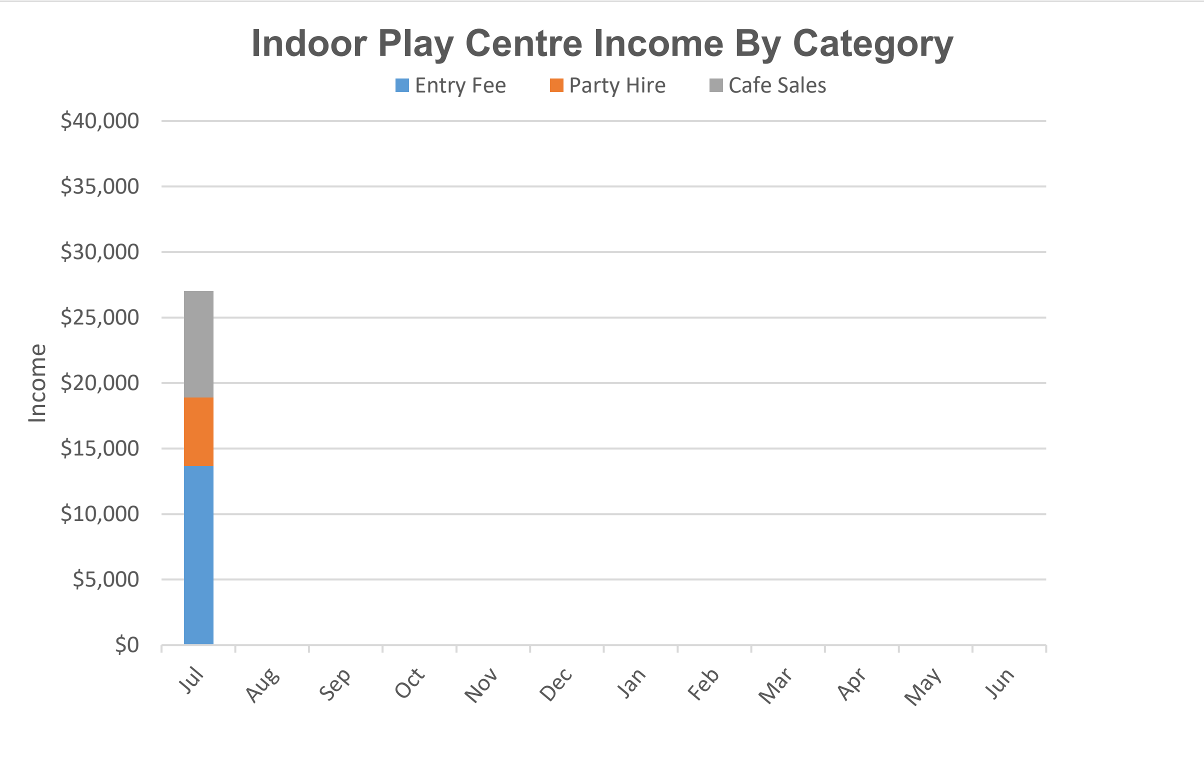


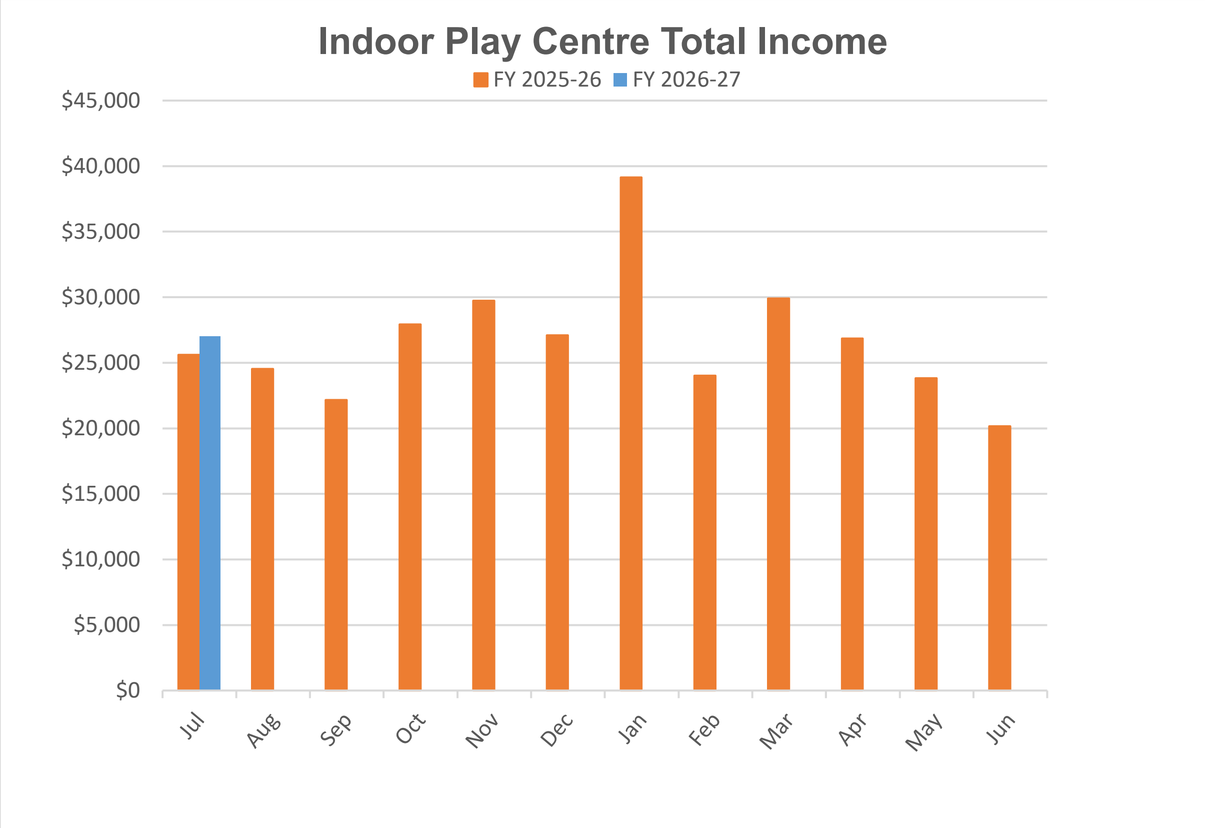
The Youth Shed recorded 816 attendances during July 2026, compared with 1,214 attendances in July 2025. This represents a decrease of 398 attendances (32.8%) compared to the same period last year. The reduction in attendance can largely be attributed to several challenges experienced throughout the month. The Centre was required to close on four occasions due to staff availability, reducing the number of available sessions for young people, including

In addition, a serious incident impacted on attendance levels, resulting in some regular attendees being less likely to access the service during this period.

Indoor Play Centre

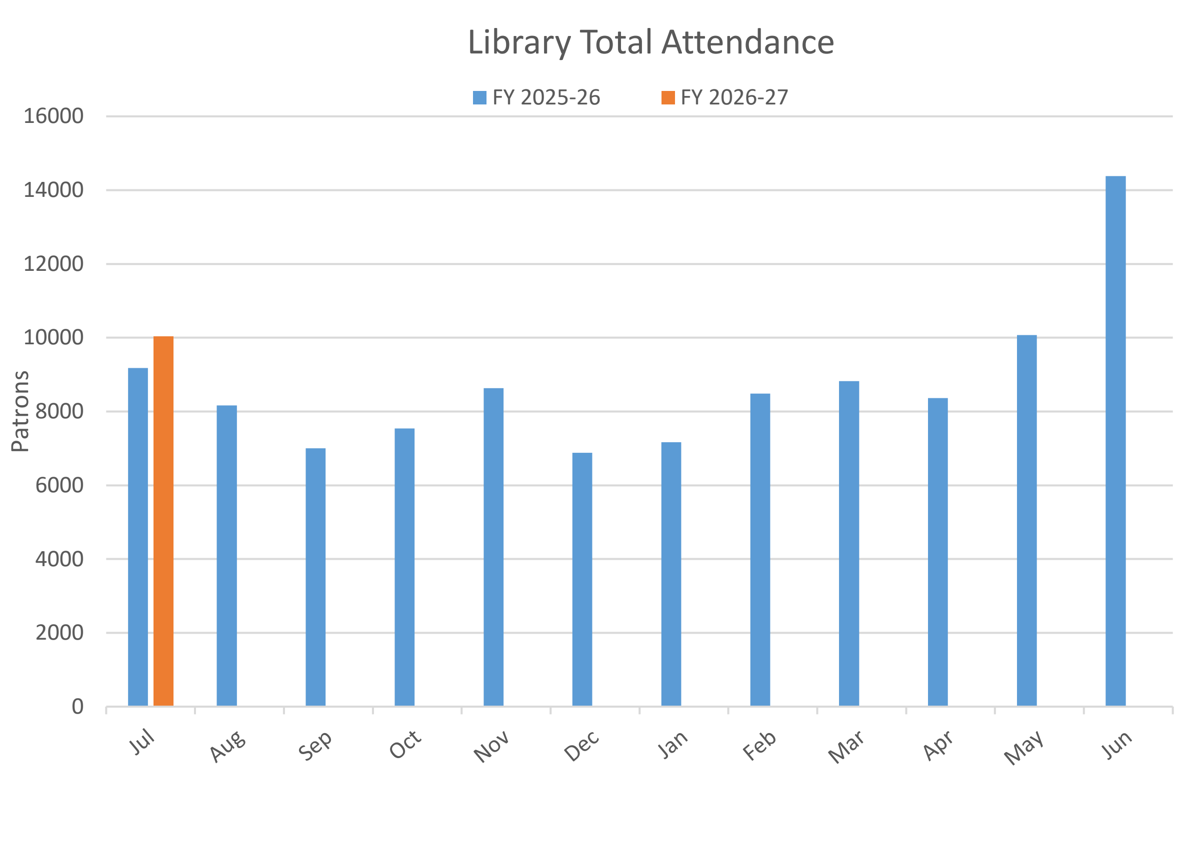


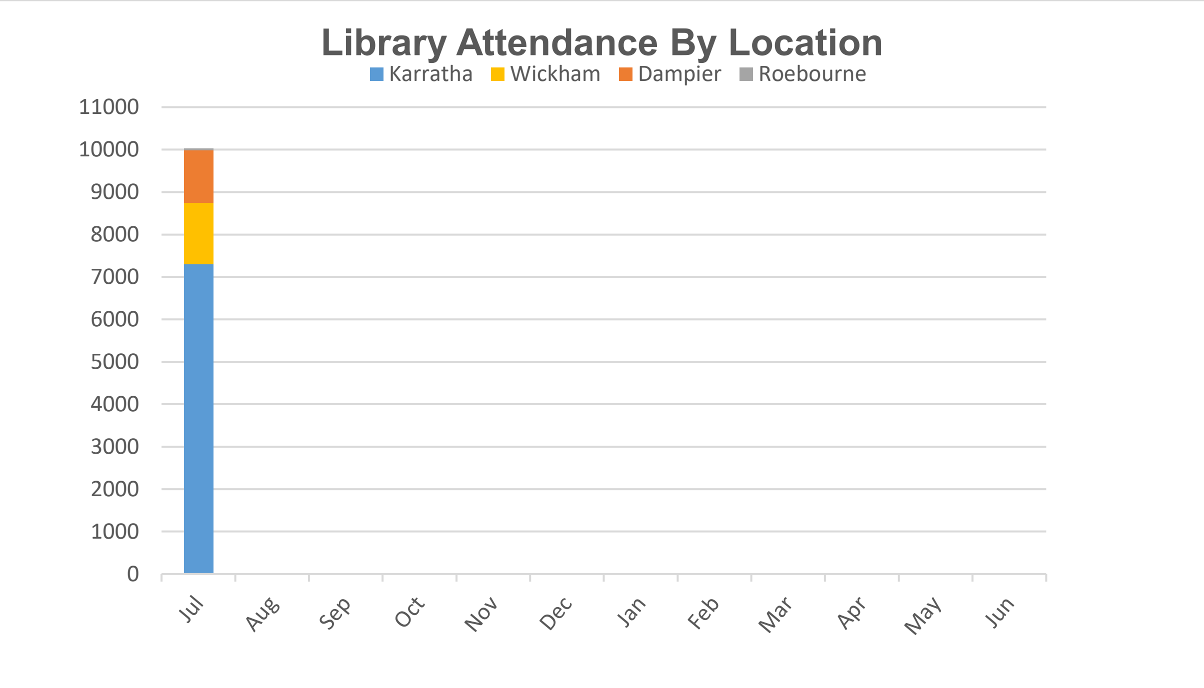




Historically July attendance sees an increase from the centre's quietest period. July 2026 has continued this trend with an increase of 868 in attendance compared to June (up 58%) and an improvement of 27% from July 2025. Revenue was up 6% driven predominantly by after hour party bookings and cafe sales.

Library Services





13,356 Total memberships (89 new members signed up in July).	**3,152** Physical items (614 up from last month and **1,365** eResources borrowed (6 up from last month).
944 Individual computer log ins by members and guests (excludes Wi-Fi) (224 up from last month – note Karratha Library's printer was down at the start of the month following a software upgrade).	**1,708** Technical enquiries (including assistance with Computers, Wi-Fi, printing and scanning (591 up from last month).
916 Program participants at **58** programs (including school holiday programming, in-term programming, Geology workshops, Cossack Story Time and the new Make and Mingle program).	**113** Better Beginnings Packs were distributed to Population Health, Kindy classes and Library patrons.

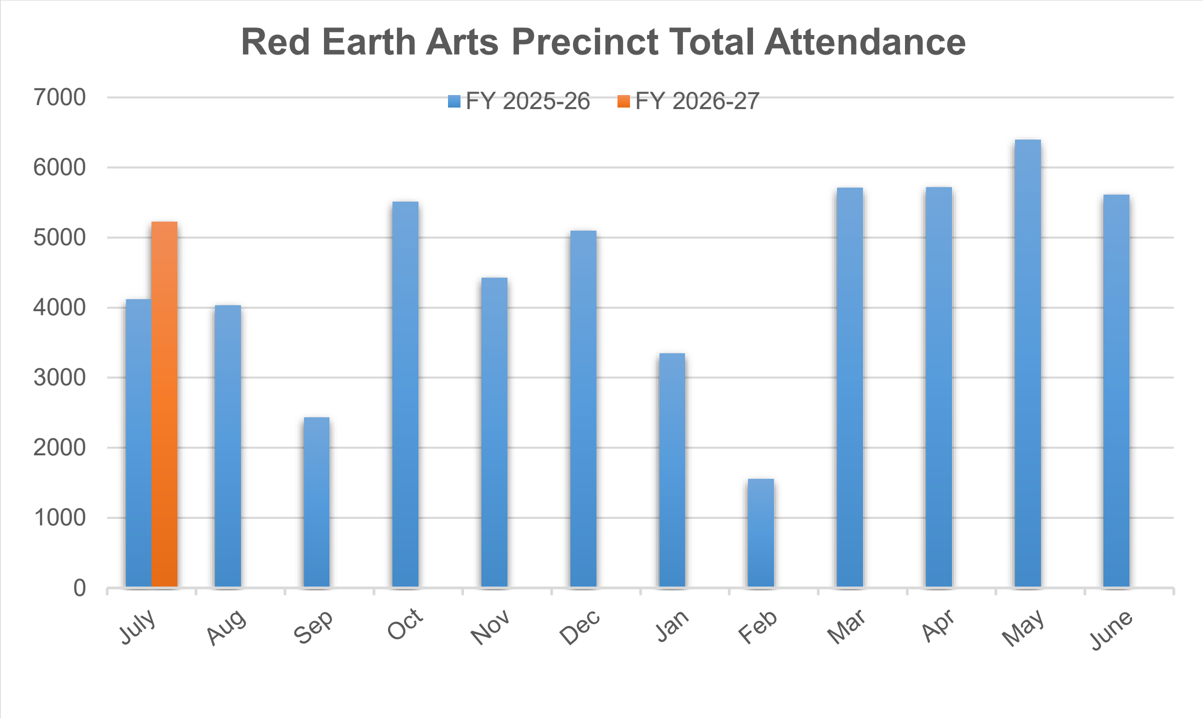
Overall visitation between July 2025 and July 2026 increased by 9.3%. Karratha (+7.6%), Dampier (+15.5%) and Wickham (+27%) all recorded growth, while Roebourne visitation decreased by 73.5%. July saw a substantial increase in the use of several core library services compared with June. Physical loans increased by 24.2%, individual computer logins by 31.1%, and technical enquiries by 52.9%.

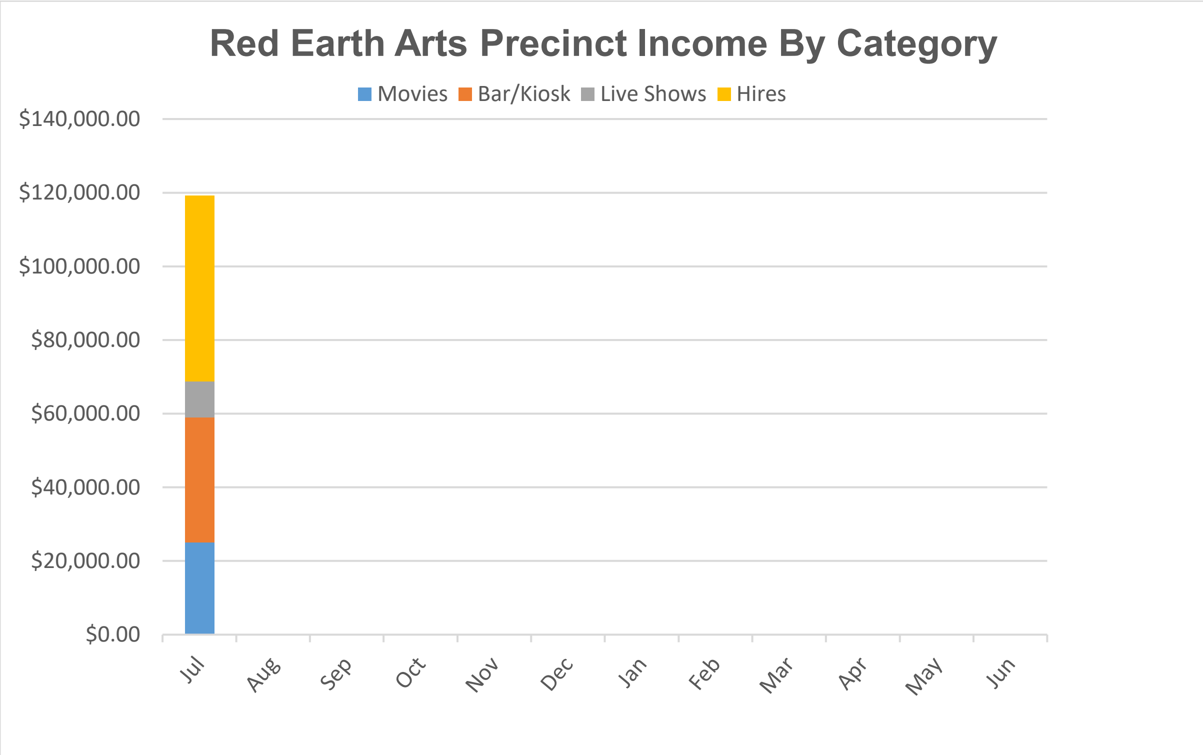
Extended Hours Pilot

Daily average per hour for extended hours:

Library Branch	Tuesday	Thursday	Sunday	Total – Average per hour
Karratha	7	13.4	16.33	**12.24**
Wickham	1	N/A	2.55	**1.76**

Red Earth Arts Precinct





Events and Programming – July 2026 Highlights
July delivered a strong program of school holiday films, live performances, community events and venue hires. Highlights included the Pilbara Schools/Shenton College Music Camp performance, Play Date, recurring dance bookings, the Rio Tinto Buy Local Expo, our largest citizenship ceremony to date, the Pilbara Regiment Ball, comedian Luke Kidgell and a Ngarluma Special General Meeting.

Cinema Operations
In July, we delivered a highly successful school holiday cinema program. The program featured a diverse mix of films, engaging audiences from across the community and supporting strong venue attendance. Cinema revenue totalled $25,124.

- Total cinema attendance: 2,016 patrons
- Number of films screened: 41
- Average attendance: 59 patrons per film

The highest-performing sessions were:
- Minions & Monsters: 695 patrons across 3 screenings attracting family and child audiences.
- Imagine: 220 patrons in 1 screening, an animated NAIDOC film targeted at young audiences.

Bar and Kiosk Revenue
Bar and kiosk sales generated $33,855 in revenue for the REAP.

Community Programs and Venue Hire
Studio space utilisation remained steady, supporting a balanced mix of recurring weekly programs and one-off community activities.

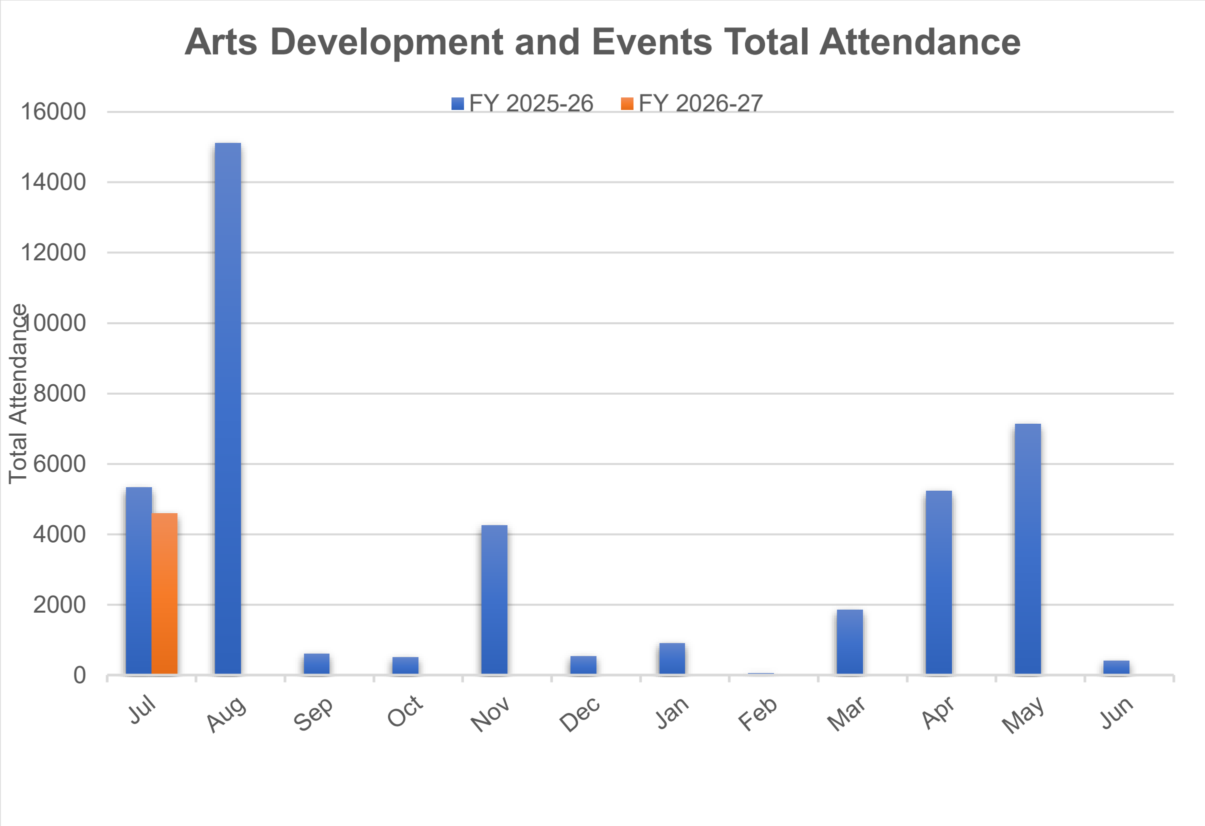
Recurring weekly bookings included:
- Dance classes and casual dance bookings
- Tai Chi
- Drawing classes

Live Programming Highlights
Luke Kidgell (28 July)
Luke Kidgell delivered a sold-out night at the REAP. Weeknight events do not often sell out or generate high bar sales, but this performance was a clear exception. The one-hour pre-drinks session on the Shelf was popular and was a strong result for the Venue Hire team.
- 452 patrons

Play Date (18 July)
This inclusive, early childhood-focused musical performance was a wonderful offering for Karratha families. Bright colours, energetic dancing, hula hoops and craft workshops created a fun-filled morning for all.
- 263 patrons

Venue Hire Highlight
Pilbara Regiment Ball (25 July)
The Pilbara Regiment Ball is a valued annual event celebrating Australian Army members in the Pilbara. This stand-up cocktail event was a memorable evening, with live music and strong bar engagement throughout the night.
- 165 patrons
- $17,090 in total revenue

Arts Development & Events



July was a strong month with a total of 4588 attendees across Cossack Art Awards (3065), NAIDOC week (1130), Citizenship Ceremony (106) and REAP Programming with Play Date for the kids (237). Cossack August numbers will be added next month. There was a slight reduction with Cossack numbers this year however we feel this was to the unfortunate event cancellation due to fatality/road closure as well as a few events being on at the same time this time of year, Roebourne Races is a big contender.

Small Community Grants – July 2026

Town	Who	What	Awarded ex GST
Karratha	WA Police Force	WA Police Legacy Soiree – Funding to support the entertainment for the event.	$5,000
Karratha	Karratha Netball Association	Fever in Time Program – Individual Application for Poppy Pedersen & Matilda Giltinan	$2,000
Dampier	Karratha Bikers Association	Funding to assist with the costs of advertising, children’s entertainment & security for the Father's Day Car, Bike & 4WD Show.	$5,000

15.1.2 CONCESSION ON FEES FOR CITY FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Experience

Reporting Author: Director Community Experience

Date of Report: 31 August 2026

Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for the City's Community Services facilities under Delegation 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Authorising Officer	Amount (ex GST)
City of Karratha – Wickham Recreation Precinct	Waive 4 x Casual Group Fitness Passes for the EndurX Event.	Manager Community Facilities	$72.00
Dampier Sharks Junior Football Club	Waive fees for the venue hire at Windy Ridge Oval Dampier scheduled to host a community focused fundraiser "Runathon for Telethon".	Director Community Experience	$588.00
Wickham Primary School P&C Committee	Waive fees for the facility hire of the Wickham Community Hub – Public Hall – for a school disco raising funds for school programs and resources.	Director Community Experience	$144.00
City of Karratha – Community Engagement	Waive fees for purchase of 2 x Indoor Play Centre vouchers at $25 each for prize giveaways for the National Reconciliation Week Colouring In Competition.	Manager Community Facilities	$45.45
City of Karratha – Customer Service	Waive burial fees and charges for the burial of Mr J Watson.	Chief Executive Officer	$2,658.00
City of Karratha – Customer Service	Waive burial fees and charges for the funeral of Mr D Walker.	Chief Executive Officer	$2733.00

15.1.3 YOUTH ADVISORY GROUP – COUNCIL UPDATE SEPTEMBER 2026

File No: CS.8

Responsible Executive Officer: Director Community Experience

Reporting Author: Community Development Officer

Date of Report: 31 July 2026

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE
For Council to be informed of the key discussions, feedback, and outcomes from the Youth Advisory Group (YAG) meeting held on 27 July 2026.

BACKGROUND
This YAG meeting was held in the Karratha Library Read Room and was attended by nine of the 12 members. The meeting focussed on planning for Youth Week 2027, including the development and submission of a theme proposal for the State Government competition and the design of consultation activities to gather feedback from local high school students.

DISCUSSION

Agenda Item	Points of Discussion
Youth Week 2027 – school consultations	• YAG designed peer-led consultation activities to run at school to gain feedback and ideas for Youth Week. • This information will help the Events Team co-design the 2027 program with YAG, as well as submit a grant application through the State Government.
Youth Week 2027 – State Gov Theme Competition	• The State Government is holding a competition seeking input for the theme and design of Youth Week WA in 2027. YAG brainstormed theme ideas, with some of their suggestions including: o Growing Our Roots o In the Place, In the Moment o Step Into the Real World o Challenge the Status Quo • The group collectively decided on **Step Into the Real World** as their theme submission, with the following explanation: *Step Into the Real World* is about embracing life's opportunities, experiences, and challenges as we grow. Whether it's transitioning from primary school to high school, taking on more responsibilities, or becoming more independent, this theme encourages young people to step confidently into the next stage of their lives. In a world where so much time is spent on screens, this theme reminds us that there is more to life than our devices. It encourages young people to disconnect from technology and

Agenda Item	Points of Discussion
	reconnect with the world around them by spending time outdoors, appreciating nature, building meaningful relationships, and actively participating in their communities. *Step Into the Real World* celebrates diversity and encourages young people to see beyond assumptions, recognising that everyone has their own unique identities, abilities, and perspectives. It challenges us to step outside our comfort zones, try new things, meet new people, and discover who we are. Ultimately, this theme is about living fully, being present in every moment, connecting with others, and gaining the confidence to navigate the real world while staying true to ourselves.
FeNaCING Festival – Youth Tent	• YAG were updated on the FeNaCING Festival Youth Zone, including hours and activities across the weekend. • A number of YAG members also offered to volunteer at the tent.
Skill Development	• Skills YAG would like to gain during their tenure – public speaking, speech writing, email writing, connecting with other YAGs both within WA and across Australia.
Important Initiatives/Celebrations	• YAG would like to be involved in - Reconciliation Week, WA Day, Multicultural initiatives, Wellbeing Week, Pride month.

<u>Youth Week Peer-led Consultations</u>
Karratha SHS YAG students ran a successful workshop with the Student Voices Leadership Group on Thursday 6 August. The YAG gathered information from other students on the types of activities they would like to see, food, music and location suggestions, and the best ways to market events to young people. St Lukes YAG students designed a survey to distribute across the campus to gather similar information.

Our next meeting will focus on program planning, with the Events Team providing insight into budget considerations and operational requirements to help identify achievable activities and priorities.

CONCLUSION
The YAG have taken a lead role in shaping Youth Week 2027, demonstrating strong leadership and community engagement through their school consultations and contributions to the State Government Youth Week theme competition.

15.1.4 DISABILITY ACCESS AND INCLUSION PLAN PROGRESS REPORT

File No:	CS.62
Responsible Executive Officer:	Director Community Experience
Reporting Author:	Community Development Officer
Date of Report:	22 June 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Disability Access and Inclusion Plan Implementation Plan - Progress Report Q3-Q4 2025-2026 2. State Disability Access and Inclusion Plan Progress Report 2025-2026

PURPOSE

To update Council on the progress of the City of Karratha's Disability Access and Inclusion Plan (DAIP) activities for the period January to June 2026 and provide a copy of the City's State DAIP Progress Report 2025-2026 to Council.

BACKGROUND

At the June 2024 Ordinary Council Meeting, Council endorsed the City of Karratha's DAIP 2024 – 2029. The DAIP identifies the City's intended outcomes to improve access and inclusion for people of all abilities, and key actions to reduce and eliminate barriers within the City.

Reporting on the City's DAIP is a requirement of the *Disability Services Act 1993*. The information provided in the City's State DAIP Progress Report 2025-2026 will inform the Minister for Disability Services' DAIP Progress Report 2025-2026, which will be tabled in Parliament later this year.

DISCUSSION

The attached progress report outlines all actions undertaken in the six months to July 2026, and includes the following notable activities:

- The City supported numerous community grant applications focussing on initiatives relating to access and inclusion, such as Fishability's inclusive fishing program, Baynton West Primary School's playground upgrade, the Pilbara Disability Network's International Day of People with Disability event, and Royal Life Saving WA's disability swim program.
- Establishment of the new Disability Access and Inclusion Advisory Group was approved by Council in May 2026.
- The City's Feedback Policy has been updated, which now references accessibility and inclusion, identifies multiple methods for providing feedback, and outlines staff requirement around supporting customers who require assistance to submit feedback.
- The Disability Access Audit project has commenced, and the RFQ has been released.

The Implementation Plan Progress Report outlines activities undertaken during Q3-Q4, and the State DAIP Progress Report outlines actions undertaken across the whole 2025-2026 period. Information contained in these reports has been provided by the responsible internal teams.

CONCLUSION

The *Disability Services Act 1993* requires public authorities to have a DAIP and report annually on the progress made in achieving the seven DAIP outcomes. This report outlines the progress made on the City's DAIP and advises Council of the submission of the City's annual report to the State Government to meet its statutory reporting obligations.

15.1.5 ARTS DEVELOPMENT AND EVENTS ADVISORY GROUP UPDATE

File No:	RC.113
Responsible Executive Officer:	Director Community Experience
Reporting Author:	Arts and Culture Development Officer
Date of Report:	26 August 2026
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to be informed of the key discussions, feedback and outcomes from the second meeting of the newly appointed Arts Development and Events Advisory Group (ADEAG) held on 25 August 2026.

BACKGROUND

The ADEAG was established to provide advice and feedback to Council on matters relating to arts, culture, events and creative development across the City of Karratha.

The second meeting following the appointment of the new ADEAG membership was held on 25 August 2026 and included a discussion around recent organisational changes at the City of Karratha, the City's current public art approach, and recent and upcoming Arts, Culture and Events activities.

DISCUSSION

Agenda Item	Points of Discussion
Introductions	Members introduced themselves and welcomed new members and staff to the group.
City of Karratha Organisational Update	Henry Watson provided an update on changes to the City's Arts, Culture and Events structure. The former team has been divided into the Events and Activations team and the Arts and Cultural Development team. The group was advised that Events and Activations will focus on the delivery of civic and community events, while Arts and Cultural Development will focus on public art, strategic planning, long-term community outcomes, and sector development and support for arts and culture.
Draft Terms of Reference Review	Members reviewed the draft Terms of Reference. Discussion focused on the process for managing vacancies and member departures, including whether vacancies could be filled through an alternative process where interested community members are available to join the group. The City will update the Terms of Reference to reflect a process for managing vacancies and member departures.
Public Art Update	Members received an update on the City's current public art approach, including the proposed Public Art for the Quarter – Windows Project and Point Samson Entry Statement. Discussion also considered the future development of the City's approach to murals, including the distinction between public art and advertising. The group was advised that the City's Public Art Policy will be reviewed alongside the development of the Public Art Strategy.

Agenda Item	Points of Discussion
Arts. Culture and Events Update	Members received an overview of recent Arts, Culture and Events activities, including Red Earth Arts Festival, Cossack and FeNaCING Festival. REAF attracted approximately 7,000 attendees and included approximately 100 workshops, with a focus on increasing regional participation. Cossack attracted approximately 3,000 attendees, while FeNaCING attracted approximately 13,000 attendees. Discussion regarding REAF focused on opportunities for children and young people, local content, skills development and collaboration with the local community. Members also provided feedback on FeNaCING, including positive comments regarding safety, shade and site cleanliness, as well as concerns regarding stallholder fees for smaller businesses. The group also received an update on the Big hART Digital Arts and NEO-Learning programs and current and upcoming exhibitions.
General Business	Members discussed the opportunity to receive an update on the draft Arts and Culture Strategy at a future meeting. Members supported the proposal to hold an additional meeting to review the strategy and provide feedback prior to its progression.

CONCLUSION

The second meeting of the newly appointed ADEAG provided members with an update on the City's new Arts, Culture and Events operating structure, current public art projects and recent Arts, Culture and Events activities.

Discussion provided an opportunity for members to provide feedback on the City's approach to public art, event delivery and future programming, with particular interest in opportunities for local participation, young people and community engagement.

Members also expressed support for an additional meeting to review the draft Arts and Culture Strategy and provide feedback. This will provide an opportunity for the group to contribute to the Strategy's development and help ensure that the strategy reflects local priorities and opportunities for arts and culture across the City.

15.1.6 AGE-FRIENDLY STRATEGY 2021-2026 IMPLEMENTATION PLAN PROGRESS REPORT

File No:	CR.83
Responsible Executive Officer:	Director Community Experience
Reporting Author:	Community Development Officer
Date of Report:	22 June 2026
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Age-Friendly Strategy Implementation Plan – Progress Report 2025-2026

PURPOSE
To update Council on the progress of the implementation of the City of Karratha's Age Friendly Strategy 2021-2026 for the 25/26 financial year.

BACKGROUND
The City of Karratha's Age Friendly Strategy, adopted in August 2021, seeks to enhance liveability for seniors in the City and ensure that current and future needs of older people are met. At the June 2024 Ordinary Council Meeting, Council endorsed the Implementation Plan and Monitoring Framework.

The information contained in the progress report has been provided by the responsible internal teams.

DISCUSSION
The attached progress report outlines all actions undertaken during the 2025-2026 period, and includes the following notable activities:

- The inaugural *Connected Communities Across the Pilbara* seniors' event was hosted at Yaandina, connecting Senior residents from Roebourne, Karratha, Dampier and Port Hedland for a morning of games, music, entertainment, and delicious food.
- The Seniors Cyclone Clean Up received 30 property registrations across Karratha, Dampier, Roebourne and Wickham.
- City Growth delivered the Accessible, Inclusive and Age-Friendly Business Workshop in October 2025, covering considerations to attract older customers, how to foster inclusivity beyond physical accessibility features, and easy-to-implement initiatives for customers with various support need.
- More Seniors parking bays were rolled out across City facilities, including the Karratha Airport.KLP implemented the free swim program for eligible Seniors.

CONCLUSION
The Age Friendly Strategy is designed to improve liveability outcomes for residents over the age of 65 in the region, and the implementation plan details key actions to deliver these outcomes. This report outlines the progress made on the City's Age-Friendly Strategy in 2025-2026. Regular and ongoing review of our actions ensures we remain on track to deliver the initiatives identified in the implementation plan.

15.1.7 DEVELOPMENT SERVICES UPDATE

File No:	DB.32
Responsible Executive Officer:	Director Development Services
Reporting Author:	A/Manager Strategic Planning
Date of Report:	27 August 2026
Disclosure of Interest:	Nil
Attachment(s)	1. List of Current RDAP Applications, SAT Reviews & Wardens Court Matters 2. Mining Objection Location Maps

PURPOSE

To provide information to Council and the community on current:

- Development applications that will be determined by the Regional Development Assessment Panel (RDAP) rather than the City;
- Decisions made under planning legislation that are being challenged in the State Administrative Tribunal (SAT); and
- Mining applications that the City has objected to that are before the Wardens Court.

15.1.8 BAYNTON SUBDIVISION, LOT 481 BAJAMALU DRIVE – TENDER OUTCOME

File No: RFT0000081

Responsible Executive Officer: Chief Executive Officer

Reporting Author: Commercial & Housing Officer

Date of Report: 7 September 2026

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE
To inform Council of the outcome of tenders that have been determined under delegation since the last Ordinary Council Meeting.

BACKGROUND
Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed $1,000,000 and Directors $250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion a tender is determined under delegated authority a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT0000081	**Project Budget:**	$530,000 (excluding GST)
Tender Title:	Baynton Subdivision – Lot 481 Bajamalu Drive, Baynton		
State-wide Advertising Commenced:	01/07/2026	**Tender Closing Date & Time:**	20/07/2026 2pm
Scope of Works:	The City is seeking to engage a suitably qualified Consultant to provide subdivision, survey, and strata titling services to support the delivery of a residential development project. The development is currently underway and the services will facilitate the establishment of land tenure arrangements aligned with the approved design, construction staging, and overall development programme.		
Selection Criteria:	Relevant Experience		15%
	Methodology		15%
	Capacity to Deliver		20%
	Sustainability		5%
	Key Personnel Skills & Experience		5%
	Price		40%
Submissions Received:	1. No Problems Just Solutions T/A Land Surveys		
Tender Awarded:	☒ Yes ☐ No	**Date of Decision:**	28/08/2026
Tender Awarded to:	No Problems Just Solutions T/A Land Surveys		

Contract Value:	$94,595.00 (excluding GST)		
Contract Term:	Six (6) months	**Contract Options:**	N/A

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 NOTICE OF MOTION – FREE PET REGISTRATION WEEK

Councillor: Cr Johannsen

Date of Report: 31 August 2026

Disclosure of Interest: Nil

Attachment(s): Nil

COUNCILLOR'S RECOMMENDATION

That Council REQUEST the Chief Executive Officer to hold a Free Pet Registration Week within the City of Karratha, during which eligible dogs and cats may be registered at no cost to their owners.

REASON

Increasing the number of registered and correctly microchipped pets would benefit both residents and City Rangers. When Rangers locate a registered animal, accurate ownership details can make it easier to contact the owner or return the animal home, potentially reducing unnecessary impoundments, administration and pressure on the City's animal management services. A short free-registration period would give residents an incentive to bring registrations up to date while providing a practical community benefit, particularly at a time when household costs and rates have increased.

ADMINISTRATION COMMENTS

The Administration acknowledges the intent of the Notice of Motion and agrees that increasing the number of registered and correctly microchipped dogs and cats would provide benefits to residents and the City's animal management operations.

The impounding of an animal creates an administrative and operational burden for the City's Rangers team. This includes attempting to identify the animal and its owner, transportation, recording the impoundment and uploading details to the City's website, communicating with relevant parties including SAFE if an owner cannot be established, managing the animal while impounded etc.

Where an animal is registered and its ownership details are current, Rangers are better placed to contact the owner and facilitate the animal's return without unnecessary delay.
The Administration therefore considers that a free registration initiative is worthy of further consideration. As suggested, such an initiative could encourage owners of currently unregistered animals to engage with the City, update their contact details and confirm compliance with applicable microchipping requirements. It may also provide an opportunity for the City to promote responsible pet ownership and improve the accuracy of its animal registration records.
Rather than limiting the initiative to a single Free Pet Registration Week, however, the Administration recommends that Council consider a structured one-year trial during 2027. This recommendation is something that the Rangers team were already planning to bring to Council for consideration later in the year and it would likely offer greater benefits than only offering free registration for a one week period.

The trial would include a defined free registration period, supported by targeted community communication and clear eligibility requirements. A one-year trial would allow the City to assess community uptake, financial implications, administrative requirements and any operational benefits before determining whether the initiative should be repeated or continued.

To support implementation in 2027, the Administration recommends that a further report be presented to Council **no later than December 2026**. The report would outline the proposed trial arrangements, eligibility criteria, legislative considerations, anticipated financial impact, communication approach and measures for evaluating the outcomes of the initiative.

Suggested Alternate Recommendation

That Council:

1. **SUPPORT IN PRINCIPLE** the introduction of a trial initiative to encourage increased registration and correct microchipping of dogs and cats within the City of Karratha;
2. **REQUEST** the Chief Executive Officer to investigate and develop a proposal for a **one-year trial free pet registration initiative during 2027**, which may include a defined free registration period and free registration and/or micro-chipping where animals meet the applicable eligibility requirements; and
3. **REQUEST** that a report be presented to Council **no later than December 2026**, outlining the:
   a. proposed scope, timing and eligibility requirements for the trial;
   b. expected financial and resourcing implications;
   c. applicable legislative requirements;
   d. proposed community communication and promotion approach; and
   e. measures by which the uptake and effectiveness of the trial would be evaluated.

This alternative retains the original motion’s objectives of increasing registration, improving animal identification and reducing avoidable impoundments but is expected to offer broader benefits to the community and the City than a one week free registration period.

16.2 NOTICE OF MOTION – SAVE MULATAGA

Councillor: Cr Johannsen

Date of Report: 8 September 2026

Disclosure of Interest: Nil

Attachment(s): Nil

COUNCILLOR'S RECOMMENDATION

That Council:

1. **Requests the Chief Executive Officer write to the Minister for Housing, the Member for Pilbara and the Premier of Western Australia requesting that the State Government and DevelopmentWA reconsider the proposed social housing allocation within the Mulataga residential development.**
2. **Advocates for the proposed social housing lots within Mulataga to be removed from the development prior to their release or allocation.**
3. **Requests that the State Government prioritise addressing the management of existing social housing properties and problem tenancies within Karratha before increasing the number of social housing properties within new residential estates.**

REASON

Mulataga has the potential to become a highly desirable new coastal residential community for Karratha. However, concerns continue to be raised by residents regarding the management of existing social housing properties, including antisocial behaviour, property neglect, repeated disturbances and the impact these issues can have on neighbouring residents. Before additional social housing properties are introduced into new residential estates, it is reasonable for the State Government to demonstrate that existing problem tenancies and properties can be effectively managed.

This motion asks Council to formally advocate to the State Government and DevelopmentWA to reconsider the proposed social housing component of Mulataga before those lots are released or allocated.

ADMINISTRATION COMMENTS

Administration does not support the proposed recommendation.

The title 'Save Mulataga' presupposes that the inclusion of social housing represents a threat to the development; Administration does not accept that premise.

Administration acknowledges community concerns regarding antisocial behaviour and the management of individual social housing properties where those issues occur. However, Administration does not consider that these concerns provide a reasonable basis to advocate for the removal of social housing from the Mulataga residential development.

Karratha continues to experience significant housing affordability and availability pressures across the housing continuum. The City is aware of substantial unmet demand for social housing, while high housing costs mean that households unable to access the private rental market can face significant housing insecurity.

In this context, Administration does not support advocating for a reduction in the future supply of social housing.

Importantly, the issues raised in the Notice of Motion relate primarily to the management of individual tenancies and properties, rather than the provision of social housing itself. Concerns regarding antisocial behaviour, property neglect or repeated disturbances should be addressed through effective tenancy management, policing and regulatory responses where required. Removing social housing from a new residential development does not address deficiencies in the management of existing problem tenancies.

The proposed approach would also risk conflating the behaviour of a relatively small number of problematic tenants with the much broader cohort of people who require social housing. Social housing accommodates a diverse range of community members, including individuals and families who may be unable to secure suitable accommodation in Karratha's high-cost private housing market. A person's need for housing assistance is not, of itself, an indicator that they will adversely affect neighbouring residents or community amenity.

The City has consistently advocated for increased housing supply and greater diversity of housing to support a growing and sustainable community. Administration considers that an appropriate mix of private, affordable, social and key-worker housing is consistent with these objectives. Advocating to remove one form of housing on the basis of tenure would be inconsistent with this broader approach.

Where concerns arise regarding particular Department of Housing and Works properties or tenants, the appropriate response is to seek effective management and intervention by the responsible agencies. The Department has mechanisms for responding to tenancy and property management concerns, while WA Police is responsible for criminal and serious antisocial behaviour. The City also responds to matters within its statutory responsibilities and, where appropriate, liaises with and advocates to relevant State Government agencies on behalf of affected residents.

Administration would support continued advocacy to the State Government for effective management of social housing, timely intervention in substantiated problem tenancies and appropriate resourcing of relevant agencies. This advocacy should occur alongside, rather than instead of, increasing the supply of housing for people who cannot otherwise access suitable accommodation.

The proposition that existing social housing issues should first be resolved before additional social housing is provided creates an artificial linkage between two separate public policy challenges. Karratha requires both adequate housing supply and effective tenancy and community safety management. Progress on one should not be conditional upon completion of the other.

Accordingly, Administration does not support requesting the State Government or DevelopmentWA to remove the proposed social housing allocation from Mulataga.

Alternative Officer Recommendation

That Council:

1. **DOES NOT SUPPORT** advocating for the removal of social housing from the Mulataga residential development;

2. **RECOGNISE** the importance of providing a diverse range of housing options within Karratha, including private, affordable, social and key-worker housing;
3. **REQUEST** the Chief Executive Officer continue to advocate to the State Government for effective management of social housing properties and timely intervention where substantiated and recurring tenancy or community safety issues arise; and
4. **CONTINUE TO ADVOCATE** for increased housing supply across the housing continuum to improve housing availability and affordability within the City of Karratha.

16.3 NOTICE OF MOTION – COMMUNITY SAFETY AND PROBLEM PROPERTIES

Councillor: Cr Johannsen

Date of Report: 8 September 2026

Disclosure of Interest: Nil

Attachment(s): Nil

COUNCILLOR'S RECOMMENDATION

That Council:

1. **Directs the Chief Executive Officer to establish a City of Karratha problem property response process for residential properties where repeated or substantiated complaints are received relating to matters within the City's responsibilities, including excessive rubbish, litter, vermin, insanitary conditions, environmental or public health nuisances and other matters affecting neighbouring properties or public amenity.**
2. **Directs that properties identified as repeat problem properties receive increased compliance monitoring and follow-up by relevant City officers, with enforcement action taken where breaches of legislation or local laws are identified.**
3. **Requests the Chief Executive Officer nominate a City officer as a point of contact for serious or repeated problem properties to assist with coordination between the City, WA Police, Department of Communities/Housing and other relevant agencies.**
4. **Directs the City to increase targeted Ranger and Community Safety activity in identified antisocial behaviour hotspots on City-owned or managed land, including shopping precincts, parks, reserves, laneways and other public areas where repeated concerns have been reported.**
5. **Directs the Chief Executive Officer to establish a simple reporting pathway for residents experiencing ongoing problem property or antisocial behaviour issues, including the ability to provide photographs and previous report or police reference numbers. Where the matter falls outside the City's responsibilities, residents are to be provided with the appropriate agency or escalation pathway where possible.**
6. **Supports the establishment of an active Neighbourhood Watch group within the City of Karratha and requests the Chief Executive Officer provide reasonable assistance to community members and Neighbourhood Watch WA in establishing the group.**
7. **Requests that the current review of relevant City local laws consider whether the City has sufficient powers to address excessive rubbish, litter escaping from properties, vermin, insanitary properties and recurring neighbourhood nuisances.**
8. **Requests that the City formally advocate to the Western Australian Government for stronger action on identified problem public housing properties, additional frontline police resources, improved information sharing between agencies and earlier intervention where serious antisocial behaviour is repeatedly occurring.**

9. **Requests that Council receive a six-monthly update on the number of repeat problem properties being dealt with, compliance action undertaken, matters referred to other agencies and actions undertaken in identified community safety hotspots.**

REASON

No reason was provided.

ADMINISTRATION COMMENTS

Administration does not support the proposed recommendation.

Administration acknowledges the concerns underlying the motion regarding antisocial behaviour, property condition and impacts on neighbourhood amenity. These are legitimate community concerns. However, the proposed resolution is not recommended because many of the actions described are **already undertaken through the City's existing regulatory and community safety functions**, while other elements duplicate the responsibilities of State Government agencies or seek to establish processes that are not practicable within the City's legislative jurisdiction.

The resolution also risks creating an expectation that the City can coordinate, investigate or resolve matters for which it has no statutory authority.

Existing City response

The City already has established mechanisms for responding to complaints concerning rubbish, litter, vermin, insanitary conditions, public health nuisances and breaches of relevant local laws.

Rangers, Environmental Health Officers and other authorised officers routinely:

- investigate complaints within the City's jurisdiction;
- monitor known areas and properties where recurring issues have been identified;
- undertake follow-up inspections where appropriate;
- exercise statutory compliance and enforcement powers where an offence or breach is identified;
- undertake targeted patrols and surveillance of identified community safety hotspots;
- liaise with WA Police and relevant State Government agencies where matters extend beyond the City's responsibilities; and
- refer complainants to the appropriate agency where the City does not have jurisdiction.

The City's operational response is risk-based and intelligence-led. Resources are deployed according to the nature, seriousness and frequency of reported issues rather than through a separate classification of properties as "problem properties".

Creating an additional administrative framework would therefore largely duplicate existing operational practices.

Jurisdiction and responsibilities

A significant difficulty with the proposed resolution is that the term **"problem property"** potentially combines several fundamentally different issues and regulatory responsibilities.

The City has powers relating to particular matters including public health, waste, litter, animals, local laws and certain impacts on public amenity. It does not, however, have general responsibility for criminal activity, antisocial behaviour occurring on private property, policing, tenancy management or the management of State-owned public housing.

These responsibilities principally sit with agencies including WA Police and the Department of Housing and Works, depending upon the circumstances.

The City cannot create additional jurisdiction through an administrative process where legislation does not provide that jurisdiction.

There are also limitations on the extent to which agencies can share information about individual properties, tenants, complainants, investigations and enforcement activities. Establishing a City officer as a central coordinator cannot override the statutory responsibilities, privacy requirements or information-sharing limitations applying to other agencies.

Reporting and escalation

The City already provides mechanisms for residents to report matters within its jurisdiction, including the provision of supporting information and photographs.

Administration does not recommend creating a separate reporting stream for "problem properties". Doing so risks creating confusion about the City's responsibilities and an expectation that the City will case-manage complaints involving matters outside its jurisdiction.

Where a matter is outside the City's responsibilities, officers can and do provide information about the relevant agency where this can reasonably be identified.

Police reference numbers may provide useful contextual information, but the provision of a police reference number does not confer any additional investigative or enforcement authority on the City.

Targeted Ranger and Community Safety activity

Administration does not support a separate Council direction requiring increased activity in identified hotspots.

The City already deploys Ranger and Community Safety resources according to operational intelligence, reported incidents, observed behaviour and identified community risk.

Operational deployment necessarily changes over time. Prescribing increased activity through a Council resolution may result in resources being directed toward previously identified locations irrespective of whether those locations continue to represent the areas of greatest community safety need.

Decisions regarding the operational deployment of City resources are more appropriately made by Administration based on current evidence and risk.

Neighbourhood Watch

Neighbourhood Watch is a community-led crime prevention initiative supported by WA Police.

Administration would be willing to provide reasonable assistance should community members seek to establish a local group. However, Administration does not consider that a separate Council resolution is necessary for the City to engage constructively with WA Police, Neighbourhood Watch WA or interested community members.

Local laws

The City's local laws should be reviewed against their proper statutory purpose and the legislative powers available to local government.

The current review can appropriately identify any genuine regulatory gaps relating to matters within local government's jurisdiction. Administration does not recommend directing the local law review toward creating powers to address broader "problem property" or antisocial behaviour issues where those matters are properly the responsibility of other agencies.

A local law cannot be used to extend the City's jurisdiction into areas reserved to State legislation or other authorities.

Advocacy

The City already engages with State Government agencies and WA Police regarding community safety, housing and other matters affecting the community.

Administration supports evidence-based advocacy where a systemic issue has been identified and there is a clear outcome being sought from Government.

However, a general request for "stronger action" on public housing properties, increased police resources and improved information sharing should be supported by evidence demonstrating the nature and scale of the issue, the deficiencies in the existing response and the specific policy or resource change sought.

Administration does not recommend establishing an additional advocacy position without data.

Six-monthly reporting

Administration does not support establishing a new six-monthly reporting requirement.

The proposed reporting framework would require the City to establish a new definition and register of "repeat problem properties", notwithstanding that no such statutory classification presently exists.

It may also produce misleading information because the City would only hold information relating to matters within its jurisdiction. It would not provide Council with a complete picture of police incidents, tenancy interventions, criminal offending or other State Government responses associated with those properties.

If Council wishes to receive additional information regarding community safety, Administration considers that this would be better addressed through existing corporate reporting mechanisms using meaningful indicators within the City's control.

Conclusion

The intent of the motion is substantially addressed through existing City operations and existing inter-agency relationships.

Administration considers that creating a separate "problem property" framework would duplicate existing processes, create additional administrative and reporting requirements, blur the distinction between local and State Government responsibilities and potentially create community expectations that the City has powers it does not possess.

Importantly, the proposed framework would not provide Rangers or Environmental Health Officers with any additional legislative powers. Where matters fall within the City's jurisdiction, officers already investigate and take appropriate compliance action. Where matters involve criminal offending, antisocial behaviour, public housing tenancy management or other State responsibilities, the City already works with and refers matters to the appropriate agencies.

Alternative Officer Recommendation

That Council:

1. **DOES NOT SUPPORT** the proposed establishment of a separate City of Karratha problem property response process, noting that existing City regulatory, environmental health, ranger and community safety processes already provide for the investigation, monitoring and enforcement of matters within the City's legislative responsibilities;
2. **NOTE** that the City currently liaises with WA Police and relevant State Government agencies in relation to individual and systemic community safety issues where appropriate;
3. **NOTE** that matters relating to criminal offending, policing, antisocial behaviour outside the City's jurisdiction and management of State-owned public housing remain the responsibility of the relevant State Government agencies; and
4. **REQUEST** the Chief Executive Officer continue to monitor community safety and regulatory issues and bring any identified systemic legislative, regulatory or resourcing gaps to Council where advocacy or further Council consideration is warranted.

17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Cr Brenton Johannsen

Question:
Now that the 2026 survey has closed, can the City please provide the number of completed surveys received in 2024, 2025 and 2026? Can the City also provide how much was spent promoting the survey in each of those years, including how much was spent specifically on paid or sponsored social media advertising?

Officer Response:

	Marketing	2024	2025	2026
	Facebook	$1,100	$1,999	$1,998
	Newspaper	$2,128	$1,120	$1,120
	Radio	$4,410	$1,980	$2,353
	Print	$308	$1,678	$2,216
Advertising Totals		**$7,946**	**$6,777**	**$7,688**
Total Responses		**2075**	**1121**	**1211**

18 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

19 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 of the *Local Government Act 1995*, that Council move in camera to discuss item:

19.1 CEO PERFORMANCE AND REMUNERATION REVIEW 2025 – 2026

This matter is confidential in accordance with section 5.23(2)(b)(ii) of the *Local Government Act 1995* as it relates to the review of the Chief Executive Officer's performance.

ATTACHMENT 1 TO ITEM 19.1 CEO PERFORMANCE REVIEW REPORT – VIRGINIA MILTRUP – 2026

ATTACHMENT 2 TO ITEM 19.1 CEO KPIs 2026-2027 FINAL

19.2 CODE OF CONDUCT COMPLAINT – FINAL REPORT

This matter is confidential in accordance with section 5.23(4)(g) of the *Local Government Act 1995* and regulation 4A of the *Local Government (Administration) Regulations 1996* as it relates to a complaint that alleges a behavioural breach under the Code of Conduct for Council Members, Committee Members and Candidates.

ATTACHMENT 1 TO ITEM 19.2 CONFIDENTIAL COMPLAINT INVESTIGATION FINAL REPORT

ATTACHMENT 2 TO ITEM 19.2 CONFIDENTIAL APPENDICES AND EXHIBITS

19.3 CODE OF CONDUCT COMPLAINT – APPOINTMENT OF AN ASSESSOR

This matter is confidential in accordance with section 5.23(4)(g) of the *Local Government Act 1995* and regulation 4A of the *Local Government (Administration) Regulations 1996* as it relates to a complaint that alleges a behavioural breach under the Code of Conduct for Council Members, Committee Members and Candidates.

ATTACHMENT 1 TO ITEM 19.3 CONFIDENTIAL BEHAVIOURAL COMPLAINT FORM RECEIVED 4 SEPTEMBER 2026 - REDACTED

ATTACHMENT 2 TO ITEM 19.3 CONFIDENTIAL QUOTATION AND SUPPORTING INFORMATION – MCR WORKPLACE INVESTIGATIONS

ATTACHMENT 3 TO ITEM 19.3 QUOTATION AND SUPPORTING INFORMATION – PEOPLE ASSIGNMENT

Also included is the following:

ATTACHMENT TO ITEM 14.2 EVALUATION REPORT RFT0000068 – WASTE TRANSFER STATION OPERATIONS AND MANAGEMENT

Attachment 1 to Item 14.2 is confidential under section 5.23(4)(c) of the *Local Government Act 1995* as it relates to information contained in a tender received by the local government for a contract to the extent that the information — is a tendered price; or a tendered methodology for calculating a price.

20 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _______.

The Ordinary Council Meeting is to be held on Monday, 28 September 2026 at 6pm at Council Chambers - Welcome Road, Karratha.