

COMMERCIAL MOBILE GARBAGE BIN REQUESTS

NEW / REPLACEMENT / ADDITIONAL / CANCELLATION

If you are the Property Owner or authorised Property Manager and wish to order a new, additional, replacement bin/s or cancel a service please complete this form. Tenants cannot request new/additional bin services. A Tenant can request a replacement bin but only if taking responsibility for the payment of it.

SERVICE DETAILS

Property Address	Unit No:	Street No:	Lot No:
Assessment No:	Street:		
A _____	Suburb:		

CONTACT DETAILS

Property Occupier			
Phone		Email	
Property Manager/Owner	Note: Regarding Replacement Bins - Agency will be invoiced unless credit card details are provided		
Phone		Email	

ORDER DETAILS

	Charge	General (Orange Lid)	Recycling (Yellow Lid)	Bin Quantity	Service Quantity
New or Additional General MGB – annual charge per weekly service per MGB Subject to Approval	\$418.14 (inc. GST)	☐			
New or Additional Recycling MGB – annual charge per fortnightly service per MGB	\$209.07 (inc. GST)		☐		
Replacement MGB – each Missing ☐ Damaged ☐ Refer Payment Method	\$122.13 (inc. GST)	☐	☐		
Cancellation of MGB/Services	Last date of service / /	☐	☐		

PAYMENT INFORMATION

Charges for new and additional services are processed as an item through the City of Karratha rates system. Payment for Replacement MGBs must be received prior to delivery, unless the request has been submitted by an approved City of Karratha account holder. Please submit your completed application form to Waste.Admin@karratha.wa.gov.au. Once received, you will be provided with instructions on how to make payment.

ACKNOWLEDGEMENT AND PERMISSION – Authorised party please sign declaration after reading.

- I acknowledge I am the legal owner of the property or approved Managing Agent and accept associated charge/s for the supply of the mentioned property
- I acknowledge that any mobile garbage bin supplied by Council always remains the property of Council and must not be removed from the subject property.
- I acknowledge that I am responsible for the placement and collection of the bins from the kerbside on collection day and further, that the bins must be removed from the kerbside immediately after the collection or as soon as practical on the day of collection. I must ensure the mobile garbage bin is in a clean and sanitary condition at all times.
- Acknowledge that I/we, am/are responsible for the full cost of replacement (as determined by Council) should the mobile garbage bin/s, supplied by Council be lost, damaged or stolen.
- I acknowledge that it is my responsibility as the owner/agent to retrieve any associated costs from the tenant.

Signature		Date	/ /
Print Name			

Once completed please return this request by:

In person at the City of Karratha Council Office at Welcome Rd, Karratha or
waste.admin@karratha.wa.gov.au or post to

City of Karratha, PO Box 219, KARRATHA, WA 6714. Enquiries: (08) 9186 8610

DEPARTMENT USE ONLY			
Payment Reference		Date / /	Initial
Receipt Number		Date / /	Initial
Date Bin Delivered/Removed	/ /	Delivered/Removed by	
New Bin Number/s		Old/Removed Bin number/s	
Stencil ☐		Date added/removed on Run Sheet	/ /

Privacy Consent and Disclosure Form

The City of Karratha collects personal and property-related information on this form. This collection is managed in accordance with *the Privacy and Responsible Information Sharing Act 2024(WA)* and the City's Privacy Statement.

Your information may be used and accessed by authorised City staff, relevant government agencies, or where required by law. If you do not provide the requested information, or if the information is incomplete or inaccurate, the City may be unable to process or assess your application.

This information is required under *Environmental Protection Act 1986 (WA)* and *the Waste Avoidance and Resource Recovery Act 2007 (WA)*, *the Local Government Act 1995 (WA)*, relevant associated regulations and *the Freedom of Information Act 1992*.

By completing this form, you are acknowledging that the City will use your information provided. You can request access to, or correction of, your personal information by emailing enquiries@karratha.wa.gov.au, or writing to PO Box 219, Karratha WA 6714.

For more information about our privacy practices, please refer to the City's [Privacy Policy](#) and [Privacy Statement](#).